

Agenda
EXECUTIVE COMMITTEE
Academic Senate, University of Dayton
August 18, 2011
SM 113B, 1:30-2:30 p.m.

Opening

- *Call to order*
- *Opening prayer/meditation*
- *Attendance (sign in)*
- *Approval of minutes from last meeting*

Announcements

Meeting schedules

- *Senate meetings for this year* -- Academic Senate meetings for 2011-2012 are Fridays from 3:00-5:00 p.m.:

Sept. 16	Jan. 13	
Oct. 14	Feb. 24	
Nov. 11*	Mar. 16	*Joint Senate/faculty meeting
Dec. 2	Apr. 13	

All meetings will be held in the Ballroom, except the Nov. 11 (joint Senate/faculty meeting) convenes in Boll Theater. I'm considering the idea of holding the Oct. 14 meeting in the 1700 Patterson Building to encourage people to see the new building, but am holding off on that decision pending a clear sense of preference from the upper administration.

- *ECAS meetings for this year* -- ECAS will meet Thursdays from 1:30-2:30 each week, unless we have no business. Meetings will begin on August 18. I have us scheduled through December 22, although I seriously hope we don't need that last meeting. For obvious reasons, we won't meet Nov. 24 (Thanksgiving) or Dec. 8 (Feast of the Immaculate Conception). I will miss the Nov. 17 meeting due to conference attendance.
- *Next ECAS meeting* -- Our next scheduled meeting is 1:30-2:30 p.m., August 25 (SM 113B).
- *Fall meeting schedules for standing committees*
 - *APC* -- Mondays, 2-4 p.m. (location TBD): Aug. 29, Sept. 26, Oct. 24, Nov. 28
 - *SAPC* -- ??
 - *FAC* -- Tuesdays, 3:00-4:30 (^aKU 207, ^bSM113-B, ^cKU312): Sept. 13^a, 27^a; Oct. 11^b, 25^a; Nov. 8^b, 29^a; Dec. 6^c

Representation and leadership

- *HRAC representative* -- The Human Resource Advisory Council is a group that offers input, feedback and advice to the Vice President for Human Resources at UD. The Academic Senate provides a faculty representative for this committee. Since this is a 3-year term, our Senate representative needs to be someone in the first year of their current term in the Senate. Our new Senate representative is Vinod Jain. Thank you to Vinod for this service!
- *Faculty Board election results* -- From Jim Farrelly: "The results are in and the following have won three-year terms (2011-2014) as Faculty Board representatives of their designated areas: Trevor Collier (Business), Stephen Richards (Education), Michelle Pautz (Political Science), and James Farrelly (Arts and Humanities). They will join the returning members of

the Faculty Board: Corinne Daprano (at-large), Janet Bednarek (at-large), Rebecca Wells (at-large), Linda Hartley (Arts and Humanities), David Myszka (Engineering), Jeannette Cox (Law), Susan Elliott (Libraries), and Shannon Driskell (Sciences).”

- *Interim Dean of the SBA* -- Joe Saliba contacted me on May 17 to let me know of his choice for interim dean and make sure I did not have any objections on behalf of the Senate. Dr. Saliba’s choice is Dr. Joseph Castellano, currently a professor of Accounting. He has previously served at both a department chair and a dean, and seems well qualified to serve in this capacity. The university will be seeking an external hire for this position. Donna Street (Accounting) and Thomas Breitenbach (Board of Trustees) will co-chair the search committee. I told Dr. Saliba that I was supportive of that choice.

Because Dr. Castellano seems well-qualified for the position, he will serve only as an interim dean, and I didn’t see any reasons this interim appointment would violate a university policy, I was supportive of this choice. Because faculty were off contract, I did not try to seek other opinions on this issue. If there was anything I should have done differently in regard to that consultation, please let me know. I’m still learning my responsibilities in this role!

Other announcements

- *Any other announcements?*

Old business

Statement on consulting

- *Background:* The statement on consulting that was drafted by ECAS and presented at the full Senate meeting on April 15, 2011 addressed concerns about communication between UD’s administration and the Academic Senate. Through conversations I have had with numerous faculty this summer, it has become evident to me that this is an important issue that needs to be taken seriously in order to protect positive relationships between faculty and the upper administration.
- *Action required:* Determine how to proceed with this matter

Updates

- *Senate docs* -- How are we doing on digitization of Senate documents?

New business

Comments from chair

- Some very brief comments about ECAS this year

New representative

- *Background:* Heidi Gauder was the ECAS representative for the Elections Committee and the UNRC.
- *Action required:* Select a new member for these committees

Ad hoc committee on Senate Voting Rights

- *Background*

- The Voting Rights proposal (DOC I-11-01) that the faculty passed last spring included a provision that an ad hoc committee be formed to examine proportion of voting faculty, students, and administrators on the Senate (see section 6.0).
- Specifically, the document states: “The Senate will charge a sub-committee of faculty and administrators to undertake a study examining the possible need for greater representation of faculty and students. This study would consider the proportional representation of faculty, students, and administrators at the University of Dayton, and would strive to articulate ideal ratios for representation of faculty, students and administrators. The sub-committee will report to the Senate its findings by April 2012.”
- *Actions required*
 1. Determine appropriate procedure for creating this committee. Can ECAS do this, or does it require Senate approval?
 2. Either create and populate the committee, or prepare a proposal for the full Senate (depending on answer to question 1).

Updating the Senate Constitution

- *Background:* Voting Rights proposal (DOC I-11-01) that the faculty passed last spring affects Article IV (Composition of the Senate), sections IVA and IVA2. The constitution needs to be updated to reflect this change.
- *Question for ECAS:* Can we just revise the wording in the document, or is some formal action needed?

Composition of Judicial Review Committee

- *Background:* Student Development feels that members of the JRC need to have experience with University Hearing Boards in order to serve on the JRC. At present, the Vice President of the Senate is a member of the JRC, and this person rarely has such experience. They are asking that instead of this being a responsibility of the Vice President, that the Senate President appoint a faculty member from a list of eligible faculty.
- *Question for ECAS:* Should this item go to the full Senate?

Course and instructor evaluations

- *Background:* The Senate has been working on this issue with little progress for a long time. We need to finish this work this year. Both the SAPC and the FAC have worked on this issue in recent years without resolution. George Doyle has enthusiastically volunteered for the SAPC to work on this, with the intention that they get the job done this time.
 - *Purpose of evaluation:* The fundamental issue that we need to determine is whether evaluations are for administrative review, developmental purposes, or both. We need to make that decision clear before proceeding to the issue of how we do evaluations.
- *Question for ECAS:* Which committee should this go to, and what instructions they should be given (task, deadline).

Standing committee work assignments

- *UNRC issues* (from Judith)
 - Background
 - It still doesn't have a complete list of major university committees and membership

- This is an issue because the Senate nominates members to certain committees, and we don't have the info we need to do our job well. We need that info asap.
- *Questions for ECAS:* Am I correct that the UNRC is a subcommittee of the Senate, but not a standing committee (not all members are from the Senate)? If so, what deadline should we set for that committee to complete this work?
- As a starting point for conversation, I suggest the following. Anything on this list can be changed, and it may be missing items.

Task	N/C	Prev	To	Work due	Due
CAP&CC voting rights	N		APC	Offer recommendation	Sept.
Academic misconduct	C	ECAS	APC	Offer final report	?Sept.
PDP proposal	C	APC	APC	Review Appendix A	?Oct.
Oversight of CAP dev	N		APC	Hear monthly reports	--
Intellectual property rights	C	FAC	FAC	??	??
Titles for part-time faculty	C	FAC	FAC	??	??
Faculty evaluation	C	FAC	?SAPC	Proposal	?Dec.
Grad student honor code	C	SAPC	SAPC	??	??
Committee membership	C	UNRC	UNRC	Complete list	??
UNRC policy doc	C	UNRC	UNRC	??	??
Voting representation	N		Ad hoc	Report and proposal	?Dec.

N/C = New or continuing

Prev = Which committee handled it last

To = Assign to

Summer school proposal (Vinod Jain) -- see attachment

- *Background* -- Many faculty are concerned about dropping enrollment in third term classes. Vinod Jain has proposed a change in third term tuition and credit hours in response to this issue.
- *Action required* -- Determine whether this falls in the Senate's purview, and if so, how to proceed

Faculty workload

- *Background:* Fred Pestello commissioned a document to produce guidelines for faculty workload. This document was drafted but never accepted by the Senate. Some of this seemed to be resistance to the process that was followed (the document was largely researched and drafted by the provost's office, and the Senate didn't have adequate opportunity for input prior to getting a draft). Joe Saliba would like us to revisit this issue and produce a document on faculty workload. He is asking that we make this a high priority issue this year.
- *Question for ECAS:* What procedure should we follow?