

Agenda
EXECUTIVE COMMITTEE
Academic Senate, University of Dayton
September 15, 2011
SM 113B, 1:30-2:30 p.m.

Opening

- *Call to order*
- *Opening prayer/meditation -- Antonio Mari*
- *Attendance (Corinne)*
- *Approval of minutes from last meeting*

Announcements

- *Next meeting -- Our next scheduled meeting is 1:30-2:30 p.m., September 22 (SM 113B)*
- *Update on faculty workload committee -- I talked with Linda Hartley after last week's ECAS meeting and updated her on the outcomes of our conversation. She and I agreed that March 2 is a reasonable deadline for this committee's work. I told her that ECAS would provide a specific set of instructions for this committee. Additionally, I e-mailed the deans (copying Linda Hartley and Joe Saliba) to let them know of this committee's work and invite them to offer input as desired.*
- *Update on new communication technology in class -- I talked to David Wright about ECAS's conversation on new communication technology. I asked him whether he saw a need for a policy on this topic, and shared the request that the LTC address this issue in an appropriate manner, perhaps with an FES or some other programming.*

David agreed with ECAS that there is no need for a policy. He noted that faculty have always had the right to control what happens in a class and to make decisions that enhance pedagogical outcomes. David said the LTC would take our request to address this topic under consideration in planning for next semester.
- *Any other announcements?*

Old business

Faculty workload committee

- *Committee composition*
 - *Background*
 - Linda Hartley would like to have all units represented on this committee, which would allow each unit to be part of this conversation. She asks the following question: "With the guidelines of establishing a committee with 3 from FAC, 1 from Faculty Board, plus Pat Donnelly, it does not allow us to represent all units. We would need 2 more from FAC to make this happen. Would that be ok? I believe we have the interest of those willing to serve. The faculty board rep is from SOEAP, and I think I could get SBA, Libraries, CAS, Law, and SOE from FAC. The other question is, does the workload committee need to consist of members from FAC? or can they be from other Senate committees? I understand that FAC is the logical choice however."
 - *Questions for ECAS:*
 1. Is it ok to enlarge the committee to include representation from all units. That would

- result in 5 (Senate), 1 (Faculty Board), 1 (Pat Donnelly)
2. Should all Senate members be from the FAC?
- *Instructions for their work*
 - *Background* -- Jim Farrelly has drafted a set of instructions for that committee's work (see attached)
 - *Action required* -- Review and offer any helpful revisions.

Academic misconduct policy

- *Background* -- Our discussion last week focused more on the issue of new technology in the classroom. We never decided if there was merit to having the SAPC review the APC's proposal on reporting and record-keeping for academic misconduct.
- *Action required* -- Determine whether the SAPC should review this document before ECAS sees it.

Statement on consulting

- *Background*
 - *Approach to this issue* -- Conversation at last week's meeting indicated that we see several major issues, including clarity of where consultation is needed and the relationship between faculty and administration. One suggestion that seemed to be well received was a two-step approach:
 - i. Come to common understanding of what the Senate Constitution requires right now
 - Note -- Joe Saliba has suggested a small number of ECAS members talk with Dan Curran and himself to see if we can come to common understanding of what the Constitution requires right now.
 - ii. Decide if this is what we want, work on relationship matters, and consider means of seeking input or dispersing information
 - *Idea of an advisory council* -- Jim Farrelly has been working on an idea for an advisory council as a mechanism for facilitating effective communication. He has offered a draft of an idea for our consideration (see attached).
- *Action required* -- Determine if we support this two-step approach, and determine the best way to proceed on these issues

Creating committee to address Senate composition

- *Background* -- Because the UNRC needs to be constituted, ECAS needs to create and populate this committee ourselves.
- *Action required* -- Determine composition of this committee and process for appointing members

UNRC issues

1. *Bylaws* -- We asked the UNRC to give us the final copy of their bylaws to review. Art Jipson provided those (see attachment). They lack the updates recommended at the April Senate meeting.
 - *Action required* -- Appoint someone to draft the updates (today), review and approve the final document (later)
2. *Membership* -- The UNRC has no membership
 - *Action required* -- Populate the committee

To keep us organized

Standing committee work assignments

- Here is an updated list of tasks to be assigned to the standing committees:

Task	N/C	Prev	To	Work due	Due
Academic misconduct	C	ECAS	APC	Offer final report	Sept. 27
PDP proposal	C	APC	APC	Review Appendix A	Oct. 25
Oversight of CAP dev	N		APC	Hear monthly reports	--
*Faculty evaluation	C	FAC	FAC	Rec. on purpose of eval	Oct. 11
Intellectual property rights	C	FAC	FAC	Proposal	Nov. 8
Titles for part-time faculty	C	FAC	FAC	Proposal	Nov. 8
Policy on emeritus status	N		FAC	Proposal	Nov. 8
? Academic misconduct	C	APC	SAPC	Review	??
*Voting representation	N		Ad hoc	Report and proposal	?Dec.
*UNRC policy doc	C	UNRC	ECAS	Review final document	??
Committee membership	C	UNRC	UNRC	Complete the list	??
Faculty workload	N		FAC/Ad hoc	Report and proposal	Mar. 2
*Consultation issue	C	ECAS	??		

*Highest priority topics

N/C = New or continuing

Prev = Which committee handled it last

To = Assign to

Tasks completed	N/C	Prev	To	Work due	Due
CAP&CC voting rights	N		APC	Offer recommendation	Aug. 30

FYI: Copy of e-mail I sent to the deans

(This message went to the deans of: CAS, SBA, SOE, SOEAP, Grad School, library; copied to provost and FAC chair)

Deans --

The Executive Committee of the Academic Senate has decided to revisit the issue of guidelines for faculty workload. This issue was initially raised several years ago, but no action was taken. There are concerns that UD lacks clear policy to guide decisions related to faculty workload and that there may be inconsistent approaches across campus to determining full load for faculty. Furthermore, this issue has gained significant attention in both the media and in legislatures. In light of these reasons, ECAS has decided that UD needs to formulate a clear policy for faculty workload.

An ad hoc committee is being assembled to examine the issue and offer a recommendation. This committee will report to the Faculty Affairs Committee (FAC) of the Senate. Linda Hartley is chair of the FAC this year and will work with that committee to populate this ad hoc committee. Its membership will include 3 faculty from the FAC, 1 faculty member from the Faculty Board, and 1 person who was familiar with the work attempted the last time (Pat Donnelly).

If you are interested in offering input to this group, you are invited to do so (although certainly not required). To arrange this, simply contact Linda Hartley, who will put you in touch with the group's chair once it is formed.

Jon Hess,
President of the Academic Senate