




Agenda
EXECUTIVE COMMITTEE
Academic Senate, University of Dayton
September 22, 2011
SM 113B, 1:30-2:30 p.m.

Opening

- *Call to order*
- *Opening prayer/meditation* -- Carolyn Phelps
- *Attendance* (Corinne)
-  *Approval of minutes from last meeting*

Announcements

- *Next meeting* -- Our next scheduled meeting is 1:30-2:30 p.m., September 29 (SM 113B)
- *FYI on mailing list* -- Kim Trick, Senate representative for non-tenure-line faculty, requested a mailing list of those faculty so she could be in touch with them as appropriate for Senate issues. I inquired with the Provost's office whether such a list was available, and if so, if the university had restrictions limiting use of such bulk mailing lists. I received an e-mail from Jackie Estep that Amy Askren would be able to make that mailing list available to Kim.
- *New student senator* -- Dimitri Tsiribas has been elected student senator to represent the School of Business. Welcome to Dimitri!
- *Attachments icon* -- I'm adding the  icon to the agenda to items where there are attachments. Hopefully makes it easier to see at a glance when we'll refer to an attached document. If it doesn't make the agenda any more user-friendly, maybe you'll at least think it's spiffy.
-  *Standing committee minutes* -- When I receive minutes from standing committee, I plan to include them with our agenda e-mails so you know what is happening in those committees. If you'd prefer that be handled in a different manner or if that doesn't fit with ECAS protocol, please let me know. Minutes from the most recent FAC meeting were e-mailed separately last week, along with an associated document, since I received them after the agenda went out and I wanted you to have access to that information before the 9/16 Senate meeting.
 - APC minutes are attached this week
- *Any other announcements?*

Housekeeping

Assigning new student senators to standing committees

- *Question for ECAS* -- Who assigns the new students to committees?

Upcoming agenda items

- *Background* -- Our plan at the end of the 9/15 meeting was to talk about the representation committee and the UNRC at today's meeting, then revisit the consultation issue as the main agenda item on 9/29. We also have 3 documents from the Graduate School that need to be reviewed and would be good for the October Senate meeting
- *Question for ECAS* -- Should we look at the 3 documents from the Grad School next week so they can be put on the October Senate agenda, or postpone that a week? Or, should we

prioritize the consultation issue so that it doesn't get pushed back too far?

Transition to gmail

- *Background* -- Tom Skill is willing to offer the Senate a briefing on this transition if it would be helpful. This would have to be done at the October meeting, since the switch is scheduled for Nov. 28.
- In case it's relevant in considering this, other agenda items we might have at that meeting include: Student evaluations (FAC), academic misconduct (APC & SAPC), academic standing (Grad School), and graduate retakes (Grad School)
- *Question for ECAS* -- Should we do that?

Old business

Charge for faculty workload committee

- *Background* -- I drafted the attached charge for the FAC
- *Action required* -- Review draft and suggest improvements

Creating committee to address Senate composition

- *Background* -- Because the UNRC needs to be constituted, ECAS needs to create and populate this committee ourselves.
- *Action required* -- Determine composition of this committee and process for appointing members

UNRC issues

1. *Bylaws* -- We asked the UNRC to give us the final copy of their bylaws to review. Art Jipson provided those (see attachment). They lack the updates recommended at the April Senate meeting.
 - *Action required* -- Appoint someone to draft the updates (today), review and approve the final document (later)
2. *Membership* -- The UNRC has no membership
 - *Action required* -- Populate the committee

Work in process

Standing committee work assignments

- Here is an updated list of tasks to be assigned to the standing committees:

Task	N/C	Prev	To	Work due	Due
*UNRC policy doc	C	UNRC	ECAS	Review final document	??
*Consultation issue	C	ECAS	ECAS	Work to resolve issues	
Academic misconduct	C	ECAS	APC	Final report	Sept. 27
Academic misconduct	C	APC	SAPC	Review	??
PDP proposal	C	APC	APC	Review Appendix A	Oct. 25
*Faculty evaluation	C	FAC	FAC	Rec. on purpose of eval	Oct. 11
Intellectual property rights	C	FAC	FAC	Proposal	Nov. 8
Titles for part-time faculty	C	FAC	FAC	Proposal	Nov. 8
Policy on emeritus status	N		FAC	Proposal	Nov. 8

Tasks not yet assigned	N/C	Prev	To	Work due	Due
*Voting representation	N		Ad hoc	Report and proposal	?Dec.
Committee membership	C	UNRC	UNRC	Complete the list	??
Faculty workload	N		FAC	Report and proposal	Mar. 2

Tasks ongoing	N/C	Prev	To	Work due	
Oversight of CAP dev	N		APC	Hear monthly reports	

Tasks completed	N/C	Prev	To	Work due	Due
CAP&CC voting rights	N		APC	Offer recommendation	Aug. 30

*Highest priority topics

N/C = New or continuing

Prev = Which committee handled it last

To = Assigned to