

Agenda  
EXECUTIVE COMMITTEE  
Academic Senate, University of Dayton  
December 15, 2011  
SM 113B, 1:30-2:30 p.m.

***Opening***

- *Call to order*
- *Opening prayer/meditation* -- Becky Wells
- *Attendance* (Corinne)
- ☞ *Approval of minutes from last meeting*

***Announcements***

- *Next meeting* -- Our meeting scheduled for December 22 is canceled. So, our next meeting is Monday, January 9, 2012 from 1:30-3:00 in SM 113B. **Enjoy your holidays!**
- *Spring meeting schedule* -- Mondays 1:30-3:00. Dates will be:
  - January -- 9, 23, 30
  - February -- 6, 13, 20, 27
  - March -- 5, 12, 19, 26
  - April -- 2, (9), 16, 23, 30 (4/9 is Easter Monday -- I think the university is closed)
- \*Special thanks to Leno and George for changing their schedules to make this work.
- *Dialogue with president and provost* -- Jackie has been looking for times we can meet with the president and provost to talk about consultation. She scheduled it for Jan. 9 from 2-3 but that will need to be changed. I'm still working with her on finding a new time.
- *Any other announcements?*

***Housekeeping***

Opening prayer/meditation

- Please sign up for 1-2 opening prayer/meditations for spring semester. Thanks!

Mission and identity task force

- *Background* -- UD's mission and identity task force has produced a pair of documents about identifying and sustaining the university's focus on that mission. These documents do not establish academic policy, but certainly offer ideas that pertain to the academic program (I'll say more at the meeting). Paul Vanderburgh would like to have an opportunity for conversation with the Academic Senate about that document. He is proposing a conversation with the Senate over wine and cheese at 3:00 on Feb. 17 (a Friday when we don't meet).
- *Questions for ECAS* -- Are you ok scheduling this? Assuming we just invite Senators to attend without making it a required meeting, will there be decent attendance?

January Senate meeting

- *Date*
  - As you know by now, Jackie's review of travel schedules indicated that the provost and most of the deans could not make it to our scheduled meeting on January 20.
  - Unfortunately, there are some problems with moving to 1/27 -- SBA has a faculty meeting at that time, there is no space available on that date

- Emily noted that there is no ideal solution. Jim Farrelly offered a suggestion for making a meeting productive on 1/20:
  - “I suggest that the Academic Senate (AS) meet as scheduled on January 20. Since the meeting was moved to 1700 in part to allow senators and guests to visit the new facility that could serve as a starting point for the meeting followed by the two documents (*intellectual property* and *faculty titling*) that are carryovers from the December meeting and that are already in the hands of senators (including the Provost and his staff and all the deans) and committee reports (which can include preliminary discussion of the *revised Honor Code* document from SAPCAS with a vote to follow in February when the administrators are present) and an election schedule and timetable from the Election Committee. Voting administrators who cannot attend the meeting could submit written comments to Jon in advance of the meeting which could be read into the record prior to a vote on the two carryover documents.”
- *Question for ECAS* -- I’m leaning toward retaining the 1/20 date. Does this seem wise?
- Agenda items at this point:
  1. Documents for discussion and voting
    - a. *Titles for instructional staff, policy on emeritus status* (FAC) -- L. Hartley
    - b. *Intellectual property rights* (FAC) -- B. Wells
    - ? *Student evaluation* (FAC) -- ?L. Hartley/S. Hassell Hughes
  2. Discussion, but save vote for Feb.
    - a. *Academic honor code* (SAPC) -- G. Doyle
  3. Reports
    - a. *Consultation conversation* -- Jon will include update in the ECAS report
    - b. *Implementation of maternity leave policy* -- P. Donnelly
- Other items I haven’t listed?

### ***Old business***

#### UNRC membership

- *Bylaws*
  - Jim offered an update of the the UNRC bylaws with the changes from the Senate meeting. We’ll look at that in January.
- *Volunteers*
  - Emily Hicks agreed to serve on this committee as initially planned. Thank you, Emily, for this service!
  - Jesse Grewal will work with ECAS to find a student representative. Thank you for this assistance, Jesse.
  - I’ll check with Jackie before we meet to see if we got any volunteers
- *Action required* -- Determine how to finish populating the committee

#### Charge to FAC for summer tuition issue

- *Background* -- After ECAS agreed to investigate this issue, we asked George Doyle and Jim Farrelly to draft a charge for this committee.
- *Action required* -- review the charge Jim/George created and see if it’s ready

#### Academic honor code

- *Background* --

- George Doyle writes: “The SAPC finished their work on revising the Academic Honor Code on November 9. Subsequently, I send copies to individuals in the Office of the Provost, the Deans' offices, graduate school office, Legal Affairs, Office of Admissions, Faculty Board, AAUP at UD, and faculty in my department. In addition SGA discussed and tentatively approved the revision.

I have only heard from 7 individuals. Most of the comments were positive. A couple questions were answered. I would hope to hear from more people, but perhaps not. The SAPC has reviewed the proposal again this week with no additional suggestions.

I believe it is now time to bring a proposal to ECAS. I would like to put it on the agenda for the December 15 meeting, with the hope of getting it to the full Senate in early 2012 and immediate implementation after a positive vote.”

- *Action required* -- Review and discuss

**Work in process**

Standing committee work assignments

- Updated list of tasks to be assigned to the standing committees:

<b>Task</b>	<b>N/C</b>	<b>Prev</b>	<b>To</b>	<b>Work due</b>	<b>Due</b>
*UNRC policy doc	C	UNRC	ECAS	Review final document	??
*Consultation issue	C	ECAS	ECAS	Work to resolve issues	??
*Faculty evaluation (SET)	C	FAC	ECAS	Purpose of eval (revision)	??
GLC docs (3)	N		APC	Review	??
Academic misconduct	C	APC	S/APC	Develop instructions	??
Student honor code	N		SAPC	Review for issues	??
PDP proposal	C	APC	APC	Review Appendix A	later
*Voting representation	N		Ad hoc	Report and proposal	Feb. 29

<b>Tasks not yet assigned</b>	<b>N/C</b>	<b>Prev</b>	<b>To</b>	<b>Work due</b>	<b>Due</b>
Committee membership	C	UNRC	UNRC	Complete the list	??
Faculty workload	N		FAC	Report and proposal	Mar. 2

<b>Tasks ongoing</b>	<b>N/C</b>	<b>Prev</b>	<b>To</b>	<b>Work due</b>	<b>Due</b>
Oversight of CAP dev	N		APC	Hear monthly reports	

<b>Tasks completed</b>	<b>N/C</b>	<b>Prev</b>	<b>To</b>	<b>Work due</b>	<b>Due</b>
CAPC voting rights	N		APC	Offer recommendation	Aug. 30
Academic misconduct	C	ECAS	S/APC	Develop form	Sept. 27
Intellectual property rights	C	FAC	FAC	Proposal	Nov. 8
Titles/emeritus	C	FAC	FAC	Proposal	Nov. 8
Launch voting rights cmte	N		ECAS	Proposal	Feb. 29
PA proposal	N		APC	Review	Nov.

\*Highest priority topics

N/C = New or continuing

Prev = Which committee handled it last

To = Assigned to

*Pat Donnelly's e-mail*

Jon,

I-04-06 Maternity Leave Policy called for an annual report to the Senate--and broader faculty-- on the implementation of the maternity leave policy. It recommended that the Senate report be given at the first Senate meeting after January 15. Attached is the report which has been reviewed by the Maternity Leave Review Panel. It will be posted on the Faculty porches tab prior to the meeting.

I would be happy to present the report.

Pat