

Agenda
EXECUTIVE COMMITTEE
Academic Senate, University of Dayton
December 1, 2011
SM 113B, 1:30-2:30 p.m.

Opening

- *Call to order*
- *Opening prayer/meditation* -- Emily Hicks
- *Attendance* (Leno)
- ☞ *Approval of minutes from last meeting*

Announcements

- *Next meeting* -- Our next scheduled meeting is 1:30-2:30 p.m., December 15 (SM 113B). We're off next week for Christmas on Campus.
- *Secretary for a day* -- Corinne cannot be here today, so Leno agreed to take minutes for us. We appreciate your help, Leno.
- *Provost still traveling* -- Joe is still traveling, so Deb will take his place today.
- ☞ *Standing committee documents attached this week* -- FAC
- *Any other announcements?*

Housekeeping

Tomorrow's Senate meeting

- Do we have everything in order for tomorrow's meeting?

January Senate meeting

- *Question for ECAS* -- The January Senate meeting was moved back a week to allow students to return. At some point after we rescheduled that, I discovered that the new date conflicts with the January Board of Trustees meeting, and that meeting is in San Antonio. Is this going to be a problem?

Old business

UNRC membership

(Based on the minutes from last week, we haven't gotten to this yet. If we did, that will impact what we talk about today.)

- *Bylaws*
 - Corinne, were you able to successfully update the UNRC bylaws with the changes from the Senate meeting?
- *Volunteers*
 - Emily Hicks agreed to serve on this committee as initially planned. Thank you, Emily, for this service!
 - Jesse Grewal will work with ECAS to find a student representative. Thank you for this assistance, Jesse.
 - I'll check with Jackie before we meet to see if we got any volunteers
- *Action required* -- Determine how to finish populating the committee

☞ Summer enrollment proposal (Vinod Jain) -- see attachment from 11-3 meeting

- *Background*
 - Many faculty are concerned about dropping enrollment in third term classes. Vinod Jain has proposed a change in third term tuition and credit hours in response to this issue.
 - I asked Tom Burkhardt to look at this proposal and offer any input that he felt would help our discussion. I haven't heard from him yet, but feel we need to return to this issue without further delay.
- *Action required* -- Determine whether this falls in the Senate's purview, and if so, how to proceed.

Work in process

Standing committee work assignments

- Updated list of tasks to be assigned to the standing committees:

Task	N/C	Prev	To	Work due	Due
*UNRC policy doc	C	UNRC	ECAS	Review final document	??
*Consultation issue	C	ECAS	ECAS	Work to resolve issues	??
*Faculty evaluation (SET)	C	FAC	ECAS	Purpose of eval (revision)	??
GLC docs (3)	N		APC	Review	??
PA proposal	N		APC	Review	Nov.
Academic misconduct	C	APC	S/APC	Develop instructions	??
Student honor code	N		SAPC	Review for issues	??
PDP proposal	C	APC	APC	Review Appendix A	later

Tasks not yet assigned	N/C	Prev	To	Work due	Due
*Voting representation	N		Ad hoc	Report and proposal	??
Committee membership	C	UNRC	UNRC	Complete the list	??
Faculty workload	N		FAC	Report and proposal	Mar. 2

Tasks ongoing	N/C	Prev	To	Work due	Due
Oversight of CAP dev	N		APC	Hear monthly reports	

Tasks completed	N/C	Prev	To	Work due	Due
CAP&CC voting rights	N		APC	Offer recommendation	Aug. 30
Academic misconduct	C	ECAS	S/APC	Develop form	Sept. 27
Intellectual property rights	C	FAC	FAC	Proposal	Nov. 8
Titles/emeritus	C	FAC	FAC	Proposal	Nov. 8
Launch voting rights cmte	N		ECAS	Proposal	Feb. 29

*Highest priority topics

N/C = New or continuing

Prev = Which committee handled it last

To = Assigned to

Another reminder for organizing purposes

Work we need to do

- *Priorities for Senate meetings*
 1. Top priorities
 - a. Student evaluation (FAC) -- Need this to move forward on this issue yet this year
 - b. **[DEC]** PA program -- Needs to get to Board of Trustees in January
 2. Next priorities
 - a. Grad School documents -- These are issues where we have no policy (or lack clarity), and that is needed sooner rather than later
 - b. **[DEC]** Titles for instructional staff, policy on emeritus status (FAC) -- Pat Donnelly needs this for next year's contracts
 3. Needs to get done, but not time-sensitive with regard to a month or two
 - a. **[DEC]** Intellectual property rights (FAC)
 - b. Application of the academic misconduct form (APC/SAPC)
 - c. PDP document (APC)
 - d. JRC document
 - e. Faculty workload (FAC) -- important, but won't be ready until spring
- *Other priorities for our work in ECAS*
 1. Consultation issue -- Need to resolve this issue so that we can move forward together
 - ~~2. Voting rights committee -- Need it to get moving so it can report by April~~
 3. UNRC -- Need to constitute it for future committee population