

Agenda
EXECUTIVE COMMITTEE
Academic Senate, University of Dayton
April 16, 2012
SM 113B, 1:30-3:00 p.m.

Opening

- *Call to order*
- *Opening prayer/meditation* -- Corinne Daprano
- *Attendance* (Corinne)
- ☞ *Approval of minutes from last meeting*

Announcements

- *Next meeting* -- Our next scheduled meeting is 1:30-3:00 p.m., April 23 (SM 113B)
- *Student participation in SGA and Senate* -- Jesse and I met with Cari Wallace to talk over ideas for how best to raise student awareness of and interest in Student Government and the Academic Senate. Cari suggested several ideas. SGA could do an interest session during the Weeks of Welcome. If they do that, they'd need to get a plan to Cari by the beginning of July. Jesse could head that up. Another possibility would be for someone (like me) to do a First Flyer Class that talked about it. I might be able to do a class that talked about leadership and opportunities for academic leadership at UD. As always, if you have other good ideas, please speak up.
- *Sabbatical replacement* -- Linda Hartley will be on sabbatical for Fall 2012, so she will need a replacement for her seat on the Senate during that time. Senate rules indicated that John Clarke (next highest vote recipient) should be her replacement. I contacted John, who is willing to serve. Thanks in advance to John for his service.
- *Calendar review* -- Jim Farrelly notes, "Since the Calendar Committee touches on academic policies such as final exams, study days, number of classes in course sequences (14 (once a week) 28 (twice a week), and 42 (three times a week, etc., the Academic Policy Committee was the group ECAS assigned the consultation to, and one of its members served on the Calendar Committee." Per our discussion last week, I will follow up with Tom Westendorf to make sure that they consult with the APC next fall, even if they are simply following a 4-year implementation of the new calendar.
- *Any other announcements?*

Housekeeping

Location of November meeting

- *Jackie Estep reports* -- "The Science Center is not available on Nov. 16. Sears is available if you would be interested. And, there is another space at the River Campus that will be available for use by November. Jim Shaw indicated this space is larger and would work much better for the Senate meetings. They are in the process of getting it ready for use."
- *Question for ECAS* -- Extrapolating from last week (where we favored the Science Center Auditorium), it seems ECAS favors Sears over River Campus for this. Is that correct?

New business

- ☞² Faculty workload document

- ☞ Jim Farrelly has provided a list of documents from 1989-present on faculty compensation and conditions of service that show how those actions were classified. It provides helpful context.
- *Action required* -- Determine:
 1. ☞ Is this legislative authority or consultation?
 2. How should we invite faculty feedback?

Agenda for April 27 meeting

- Discuss and vote, if appropriate
 - Department proposal process (APC)
 - Outside employment consultation (FAC)
 - Workload document (FAC)
 - Updates on DOC 07-05 (ECAS)
- Election of new officers
- *Action required* -- Approve the agenda

Update on Department of Language proposed name change

- The Department of Languages is proposing changing its name to the Department of Global Languages and Cultures. This will not come to the Senate this spring, but should be an action for fall. Paul Benson will give a brief update so ECAS know what is happening.

☞ Ballot for ECAS on 4/27

- Jackie is putting together the ballot for voting on our 4/27 meeting. A draft is attached.
- *Question for ECAS* -- Is this accurate? Do you see any errors?

JRC member for 2012-2015

- *Background*
 - First year Senators who are eligible for this responsibility include: R. Kurt Mosser, John McCombe (re-elected), Andrew Evwaraye, Carolyn Roecker Phelps (re-elected), Ralph Frasca, John White (re-elected), George Doyle (re-elected), Harry Gerla
 - I consulted with Bill Fischer and Debra Monk. They said that in many cases the Vice President is male, so Carolyn would be their first choice to provide gender diversity. John White was their second choice because he may have some expertise in issues that we face in disciplinary cases within an educational environment. However, they are open to our recommendation on a top choice.
 - I have not contacted the Senators yet to determine their willingness to serve
- *ECAS task* -- Rank our top 2-3 candidates.

☞ SET committee members

- *Background*
 - I. DOC 07-05 (IV B, Responsibilities of ECAS) states that ECAS responsibilities include “Appoint members of all Academic Senate committees. This includes sub-committees of the standing committees (for example, the Common Academic Program and Competencies Committee).”
 - *Question for ECAS* -- Since this is an ad hoc committee reporting to ECAS does that mean that ECAS can appoint members, or does it require a vote of the full Senate?

II. Deb Bickford e-mailed the following to me:

You asked me to work with Steve to develop a committee for the SET work. We went back and reviewed the Senate document and drafted the attached as a draft charge for the group -- it is what we think the group is being asked to do, but should be reviewed by the appropriate parties to make sure all was captured (parenthesis have location of item). Did we catch it all?

The group we propose is small-- so providing context may help to explain:

1. Small allows for speed and nimbleness-- people can be invited in for various parts of the work, to review work and etc., without having to be involved in everything from the beginning. In addition, the group will be working in the summer, and the attempt is to limit the number of people being called to work during the summer
2. Some of your recommendations suggested having people with statistical expertise on the team. We went for small and saw the possibility of asking people with that expertise to review what is being drafted. We also anticipate working with some national experts, who will also bring expertise

Recommended team:

- Linda Hartley, chair (she has been consulted and is willing to chair) -- for continued momentum (CAS)
- Steve Wilhoit (expertise in this area) (CAS)
- Jon Hess (expertise in this area) (CAS)
- Curt Jackson-- someone from a professional school, has experience with assessment, is a relatively young faculty member who can bring a lot of perspective (he has not been asked, but I would be happy to approach him)

- *Actions required*

1. Review the charge Deb compiled and see if it needs updates
2. Make a recommendation on committee members

☞ Department proposal process

- *Action required* -- review this document from the APC and see if it's ready for the 4/27 Senate meeting

Work in process

Standing committee work assignments

Task	N/C	Prev	To	Work due	Due
*Consultation issue	C	ECAS	ECAS	Work to resolve issues	??
Faculty workload	N		FAC	Report and proposal	Mar. 2
Policy on outside employ	N		FAC	Proposal	??
Committee membership	C	UNRC	UNRC	Complete the list	April 2
Procedure clarification	N		APC	Proc. for dept. change	April
SET committee	N		ECAS	Populate committee	April

Tasks not yet assigned	N/C	Prev	To	Work due	Due
-------------------------------	------------	-------------	-----------	-----------------	------------

Tasks ongoing	N/C	Prev	To	Work due
Oversight of CAP dev	N		APC	Hear monthly reports

Tasks completed by cmte	N/C	Prev	To	Work due	Due
CAPC voting rights	N		APC	Offer recommendation	Aug. 30
Academic misconduct	C	ECAS	S/APC	Develop form	Sept. 27
Intellectual property rights	C	FAC	FAC	Proposal	Nov. 8
Titles/emeritus	C	FAC	FAC	Proposal	Nov. 8
Launch voting rights cmte	N		ECAS	Proposal	Feb. 29
PA proposal	N		APC	Review	Nov.
*Faculty evaluation (SET)	C	FAC	ECAS	Purpose of eval (revision)	
Academic misconduct	C	APC	S/APC	Develop instructions	
*UNRC policy doc	C	UNRC	ECAS	Review final document	
UDPPP proposal	C	APC	APC	Review Appendix A	
GLC docs (3)	N		APC	Review	??
Student honor code	N		SAPC	Review for issues	??
*Voting representation	N		Ad hoc	Report and proposal	Feb. 29

*Highest priority topics

N/C = New or continuing

Prev = Which committee handled it last

To = Assigned to