

Agenda
EXECUTIVE COMMITTEE
Academic Senate, University of Dayton
October 13, 2011
SM 113B, 1:30-2:30 p.m.

Opening

- *Call to order*
- *Opening prayer/meditation -- Jim Farrelly*
- *Attendance (Corinne)*
- *Approval of minutes from last meeting*

Announcements

- *Next meeting -- Our next scheduled meeting is 1:30-2:30 p.m., October 20 (SM 113B)*
- *Feedback on the SOFT document -- I gave Linda Hartley the attached feedback on the SOFT document. Additionally, I asked her to follow up with me to talk about a reasonable date for getting this back to ECAS.*
 - If you see any errors or omissions in this feedback, please let me know asap.*
- *Standing committee minutes attached this week -- APC, FAC's agenda*
- *Any other announcements?*

Housekeeping

Student representatives on CAP committees

- *Issue/question -- As I understand it, we appoint a student member to CAPC and the APC appoints a student to CAPL. What do we need to do to make that happen?*

November Faculty/Senate meeting

- *Background*
 - Pat Donnelly asked, "Joe asked me to contact you about the agenda for the joint Senate/faculty meeting on November 11. Last year we used the meeting to talk about the budget and the annual faculty salary report. I think we wanted to use the meeting to discuss the alcohol and sexual misconduct task force reports. And we wanted to leave time for a Q+A with the president, provost and VP for finance and administration. Are there other issues? Is this already too much? What do you think?"
 - Pat notes -- we've talked about budget recently in the November meeting, but since budget decisions are now being pushed back, the budget will be presented with more clarity in the Feb. 3 faculty meeting.
- *Question for ECAS -- Will these 2 reports take up most of our time? Should we recommend just those 2 items, or anything else?*

New business

December Senate meeting

- *Background*
 - *Need -- We need to be make good use of our December meeting of the full Senate. With all the work we have to do this year, we may end up having to schedule additional meetings if we don't get some of our work done in the fall.*

- *Issues in process that may be on the December agenda*
 - Student evaluation of faculty teaching (FAC)
 - PA program proposal (SOEAP)
 - Grad school proposals (GLC)
 - Intellectual property rights (FAC)
 - Titles for instructional staff (FAC)
 - Policy on emeritus status (FAC)
 - 📄 Academic misconduct (APC/SAPC) -- just a report?
 - PDP document (APC)
 - What else did I miss?
- *Action required* -- Plan to make sure we have our work prioritized so we're ready with a full agenda for December:
 - Which issues do we want to make sure are ready for December?
 - What needs to be done by what time to make sure that happens? (Preferably, some of these will be ready well in advance.)

Procedural issues

- *Background* -- We need to develop clarity on procedural issues in getting legislation ready for full Senate review and communicating this to appropriate parties. Two issues are pertinent right now:
 - *PA proposal* -- This proposal has been working its way through what I had assumed were proper channels. But, Kevin Kelly asked about procedures and I want to verify that this has followed proper protocol.
 - Dean Kelly responded to my request that he announce this impending proposal at tomorrow's Senate meeting as follows: "Jon -- I definitely will be able to make that announcement on Friday as the proposal has been formally approved by the SOEAP faculty. The proposal will be taken to GLC on Friday (10/14) for their consideration and action. I am anticipating a positive response from GLC. What are the procedural steps for moving the proposal to ECAS and the Senate? Kevin"
 - *Question for ECAS* -- What steps should he follow?
 - *GLC documents we previously discussed* -- When I follow-up with Brad Duncan on ECAS's request that the Grad School further consult on the documents he brought to ECAS, Brad argued that it does not make sense to take these back to the faculty. Some relevant points:
 - 📄 Brad argues that the GLC is a representative body (see attached)
 - These documents were discussed at a Graduate Director's Collaborative, at 3 faculty roundtable discussions, and at the CAS Graduate Committee meeting last spring so there has been consultation beyond the GLC.
- *Questions for ECAS* --
 - *These proposals* -- We have a variety of option, including (but not limited to)
 - Ask the GLC to do specific consultation
 - Send to a standing committee for review (with the possibility of asking that committee for consultation)
 - Offer feedback and send to the full Senate
 - *General procedures* -- What procedures do committees like the GLC (who have the authority to draft legislation for concurrence) need to follow in order to assure proper

faculty consultation?

Old business

Ad hoc committee on Senate representation

- *Background* -- Following the UNRC model, we put out a call for volunteers. We had 1:
 - Carl Friese (BIO). He wrote: “I am writing to express my interest in serving on the committee to reassess representation on the Academic Senate. Although I have attended certain meetings of the AS as an interested party or observer, I have never actually served on the Academic Senate. It is perhaps because I have never had the opportunity to serve on the AS that I am interested in the representation process itself. There are clearly people on the faculty who are passionate about serving the university, but have only had a few opportunities to do so beyond the department level. I believe that is an important perspective that I can bring to this committee. Instead of the expertise of serving on the senate, I would bring the expertise of curricular change including the development and implementation of the EVB degree, serving on the CAP science subcommittee and the current CAP science development team. Thanks for your consideration, Carl Friese”
- *Question for ECAS* -- Who should be on this committee?

Consultation issues -- next steps

- *Jon’s opinion* -- We need to move toward a dialogue with Dan and Joe sooner, rather than later
- *A proposal for making progress* -- Assemble a small group with diverse perspectives and background on this issue to meet promptly and assemble a list of issues for discussion. This committee might include Andrea or Becky (drafted document), Jim Farrelly (focus on structural issues), Jon (prez), Paul (straddles space between upper admin and faculty), and 1 other. This will allow us to get this information together more quickly without another breakfast meeting. This group can share info with ECAS for final feedback, then we can schedule a meeting.
- *ECAS’s reaction?*

Work in process

Standing committee work assignments

- Updated list of tasks to be assigned to the standing committees:

Task	N/C	Prev	To	Work due	Due
*UNRC policy doc	C	UNRC	ECAS	Review final document	??
*Consultation issue	C	ECAS	ECAS	Work to resolve issues	??
*Faculty evaluation	C	FAC	FAC	Purpose of eval (revision)	??
Academic misconduct	C	ECAS	APC	Final report	Sept. 27
Academic misconduct	C	APC	SAPC	Review	??
PDP proposal	C	APC	APC	Review Appendix A	Oct. 25
Intellectual property rights	C	FAC	FAC	Proposal	Nov. 8
Titles for part-time faculty	C	FAC	FAC	Proposal	Nov. 8
Policy on emeritus status	N		FAC	Proposal	Nov. 8

Tasks not yet assigned	N/C	Prev	To	Work due	Due
*Voting representation	N		Ad hoc	Report and proposal	??

Committee membership	C	UNRC	UNRC	Complete the list	??
Faculty workload	N		FAC	Report and proposal	Mar. 2
Tasks ongoing	N/C	Prev	To	Work due	
Oversight of CAP dev	N		APC	Hear monthly reports	
Tasks completed	N/C	Prev	To	Work due	Due
CAP&CC voting rights	N		APC	Offer recommendation	Aug. 30

*Highest priority topics

N/C = New or continuing

Prev = Which committee handled it last

To = Assigned to