

Agenda
EXECUTIVE COMMITTEE
Academic Senate, University of Dayton
September 1, 2011
SM 113B, 1:30-2:30 p.m.

Opening

- *Call to order*
- *Opening prayer/meditation -- Paul Benson*
- *Attendance (sign in)*
- *Approval of minutes from last meeting*

Announcements

- *Next meeting -- Our next scheduled meeting is 1:30-2:30 p.m., September 8 (SM 113B).*
- *January meeting -- If I understood the prevailing sense of ECAS, the committee was supportive of the idea of moving the January meeting to the 20th and holding it at the River Campus. Joe Saliba suggested that ECAS might even want to meet there sooner and do a tour of the facility. I will reschedule and relocate the January meeting; we can decide if we want to have ECAS over there sooner.*
- *Any other announcements?*

Housekeeping

- *Fall break -- I currently have ECAS scheduled for fall break. Is there a precedent for meeting then or canceling?*

Old business

Agenda for September meeting of the full Academic Senate -- see attached

- *Question for ECAS -- Is this correct and complete (or too much)?*

Student evaluations (work by the FAC)

- *Background -- Linda Hartley summarizes the FAC's proposed work on student evaluations as follows:*

Student Observation of Faculty Teaching document (SOFT):

- 1) Address (briefly) why the university is dissatisfied with the current course evaluation tool;
 - 2) Present a brief review of related literature;
 - 3) Summarize the FAC subcommittee's discussions and conclusions on the students' role of evaluating instructors;
 - 4) Specify the philosophy and purpose of the SOFT tool;
 - 5) Briefly cite examples that correspond with #4 above; and
 - 6) List 2 recommendations: a) Senate vote on philosophy/purpose; b) New UD committee be appointed to develop the instrument; mandate consultation by an outside expert.
- *Question for ECAS -- Does this look appropriate, or do you recommend changes to their plan? In short, what feedback/guidance should we offer to Linda?*

CAP and Competencies Committee (C&CC) Voting Rights

- *Background* -- Last April, ECAS asked the APC to offer a recommendation on which members of the C&CC could vote. APC reviewed a proposal from the C&CC and offered their recommendations. They voted 6-1 in favor of the voting rights that ECAS favored. I have asked Carolyn if she can bring a copy of the resolution the APC supported to our meeting.
- *Action required* -- Make a final decision on voting rights in the C&CC

Standing committee work assignments

- Here is an updated list of tasks to be assigned to the standing committees:

Task	N/C	Prev	To	Work due	Due
CAP&CC voting rights	N		APC	Offer recommendation	Aug. 30
Academic misconduct	C	ECAS	APC	Offer final report	Sept. 27
PDP proposal	C	APC	APC	Review Appendix A	Oct. 25
Oversight of CAP dev	N		APC	Hear monthly reports	--
*Faculty evaluation	C	FAC	FAC	Rec. on purpose of eval	Oct. 11
Intellectual property rights	C	FAC	FAC	Proposal	??
Titles for part-time faculty	C	FAC	FAC	Proposal	??
Policy on emeritus status	N		FAC	Proposal	??
Committee membership	C	UNRC	UNRC	Complete the list	??
*UNRC policy doc	C	UNRC	ECAS	Review final document	??
*Voting representation	N		Ad hoc	Report and proposal	?Dec.
Faculty workload	N		Ad hoc	Report and proposal	??
*Consultation issue	C	ECAS	??		

*Highest priority topics

N/C = New or continuing

Prev = Which committee handled it last

To = Assign to

Statement on consulting

- *Background* -- Conversation at last week's meeting indicated that we see several major issues, including clarity of where consultation is needed and the relationship between faculty and administration. One suggestion that seemed to be well received was a two-step approach:
 - Come to common understanding of what the Senate Constitution requires right now
 - Decide if this is what we want, work on relationship matters, and consider means of seeking input or dispersing information
- *Action required* -- Determine if we support this two-step approach, and determine the best way to proceed on these issues

Creating committee to address Senate composition

- *Background* -- Because the UNRC needs to be constituted, ECAS needs to create and populate this committee ourselves.
- *Action required* -- Determine composition of this committee and process for appointing members

UNRC bylaws

- *Background* -- We asked the UNRC to give us the final copy of their bylaws to review. Art Jipson provided those (see attachment). They lack the updates recommended at the April Senate meeting.
- *Action required* -- Appoint someone to draft the updates (today), review and approve the final document (later)