

Agenda
EXECUTIVE COMMITTEE
Academic Senate, University of Dayton
November 3, 2011
SM 113B, 1:30-2:30 p.m.

Opening

- *Call to order*
- *Opening prayer/meditation -- Carolyn Phelps*
- *Attendance (Corinne)*
- ☞ *Approval of minutes from last meeting*

Announcements

- *Next meeting -- Our next scheduled meeting is 1:30-2:30 p.m., November 10 (SM 113B)*
- *November faculty/Senate meeting location -- The November faculty/Senate meeting will be held in the East Ballroom rather than Boll Theater.*
- *Additional meeting room reservation -- In case we need an additional Academic Senate meeting in the spring, I reserved the Ballroom for April 27, 2012 (two weeks after our last regularly scheduled meeting). Obviously, we'll cancel that meeting time if we get all our business done in the regular monthly meetings.*
- ☞ *Standing committee minutes attached this week -- SAPC*
- ☞ *Article of relevance -- Jim Farrelly provided the attached article (from the AP?) entitled "A New Caution for U.S. Universities Overseas." It is pertinent to our consultation discussion, as it pertains to policy-related decisions where consultation may be useful. It goes beyond our topic of vice presidential appointments, but still provides insight related to the bigger issue.*
- *Any other announcements?*

Old business

Ad hoc committee on Senate representation

- *Members who have previously accepted the invitation to join -- Janette Cox (LAW), Carl Friese (BIO), Pat Donnelly (Office of Provost), Jesse Grewal (student)*
- *Newest addition -- Jim Farrelly invited Michelle Paultz (POL) to participate, and she accepted.*
- *Task for ECAS -- Get them started. What instructions do they need?*

Conversation about consulting

- *Background -- A draft of document for conversation points is attached. Our plan is to send this document with an explanation of what we have been doing and what we plan to do to the rest of the Senate, so they can offer input before we have an initial dialogue with the President and Provost.*
- *Task for ECAS -- Review document and suggest any revisions before we send the document and an explanation of what has been happening to all Senators for their feedback.*

UNRC issues

1. *Bylaws -- We asked the UNRC to give us the final copy of their bylaws to review. Art Jipson*

provided those. They lack the updates recommended at the April Senate meeting.

- *Action required* -- Appoint someone to draft the updates (today), review and approve the final document (later)
2. *Membership* -- The UNRC has no membership
- *Action required* -- Populate the committee

☞ Consultation

- *Background* -- A draft of the statement from ECAS to the administration is attached.
- *Action required* -- Review it and offer feedback. Then we'll circulate it to the full Senate for feedback before meeting for an initial conversation on this topic.

☞ Memo to the Graduate School

- *Background* -- Following our conversation from last week, I drafted an e-mail to the Graduate School with some ideas about process for preparing documents.
- *Action required* -- Let me know if you see any problems with this.

New business

☞ Faculty titles proposal (FAC) -- see attachment

- *Background* -- FAC recommended approval of this proposal. Linda Hartley sent this on 10/27, in hopes it can make the December agenda.
- *Action required* -- Review the document and determine how to proceed.

☞ Summer enrollment proposal (Vinod Jain) -- see attachment

- *Background* -- Many faculty are concerned about dropping enrollment in third term classes. Vinod Jain has proposed a change in third term tuition and credit hours in response to this issue.
- *Action required* -- Determine whether this falls in the Senate's purview, and if so, how to proceed

Work in process

Standing committee work assignments

- Updated list of tasks to be assigned to the standing committees:

Task	N/C	Prev	To	Work due	Due
*UNRC policy doc	C	UNRC	ECAS	Review final document	??
*Consultation issue	C	ECAS	ECAS	Work to resolve issues	??
*Faculty evaluation	C	FAC	FAC	Purpose of eval (revision)	??
GLC docs (3)	N		APC	Review	??
PA proposal	N		APC	Review	Nov.
Academic misconduct	C	APC	S/APC	Develop instructions	??
Student honor code	N		SAPC	Review for issues	??
PDP proposal	C	APC	APC	Review Appendix A	later
Intellectual property rights	C	FAC	FAC	Proposal	Nov. 8
Titles/emeritus	C	FAC	FAC	Proposal	Nov. 8

Tasks not yet assigned	N/C	Prev	To	Work due	Due
*Voting representation	N		Ad hoc	Report and proposal	??

Committee membership	C	UNRC	UNRC	Complete the list	??
Faculty workload	N		FAC	Report and proposal	Mar. 2
Tasks ongoing	N/C	Prev	To	Work due	
Oversight of CAP dev	N		APC	Hear monthly reports	
Tasks completed	N/C	Prev	To	Work due	Due
CAP&CC voting rights	N		APC	Offer recommendation	Aug. 30
Academic misconduct	C	ECAS	S/APC	Develop form	Sept. 27

*Highest priority topics

N/C = New or continuing

Prev = Which committee handled it last

To = Assigned to

Another reminder for organizing purposes

Work we need to do

- *Priorities for December Senate meeting*

1. Top priorities

- a. Student evaluation (FAC) -- Need this to move forward on this issue yet this year
- b. PA program -- Needs to get to Board of Trustees in January

2. Next priorities

- a. Grad School documents -- These are issues where we have no policy (or lack clarity), and that is needed sooner rather than later

3. Needs to get done, but not time-sensitive with regard to a month or two

- a. Titles for instructional staff, policy on emeritus status (FAC)
- b. Intellectual property rights (FAC)
- c. Application of the academic misconduct form (APC/SAPC)
- d. PDP document (APC)
- e. Faculty workload (FAC) -- important, but won't be ready until spring

- *Other priorities for our work in ECAS*

1. Consultation issue -- Need to resolve this issue so that we can move forward together
2. Voting rights committee -- Need it to get moving so it can report by April
3. UNRC -- Need to constitute it for future committee population