



Agenda  
EXECUTIVE COMMITTEE  
Academic Senate, University of Dayton  
October 6, 2011  
SM 113B, 1:30-2:30 p.m.

***Opening***

- *Call to order*
- *Opening prayer/meditation* -- Jon Hess
- *Attendance* (Corinne)
  - Welcome to Linda Hartley, who will be joining us around 2:00 for discussion of the FAC document
-  *Approval of minutes from last meeting*

***Announcements***

- *Next meeting* -- Our next scheduled meeting is 1:30-2:30 p.m., October 13 (SM 113B)
- *Update on student senators and their committee assignments* -- Student senators are assigned to the following committees:
  - APC- Megan Abbate (Humanities) and Emily Kaylor (Social Science)
  - SAPC- Dimitri Tsiribas (SBA), Joe Radisek (SoE)
  - FAC-Kaitlin Regan (SOEAP) for now, unless we have to ask her to leave her position.
- *Ad hoc workload committee* -- The ad hoc committee that will do initial research to help the FAC develop a document on faculty workload will be chaired by Paul Vanderburgh. Caroline Merithew is convening the first meeting, though. They will first meet after Fall Break.
-  *Standing committee minutes attached this week* -- SAPC (9-28-11)
- *Any other announcements?*

***Housekeeping***

- *University budget* -- My understanding is that Tom Burkhardt normally meets with ECAS at some point, possibly in the fall, to talk about the university budget. Am I correct about that? If so, do I need to set that up, or does he initiate it?
- *ECAS schedule for spring* -- Do you know your schedule for spring well enough for us to schedule meetings? (I've had requests from committees to work around our spring schedule.)

***Old business***

Next steps on consultation issue

- *Questions for ECAS*
  - What do we need to do prior to meeting with the president and provost? Will we need to have additional meetings to get this work done?
  - What conversation is needed with the full Senate at next Friday's meeting?

 Agenda for Oct. 14 Senate meeting (draft attached)

- *Items we are planning on*
  - *Student evaluation of faculty teaching* -- legislative action from the FAC

- *Report on consultation issue (part of ECAS report)* -- summary of what we have done and what actions are planned for the future
- *Items we are not sure about*
  - *Academic misconduct policy* -- from the APC/SAPC -- Is this a new policy, or is it just a form for deans to use? (The former would go to the Senate for action, the latter would probably just be a report)
  - *Another other agenda items?*

📖 Student evaluation of faculty teaching

- *Background*
  - *Previous work done on this issue* -- Linda Hartley contacted Dave Darrow, president of the Senate at the time of the LTC proposal I attached to an earlier agenda. I don't think Dave's e-mail was worded the way he would want it for public distribution, so please treat it as confidential. But, Dave's info will be useful for us when we tackle this issue:
 

“After putting in a lot of work, the LTC proposal went nowhere (even though Steve laid out everything needed to make something happen). There were many factors involved in this, not the least of which was wrangling between the FAC and SAPC over who owned the issue, and the fundamental problem that the instrument has too many separate purposes (T&P, faculty development, opportunity for student input). In addition, many senators noted that there was a great disconnect between the questions that ‘counted’ on T&P and merit summaries (which are largely popularity contest questions--would you recommend this class, etc.) and the university’s increasing emphasis on learning as manifested in the learning outcomes in the university assessment plan.

“So, we tried to tackle two other issues: the large discrepancy between units in adherence to the ‘rules’ of administering the evaluation and what we believed to be an ineffective explanation to students about what the evaluation was all about and why it was important. To that end, we wrote a new ‘script’ to be read prior to the evaluation (shorter), and experimented with conducting an on-line evaluation in several sections. Both had mixed results, and neither necessarily resulted in an increase in substantive student comments on the evaluations.”
- *Actions required*
  - Review proposal and make sure it is ready for the full Senate meeting
  - Clarify next steps for this process

***Work in process***

Standing committee work assignments

- Updated list of tasks to be assigned to the standing committees:

<b>Task</b>	<b>N/C</b>	<b>Prev</b>	<b>To</b>	<b>Work due</b>	<b>Due</b>
*UNRC policy doc	C	UNRC	ECAS	Review final document	??
*Consultation issue	C	ECAS	ECAS	Work to resolve issues	??
Academic misconduct	C	ECAS	APC	Final report	Sept. 27
Academic misconduct	C	APC	SAPC	Review	??
PDP proposal	C	APC	APC	Review Appendix A	Oct. 25

Intellectual property rights	C	FAC	FAC	Proposal	Nov. 8
Titles for part-time faculty	C	FAC	FAC	Proposal	Nov. 8
Policy on emeritus status	N		FAC	Proposal	Nov. 8

<b>Tasks not yet assigned</b>	<b>N/C</b>	<b>Prev</b>	<b>To</b>	<b>Work due</b>	<b>Due</b>
*Voting representation	N		Ad hoc	Report and proposal	??
Committee membership	C	UNRC	UNRC	Complete the list	??
Faculty workload	N		FAC	Report and proposal	Mar. 2

<b>Tasks ongoing</b>	<b>N/C</b>	<b>Prev</b>	<b>To</b>	<b>Work due</b>
Oversight of CAP dev	N		APC	Hear monthly reports

<b>Tasks completed</b>	<b>N/C</b>	<b>Prev</b>	<b>To</b>	<b>Work due</b>	<b>Due</b>
CAP&CC voting rights	N		APC	Offer recommendation	Aug. 30
*Faculty evaluation	C	FAC	FAC	Rec. on purpose of eval	Oct. 11

\*Highest priority topics

N/C = New or continuing

Prev = Which committee handled it last

To = Assigned to