

Agenda
EXECUTIVE COMMITTEE
 Academic Senate, University of Dayton
 April 2, 2012
 SM 113B, 1:30-3:00 p.m.

Opening

- *Call to order*
- *Opening prayer/meditation* -- Carolyn Roecker Phelps
- *Attendance* (Corinne)
- ☞ *Approval of minutes from last meeting*

Announcements

- *Next meeting* -- Next week we are off for Easter Monday. Our next scheduled meeting is two weeks from now, 1:30-3:00 p.m., April 16 (SM 113B). Enjoy the Easter holiday.
- *UNRC chair* -- Emily Hicks has been selected to serve as the first official chair of the UNRC. Thank you to Emily for helping get this committee off to a good start!
- *Schedule of meetings next year* -- Here are the planned faculty and Senate meetings next year:

2012-2013 Faculty Meetings:

August 31	Boll Theatre
January 25* Joint Senate/Faculty meeting	Boll Theatre
May 10	Boll Theatre

2012-2013 Academic Senate:

September 21	Ballroom
October 19	Ballroom
November 16	Ballroom
December 14	Ballroom
January 18	Ballroom
January 25* Joint Senate/Faculty meeting	Boll Theatre/Torch
February 15	Ballroom
March 15	Ballroom
April 19	Ballroom

- *Student senators* -- While we still have no student senators, Jesse reports that someone is planning on running for SGA's Vice President for Academic Affairs (aka SGAVPAA) for next year. So, at least we may have that position covered.
- *Part-time faculty Senator* -- Jackie Estep checked into the election results on part-time faculty senator, since she hadn't heard results from that yet. She reports (Thu. 3/29): "I found out from Andrea Koziol that the Part Time faculty elections did not take place. I'm hopeful the email went out yesterday afternoon. She said the election needs to be open for 1 week."
- *Establishing a SET committee* -- I talked to Deb Bickford about establishing the committee to develop an instrument for SET. Because there is no set size for the committee and because

neither of us knows for certain how many people on campus have scholarly expertise on SET, I simply asked Deb to return a list of names to ECAS. If it seems like there are just the right number of candidates, Deb might suggest that we verify willingness to participate and confirm the list. If there are lots of potential committee members, she might provide a list and ask us to select from it. We also discussed the idea of seeking at least some of the members from faculty with 10, 10½, or 12 month appointments so they can work over the summer so that materials are ready in the fall.

As always, ask me if you want more information about my conversation or this process.

- *Any other announcements?*

Housekeeping

Senate meeting next November

- The ballroom is not available for the November meeting (either 11/9 or 11/16). The options are either to meet at the River Campus or in an auditorium (e.g., Boll Theater). I think that it would be difficult to have a discussion in an auditorium, so it would be better to meet at the River Campus. Does this seem reasonable to ECAS?

Agenda for upcoming meetings

- April 13
 - Reports
 - Senate representation -- C. Friese?
 - SIP update -- J. Saliba
 - FAC update on progress of workload/outside employment will be helpful
 - SAPC update on implementation of honor code changes will be helpful
 - Business
 - Wording revision on DOC 10-01 amended -- P. Vanderburgh
 - Can updates on DOC 07-05 be done in this meeting, or does it need to be at the last meeting? The only issue is if we pass anything in the last meeting it won't be included, unless we pass it pending addition of any documents passed on 4/27.
- April 27
 - Business
 - Updates on DOC 07-05
 - Outside employment band-aid
 - Workload possible
 - Election of new officers
- **Question for ECAS -- What else am I missing?**
- *Action required* -- Approve the April 13 agenda

Old business

Academic calendar

- *Background* -- Jim reviewed ECAS minutes from the last meeting on the academic calendar. He notes, "I am attaching my 'research' on ECAS's and AS's consultation on the Academic Calendar. The record in our 'Minutes' ends 'in medias res,' and there's no evidence of our supporting a 4-year cycle or anything else, though the Provost's Council certainly was considering that model."
- *Action required* -- Figure out how to proceed.

New business**UNRC questions**

- *Background* -- Emily has some questions from the UNRC.
- *Action required* -- Offer brilliant responses.

Work in process**Standing committee work assignments**

Task	N/C	Prev	To	Work due	Due
*Consultation issue	C	ECAS	ECAS	Work to resolve issues	??
*Voting representation	N		Ad hoc	Report and proposal	Feb. 29
Faculty workload	N		FAC	Report and proposal	Mar. 2
Policy on outside employ	N		FAC	Proposal	??
Committee membership	C	UNRC	UNRC	Complete the list	April 2
Procedure clarification	N		APC	Proc. for dept. change	April
SET committee	N		ECAS	Populate committee	April

Tasks not yet assigned	N/C	Prev	To	Work due	Due
-------------------------------	------------	-------------	-----------	-----------------	------------

Tasks ongoing	N/C	Prev	To	Work due	Due
Oversight of CAP dev	N		APC	Hear monthly reports	

Tasks completed by cmte	N/C	Prev	To	Work due	Due
CAPC voting rights	N		APC	Offer recommendation	Aug. 30
Academic misconduct	C	ECAS	S/APC	Develop form	Sept. 27
Intellectual property rights	C	FAC	FAC	Proposal	Nov. 8
Titles/emeritus	C	FAC	FAC	Proposal	Nov. 8
Launch voting rights cmte	N		ECAS	Proposal	Feb. 29
PA proposal	N		APC	Review	Nov.
*Faculty evaluation (SET)	C	FAC	ECAS	Purpose of eval (revision)	
Academic misconduct	C	APC	S/APC	Develop instructions	
*UNRC policy doc	C	UNRC	ECAS	Review final document	
UDPPP proposal	C	APC	APC	Review Appendix A	
GLC docs (3)	N		APC	Review	??
Student honor code	N		SAPC	Review for issues	??

*Highest priority topics

N/C = New or continuing

Prev = Which committee handled it last

To = Assigned to