

Agenda  
EXECUTIVE COMMITTEE  
Academic Senate, University of Dayton  
January 23, 2012  
SM 113B, 1:30-3:00 p.m.

***Opening***

- *Call to order*
- *Opening prayer/meditation* -- Paul Benson
- *Attendance* (Corinne)
- ☞ *Approval of minutes from last meeting*

***Announcements***

- *Next meeting* -- Our next scheduled meeting is 1:30-3:00 p.m., January 30 (SM 113B). Tom Burkhardt will join us next week to talk about the university budget.
- *UNRC membership* -- I contacted volunteers for the UNRC to verify their willingness to serve. All were willing to do so. The committee membership looks like this:
  - Charlie Russo (3 year term, 2012 - 2015)
  - Katy Marre (2 year term, 2012-2014)
  - Emily Hicks (3 year term, 2012-2015)
  - Student member (1 year term, 2012-2013; need to work with Jesse on this member)Monish Chatterjee (1 year term, 2012-2013) is undecided and plans to get back with me on Monday. Hopefully I'll know by the time we meet. Once I hear from him, I'll follow up with Andrew Avwaraye about his willingness to be considered next year.
- *President's Day* -- My understanding is that UD is open on President's Day (Feb. 20), so we'll have ECAS that day. If I'm wrong about that, please let me know.
- *Any other announcements?*

***Housekeeping***

Document access

- *Background* -- I realized last week that Senate documents under consideration are only available to Senators. These need to be available to the whole university community. We need to figure out how to make that happen, now that we've switched to Porches.
  - One option is to make all faculty, students, and administrators members of the Porches Academic Senate group. This seems like a plausible solution. There may be other options as well.
  - Approved documents are posted on the Senate website, which can be accessed by anyone worldwide. My initial reaction is to say that documents in progress are probably better kept within the university community until they are completed. If people feel it's ok for documents under consideration to be available to people outside UD, then they could simply go onto the Senate website.
- *Question for ECAS* -- How should documents best be made available?

Potential agenda for the 2/24 Senate meeting

- Agenda items at this point:
  1. Reports

- a. Consultation conversation -- Jon will include update in the ECAS report (this was delayed from January since the Provost couldn't attend that meeting)
- 2. Documents ready for discussion and voting
  - a. SET
  - b. Student honor code
- 3. Possibilities
  - a. PDP
  - b. Grad school proposals (GLC)
- What am I missing?

### ***Old business***

#### Follow-up on dialogue

- I'd like to extend my gratitude to all the members of ECAS for the substantive, respectful, and worthwhile dialogue on Friday the 13<sup>th</sup>.
- *Summary of some ideas for moving forward*
  - We need to do some gap analysis -- Where is the biggest gap in communication, and how can we address that? What are some specific issues that we need to address?
  - It is good that Dan, Joe, and Tom speak at university faculty meetings. How can we get more faculty there?
  - Summer decisions -- Harder to consult because faculty are not present. Is there a means for consultation in the summer?
  - Clarity on when needed -- It might help to work out some guidelines on when consultation should happen, such as when the decision involves a structural change at the university.
  - Communication
    - We need a better mechanism for communication between faculty/staff ↔ admin
    - It could also help to have better communication about our work between the Senate and the units (e.g., CAS updates chairs on the Senate twice a week and invites involvement)
  - Other points?
- *Specific proposals right now*
  - Invitation to consult -- Jon will extend invitation to Dan & others for regular meeting, plus whenever they think consultation (*before* decisions are made) would be useful -- can even be drop-in for 5 minutes
  - Invitation to meet with ECAS -- Invite the president and others as appropriate (e.g., Tom, Sundar) to join ECAS 1-2 times every semester for conversation (e.g., What are you working on? What's up with the Board of Trustees? etc.). Perhaps after BoT meetings would be useful as a debrief.
- *Moving forward* -- How should we proceed, to address these issues in a timely manner?

### ***New business***

#### Policy on outside employment (Pat Donnelly, guest)

- *Background* -- There is inconsistency in our policy for outside employment. Associate Provost Pat Donnelly has produced a document intended to resolve the inconsistencies. Pat notes that this seems to fall under Section 3.e. of the Constitution -- Consultation: Faculty Compensation and other conditions of service.

- *Action required* -- Confirm that this is appropriate for Senate action, and if so, determine how to proceed.

PDP

- *Background* -- APC has finished review of this. Carolyn will walk us through it.
- *Action required* -- Review and determine how to proceed

**Work in process**

Standing committee work assignments

- Updated list of tasks to be assigned to the standing committees:

<b>Task</b>	<b>N/C</b>	<b>Prev</b>	<b>To</b>	<b>Work due</b>	<b>Due</b>
*UNRC policy doc	C	UNRC	ECAS	Review final document	??
*Consultation issue	C	ECAS	ECAS	Work to resolve issues	??
GLC docs (3)	N		APC	Review	??
PDP proposal	C	APC	APC	Review Appendix A	later
*Voting representation	N		Ad hoc	Report and proposal	Feb. 29
Faculty workload	N		FAC	Report and proposal	Mar. 2
Student honor code	N		SAPC	Review for issues	??

<b>Tasks not yet assigned</b>	<b>N/C</b>	<b>Prev</b>	<b>To</b>	<b>Work due</b>	<b>Due</b>
Committee membership	C	UNRC	UNRC	Complete the list	??

<b>Tasks ongoing</b>	<b>N/C</b>	<b>Prev</b>	<b>To</b>	<b>Work due</b>	<b>Due</b>
Oversight of CAP dev	N		APC	Hear monthly reports	

<b>Tasks completed by cmte</b>	<b>N/C</b>	<b>Prev</b>	<b>To</b>	<b>Work due</b>	<b>Due</b>
CAPC voting rights	N		APC	Offer recommendation	Aug. 30
Academic misconduct	C	ECAS	S/APC	Develop form	Sept. 27
Intellectual property rights	C	FAC	FAC	Proposal	Nov. 8
Titles/emeritus	C	FAC	FAC	Proposal	Nov. 8
Launch voting rights cmte	N		ECAS	Proposal	Feb. 29
PA proposal	N		APC	Review	Nov.
*Faculty evaluation (SET)	C	FAC	ECAS	Purpose of eval (revision)	
Academic misconduct	C	APC	S/APC	Develop instructions	??

\*Highest priority topics

N/C = New or continuing

Prev = Which committee handled it last

To = Assigned to