

# UNIVERSITY BILLING PROCEDURE

The University generates billing statements on a semester basis for all charges related to the upcoming semester. The fall term cycle generally begins in early July, spring in December and summer in April. Subsequent statements are generated monthly as long as there is a balance due. Payment is due by the date on the front of your statement. If you prefer to spread the costs over the term, please review the information regarding our payment plan options.

The billing statement includes itemized listings of:

- University services, including tuition, fees, housing, meal services and miscellaneous fees\*
- Financial aid credit, including scholarships, grants and student loans\*\*
- Payments made since last billing
- Remaining balance due

\* Charges for books and supplies do not appear on the account statement. Be prepared to purchase these items at the beginning of each semester using your own funds. The UD Bookstore, located in Marianist Hall, is your one-stop-shop for all textbooks and school supplies.

\*\* Employment awards, which may be included on your financial aid award, do not appear on your account statement. You must be employed and working on campus to earn these funds and will be paid by paycheck on the 10th and 25th of each month. You may cash your paycheck with a cashier located at the Bursar's Office and apply the money to your University bill or use the funds for personal expenses.