

### INSTRUCTIONS

Your FAFSA has been selected for Federal verification which requires our office to verify certain data fields from your FAFSA. After reading the instructions at [www.finaid.udayton.edu/verification](http://www.finaid.udayton.edu/verification), use the 'Verification Checklist' below to ensure you take all the steps needed. Please note: A 'dependent' student is one who was required to provide parental information on the FAFSA.

This process must be complete before we can apply your aid to your account; therefore we encourage you to submit all requirements within **30 days of receipt of request**. For your convenience, you can email or fax information to us using the contact information below.

#### Verification Checklist:

<b>All students:</b>  Complete, sign and submit <b>both</b> pages of this form	<b>All students:</b>  Verification of student's IRS tax data* (if a tax filer)	<b>Dependent students:</b>  Verification of parents' IRS tax data* (if a tax filer)
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**\*Signed copies of tax returns for those filing Puerto Rican or other foreign returns will be accepted.  
All other U.S. tax forms are unacceptable for the 2012-2013 process.**

### STUDENT INFORMATION

Student's Name \_\_\_\_\_ Phone Number \_\_\_\_\_  
Last First MI

Permanent Address \_\_\_\_\_  
Street Address City State Zip

SS # \_\_\_\_\_ Student ID # (if known) \_\_\_\_\_

### HOUSEHOLD INFORMATION

**Dependent Students:** List the people that your parent(s) will support between July 1, 2012 and June 30, 2013. (Support includes money, gifts, loans, housing, food, clothes, car, medical and dental care, payment of college costs, etc.). Include the following:

- Yourself, **and**
- Your parent(s) even if you do not live with your parents, **and**
- Your parent(s)' other children if (a) your parent(s) will provide more than half of their support from July 1, 2012 through June 30, 2013, or (b) the children would be required to give parental information when applying for federal student aid in 2012-2013, **and**
- Other people if they now live with your parent(s), and your parent(s) will provide more than half of their support and will continue to provide more than half of their support from July 1, 2012 through June 30, 2013;

**Independent Students:** List the people that you (and your spouse) will support between July 1, 2012 and June 30, 2013. (Support includes money, gifts, loans, housing, food, clothes, car, medical and dental care, payment of college costs, etc.). Include the following:

- Yourself (and your spouse, if you have one), **and**
- Your children, if you will provide more than half of their support from July 1, 2012 through June 30, 2013, **and**
- Other people if they now live with you and you provide more than half of their support and you will continue to provide more than half of their support from July 1, 2012 through June 30, 2013.

**Please read guidelines above before completing. Attach extra page if needed.**

Household Member's Name	Age	Relationship to Student	College Name and Grade Level for 2012-2013
		<b>SELF</b>	

## FEDERAL TAX RETURN FILING STATUS

### Student (& Spouse) Filing Status *(all students)*

I have already filed my 2011 return **and** used the IRS DRT via the FAFSA requested an IRS tax return transcript

I will but have yet to file my 2011 return.

I will not and am not required to file, but in 2011, I earned \$ \_\_\_\_\_ from work *(attach W-2, if applicable)*

### Parent(s) Filing Status *(dependent students only)*

My parents have already filed their 2011 return **and** used the IRS DRT via the FAFSA requested an IRS tax return transcript

My parents will but have yet to file their 2011 return.

My parents will not and are not required to file, but in 2011 earned \$ \_\_\_\_\_ from work *(attach W-2, if applicable)*

## CHILD SUPPORT RECEIVED INTO HOUSEHOLD

Received by Student/Spouse <i>(independent)</i>	Please list the total amount of child support you or your spouse (if independent) or your parent(s) (if dependent) <b>received</b> for all children listed under 'Household Information'. If not applicable, please list '0'. <i>(Do not include foster care or adoption payments received)</i>	Received by Parent(s) <i>(dependent)</i>
\$		\$

## FOOD STAMPS (SNAP) BENEFITS RECEIVED INTO HOUSEHOLD

Please select one of the following statements:

Either I (the student) or a member of my family listed in the household section of this form **received** Food Stamps (SNAP) benefits during the **2010 or 2011** calendar year.

No one listed in the household section of this form **received** Food Stamps (SNAP) benefits during the **2010 or 2011** calendar year.

## CHILD SUPPORT PAID OUT OF HOUSEHOLD

Please select one of the following statements:

Either I (the student) or my spouse (if independent) or a parent/step-parent (if dependent) listed in the household section of this form **paid** child support in **2011** for a child/children **not listed in the household section of this form**. *(Provide specific information below.)*

No one listed in the household section of this form **paid** child support in **2011** for child/children not listed in the household.

Name of Person Who Paid Child Support:	Name of Person to Whom Child Support Was Paid:	Name of Child for Whom Support Was Paid:	Amount Paid in 2011:

## Signature(s) **REQUIRED**

I (We) hereby affirm that all information reported on this form and any attachment hereto is true, complete, and accurate to the best of my (our) knowledge. I (We) understand that if I (we) receive federal student aid based on incorrect information, I (we) will need to repay it; I (we) may be required to pay fines and fees.

Student \_\_\_\_\_ Date \_\_\_\_\_

Parent (if dependent) \_\_\_\_\_ Date \_\_\_\_\_