

Agenda  
EXECUTIVE COMMITTEE  
Academic Senate, University of Dayton  
January 30, 2012  
SM 113B, 1:30-3:00 p.m.

***Opening***

- *Call to order*
- *Opening prayer/meditation -- Jim Farrelly*
- *Attendance (Corinne)*
- ☞ *Approval of minutes from last meeting*

***Announcements***

- *Next meeting -- Our next scheduled meeting is 1:30-3:00 p.m., February 6 (SM 113B)*
- *Updates on discussion of the SET document*
  1. *CAS -- I gave the SET document to all chairs in the College and had brief discussion at the 1/25 meeting of the Council of Chairs and Program Directors. I asked them to take this document to their faculty for feedback before the 2/24 Senate meeting. I requested that they offer feedback from their departments to their Senate representatives (and reminded them who those people were).*
  2. *SoE -- George Doyle sent the following e-mail to Linda Hartley and me: "Linda, As requested by the Senate I sent a copy of the proposal on the philosophy of SET to all chairs in SOE. Their collective response was:  
Hi George:  
Senate Document I-12-03 that deals with revising the faculty evaluation process was discussed yesterday in the SoE Academic Leadership Committee (ALC). There was a unanimous vote to NOT support the proposal. The general consensus among the ALC members is there are no major issues/problems with the current approach used to evaluate faculty.  
Thanks, Don"*
- ☞<sup>2</sup> *Standing committee documents attached this week -- FAC minutes (Nov. 29, Jan. 19)*
- ☞ *Other agendas -- The agenda to the last University Policy Coordinating Committee meeting is attached. I'll say just a bit about that committee in today's meeting.*
- *Any other announcements?*

***Reports***

**Budget conversation**

- Tom Burkhardt will present on the budget (as per IV. B. of doc 07-05) and answer questions. He will also address questions on the summer budget committee proposal ECAS has.

**UPCC (Jon)**

- Jon will offer a *brief* update on the work of the UPCC

***New business***

☞ **PDP**

- *Background -- APC has finished review of this. Carolyn will walk us through it.*

- *Action required* -- Review and determine how to proceed.

**Old business**

☰<sup>2</sup> UNRC bylaws

- Emily did updates and put into bylaw format
- *Task for ECAS* -- Review, edit if desired, and approve.

**Work in process**

Standing committee work assignments

- Updated list of tasks to be assigned to the standing committees:

<b>Task</b>	<b>N/C</b>	<b>Prev</b>	<b>To</b>	<b>Work due</b>	<b>Due</b>
*UNRC policy doc	C	UNRC	ECAS	Review final document	??
*Consultation issue	C	ECAS	ECAS	Work to resolve issues	??
GLC docs (3)	N		APC	Review	??
PDP proposal	C	APC	APC	Review Appendix A	later
*Voting representation	N		Ad hoc	Report and proposal	Feb. 29
Faculty workload	N		FAC	Report and proposal	Mar. 2
Student honor code	N		SAPC	Review for issues	??

<b>Tasks not yet assigned</b>	<b>N/C</b>	<b>Prev</b>	<b>To</b>	<b>Work due</b>	<b>Due</b>
Committee membership	C	UNRC	UNRC	Complete the list	??

<b>Tasks ongoing</b>	<b>N/C</b>	<b>Prev</b>	<b>To</b>	<b>Work due</b>
Oversight of CAP dev	N		APC	Hear monthly reports

<b>Tasks completed by cmte</b>	<b>N/C</b>	<b>Prev</b>	<b>To</b>	<b>Work due</b>	<b>Due</b>
CAPC voting rights	N		APC	Offer recommendation	Aug. 30
Academic misconduct	C	ECAS	S/APC	Develop form	Sept. 27
Intellectual property rights	C	FAC	FAC	Proposal	Nov. 8
Titles/emeritus	C	FAC	FAC	Proposal	Nov. 8
Launch voting rights cmte	N		ECAS	Proposal	Feb. 29
PA proposal	N		APC	Review	Nov.
*Faculty evaluation (SET)	C	FAC	ECAS	Purpose of eval (revision)	
Academic misconduct	C	APC	S/APC	Develop instructions	??

\*Highest priority topics

N/C = New or continuing

Prev = Which committee handled it last

To = Assigned to

**Potential agenda for the 2/24 Senate meeting**

Agenda items at this point

1. Reports
  - a. Consultation conversation -- Jon will include update in the ECAS report (this was delayed from January since the Provost couldn't attend that meeting)
2. Documents ready for discussion and voting

- a. SET
- b. Academic honor code
- 3. Possibilities
  - a. PDP
  - b. Grad school proposals (GLC)