

Agenda
EXECUTIVE COMMITTEE
Academic Senate, University of Dayton
April 23, 2012
SM 113B, 1:30-3:00 p.m.

Opening

- *Call to order*
- *Opening prayer/meditation* -- Jim Farrelly
- *Attendance* (Corinne)
- ☞ *Approval of minutes from last meeting*

Announcements

- *Next meeting* -- This is our final meeting of the year. Watch for a schedule request from the new president if you're continuing on ECAS. If you're elected president for next year, then have fun with the scheduling....
- ☞² *Other agendas* -- The agendas to last week's Provost's Council and University Policy Coordinating Committee meetings are attached. Please ask if you have questions about any items on those agendas.
- *Provost's Council update* -- Notes of general interest from the meeting:
 - *UDCI* -- The UDCI is a separate entity from UD, both financially and legally. This should protect UD from liability, should anything bad ever happen in China (hopefully not!). One notable implication of this: UDCI exists more as a means of advancing our mission than as a revenue stream, even though it has the potential to be profitable. We want to take advantage of the rich opportunities it will offer for intercultural learning.
 - *Chaminade Seminar* -- The Chaminade Seminar will resume next year. Nominations from deans are due Oct. 15.
 - *Tutoring* -- Our tutoring system is still a patchwork rather than a unified effort. Although we do a lot well, we need to consider ways to be more intentional and comprehensive in our tutoring services.
 - *CAP renaming* -- At this point, both internal conversations and external consulting have pointed to Marianist Academic Program (MAP) as the leading candidate. However, this decision has not been finalized, so please wait for a final decision and an announcement from the provost (likely at the May faculty meeting) in case the landscape changes (no pun intended).
 - *Quality initiative proposal* -- UD needs to do a quality initiative proposal to satisfy HLC requirements. Top candidates include mapping CAP into the majors and assessment of CAP learning outcomes. This topic is undergoing further review.
- *Wording on workload document* -- I talked to Linda Hartley about the terms "must" and "expect" in the workload document. She agreed to review the document and see if any or all of those could be removed. Linda noted that they had already eliminated many uses of the word "must," but that the ones that remained largely referred to compliance with existing university policy, so "must" was the only appropriate word in those cases. Take a look at the final posting of that document to see if you want to suggest alternate wording in any remaining cases.
- *Any other announcements?*

Housekeeping

Senate meeting this Friday

- Anything we need to do/discuss to be ready for the meeting?

November meeting...again (sorry, this issue never seems to go away)

- We can't bring food or drink into Sears. Does that impact people's preference to have it there rather than River Campus?

Old business

Academic misconduct form

- How should we disseminate this form and the instructions for using it?

Voting for ECAS membership

- I discovered that we made a mistake last week. The attached spreadsheet and DOC 07-05 will explain, but don't try to figure this out in advance. I'll walk you through it in our meeting.

New business

Committee assignments

- *Action required* -- Assign members to standing committees for next year

Revision of DOC 07-05

- *Action required* -- Review the proposed updates on DOC 07-05 and make sure it's ready for the Senate.

Work in process

Standing committee work assignments

Task	N/C	Prev	To	Work due	Due
*Consultation issue	C	ECAS	ECAS	Work to resolve issues	??
Committee membership	C	UNRC	UNRC	Complete the list	April 2
Tasks not yet assigned	N/C	Prev	To	Work due	Due

Tasks ongoing	N/C	Prev	To	Work due	Due
Oversight of CAP dev	N		APC	Hear monthly reports	

Tasks completed by cmte	N/C	Prev	To	Work due	Due
CAPC voting rights	N		APC	Offer recommendation	Aug. 30
Academic misconduct	C	ECAS	S/APC	Develop form	Sept. 27
Intellectual property rights	C	FAC	FAC	Proposal	Nov. 8
Titles/emeritus	C	FAC	FAC	Proposal	Nov. 8
Launch voting rights cmte	N		ECAS	Proposal	Feb. 29
PA proposal	N		APC	Review	Nov.
*Faculty evaluation (SET)	C	FAC	ECAS	Purpose of eval (revision)	
Academic misconduct	C	APC	S/APC	Develop instructions	

*UNRC policy doc	C	UNRC	ECAS	Review final document	
UDPPP proposal	C	APC	APC	Review Appendix A	
GLC docs (3)	N		APC	Review	??
Student honor code	N		SAPC	Review for issues	??
*Voting representation	N		Ad hoc	Report and proposal	Feb. 29
Faculty workload	N		FAC	Report and proposal	Mar. 2
Policy on outside employ	N		FAC	Proposal	??
Procedure clarification	N		APC	Proc. for dept. change	April
SET committee	N		ECAS	Populate committee	April

*Highest priority topics

N/C = New or continuing

Prev = Which committee handled it last

To = Assigned to