

Agenda
EXECUTIVE COMMITTEE
Academic Senate, University of Dayton
March 26, 2012
SM 113B, 1:30-3:00 p.m.

Opening

- *Call to order*
- *Opening prayer/meditation* -- Emily Hicks
- *Attendance* (Corinne)
- ☞ *Approval of minutes from last meeting*

Announcements

- *Next meeting* -- Our next scheduled meeting is 1:30-3:00 p.m., April 2 (SM 113B)
- ☞² *Other agendas* -- The agendas to this week's Provost's Council and International Education Council meetings are attached. I summarized a few relevant points from those meetings, below. Please ask if you have questions about any items on those agendas or in my notes.
- *University calendar* -- I talked with Tom Westendorf about the university calendar. There is still a calendar committee, however Tom indicated that the 4-year plan they passed means that during this time period they simply follow the same calendar during that time period. Tom surveyed faculty by e-mail after the first year of implementation, and has also logged all feedback he has gotten about the calendar since that time. He will be in touch with the Calendar Committee again next fall. I requested that he be in touch with the Senate president next fall, and he volunteered to talk with that person prior to the Calendar Committee meeting. It may be helpful for him to visit with ECAS briefly just to update the committee and see if ECAS has ideas for him and the committee to consider.
- *Provost's Council* -- Provost's Council addressed some important issues last week. A brief summary is below. Ask if you want more detail on any of this.
 1. *Facilities* -- The finance committee has approved budget to do exterior work and windows on the library and science center, as well as renovations in Chaminade.
 2. *HLC quality initiative* -- Prior to our next site visit, the HLC is requiring that UD (along with all other schools) choose a quality initiative and demonstrate substantial institutional improvement based on that initiative. The Provost's Council recommended an initiative related to CAP assessment, perhaps focusing on 1st year courses since we can do that in the mandated 3-year timeline. Pat Donnelly will consult with Sawyer Hunley, Deb Bickford, Don Pair, and others to develop a plan.
 3. *Academic priorities* -- The Board of Trustees wants the administration to provide a plan for some academic initiatives that will be high priorities the UD. The provost wants initiatives that enhance pedagogy and invest in faculty and facilities. He will be consulting with deans and others to offer proposals that can be discussed with chairs and with the faculty to shape these priorities.
 4. *Naming CAP* -- The Chaminade Academic Program (still CAP) has been floated as a potential name for our former gen ed.
- *International Education Council* -- The IEC is looking at ways to improve educational transition and support for international students. There is agreement that this issue needs to be addressed as quickly as possible. Two committees, looking at academic advising and

academic support offered a nice set of recommendations, and the IEC will now determine how to implement these ideas.

- *Any other announcements?*

Housekeeping

Date of Nov. Senate/Faculty meeting

- Dan Curran's schedule conflicts with the already confirmed November 16 date for the Faculty/Senate Meeting. He would be available Friday, November 9. Is there any reason not to make that change?

Workload document

- FAC has some questions regarding procedures for this document. It is possible, but not certain, that they might have something ready before the 4/27 Senate meeting. Questions for ECAS:
 1. Does ECAS want to see the document before faculty input or after?
 2. Does faculty input require open forums, or would other means be appropriate?

Student senators (lack thereof)

- *Background* -- Jon, Jesse, and Jim met to discuss the issues pertaining to lack of student senators for fall. Two outcomes emerged:
 1. Students won't be able to vote on officers since we won't have any by the April meeting. I can explain more at the meeting.
 2. It would be a good idea if current faculty Senators identified students who might enjoy serving on the Senate and encourage them to run for office.

New business

Request from Brad Duncan

- *Background* -- Brad Duncan writes the following: "It was pointed out to me that not all BPM programs allow 'double counting.' Nor does the BPM policy require double counting. That is, double counting up to 6 credit hours is allowed, but not required. For example, the Accounting/MBA BPM program does not allow double counting, but due to careful program coordination the two degrees can often be earned in 5 years. And the Accounting/MBA BPM program meets all the other expectations of approved BPM guidelines. For this reason, the GLC Executive Committee has approved the language in the attached document to be included in the upcoming graduate bulletin revisions. Notice that nothing in DOC-10-01 (Amended) refers to what shall be presented in the bulletin, so I'm not seeking Senate/ECAS approval of the attachment. Nevertheless, I think it will be helpful if the language in the upcoming graduate bulletin and in the Appendix of DOC-10-01 (Amended) match. Since the language in the Appendix of DOC-10-01 (Amended) is not a statement of policy, but rather the taking points I use when discussing BPM programs with faculty, chairs and program directors, I respectfully request that the following revisions be made to the Appendix of DOC-10-01 (Amended) before it is posted in final form." See the attached document for the suggested change.
- *Action required* -- Give Brad a response.

SET committee

- *Background* -- Senate DOC 12-03 (SET) says “A SET Committee should be established by and report to the Senate....” Unless I’ve missed something, it offers no recommendations on the questions below.
- *Question for ECAS*
 - *Populating the committee* -- How should the Senate establish this committee? Should the UNRC be involved, or are there some obvious members based on expertise who should be appointed rather than doing a general call? Can ECAS populate the committee on the Senate’s behalf, and does it require Senate approval?
 - *Time line for creating committee* -- Can this committee be established this spring?
 - *Time line for work* -- When should this committee begin work, and what deadline is appropriate for its report?
 - *Oversight* -- Should this committee offer regular reports to a standing committee, perhaps either ECAS or the APC?

Standing committee idea

- *Background* -- An idea emerged from a conversation I had with Linda Hartley regarding Senate standing committees. I’d like to see what ECAS thinks of it.
- *Action required* -- Don’t tell Jon he’s an idiot until after he’s finished with his idea. *Then* say it.

Work in process

Standing committee work assignments

Task	N/C	Prev	To	Work due	Due
*Consultation issue	C	ECAS	ECAS	Work to resolve issues	??
*Voting representation	N		Ad hoc	Report and proposal	Feb. 29
Faculty workload	N		FAC	Report and proposal	Mar. 2
Policy on outside employ	N		FAC	Proposal	??
Committee membership	C	UNRC	UNRC	Complete the list	April 2
Procedure clarification	N		APC	Proc. for dept. change	April

Tasks not yet assigned	N/C	Prev	To	Work due	Due
SET committee					

Tasks ongoing	N/C	Prev	To	Work due	Due
Oversight of CAP dev	N		APC	Hear monthly reports	

Tasks completed by cmte	N/C	Prev	To	Work due	Due
CAPC voting rights	N		APC	Offer recommendation	Aug. 30
Academic misconduct	C	ECAS	S/APC	Develop form	Sept. 27
Intellectual property rights	C	FAC	FAC	Proposal	Nov. 8
Titles/emeritus	C	FAC	FAC	Proposal	Nov. 8
Launch voting rights cmte	N		ECAS	Proposal	Feb. 29
PA proposal	N		APC	Review	Nov.
*Faculty evaluation (SET)	C	FAC	ECAS	Purpose of eval (revision)	
Academic misconduct	C	APC	S/APC	Develop instructions	
*UNRC policy doc	C	UNRC	ECAS	Review final document	

UDPPP proposal	C	APC	APC	Review Appendix A	
GLC docs (3)	N		APC	Review	??
Student honor code	N		SAPC	Review for issues	??

*Highest priority topics

N/C = New or continuing

Prev = Which committee handled it last

To = Assigned to