

Agenda
EXECUTIVE COMMITTEE
Academic Senate, University of Dayton
September 8, 2011
SM 113B, 1:30-2:30 p.m.

Opening

- *Call to order*
- *Opening prayer/meditation -- Emily Hicks*
- *Attendance (Corinne)*
- *Approval of minutes from last meeting*

Announcements

- *Next meeting -- Our next scheduled meeting is 1:30-2:30 p.m., September 15 (SM 113B)*
- *Updated Constitution -- I attached the final draft of the updated Constitution (just look at it; don't waste paper printing it), which has been posted to the Senate website. In addition to the changes you saw before (now on p. 6-7), I added a note after Article VIII about these amendments (see. p. 13). Changes are highlighted in yellow in the attached copy for your easy viewing. If you see any errors we could still correct it, but I'm pretty confident I've got this right.*
- *Any other announcements?*

Housekeeping

- *Faculty workload*
 - *Update since our last meeting -- We decided at our last meeting that the FAC should appoint a committee to address the faculty workload issue. I asked Linda Hartley to direct the FAC to populate this committee. The composition is to include: 3 members of the FAC, 1 member from the Faculty Board, and 1 member familiar with the older document (who will likely be Pat Donnelly; Joe Saliba will ask him). The committee is to report to the FAC. I instructed Linda to do the following:*
 1. *Form this committee prior to the October Faculty Board lunch meeting, so that members could attend that meeting.*
 2. *Have the committee complete its work in March so we can put its work on the April Senate meeting (but not to pursue this too vigorously until after the important issues the FAC is focusing on in the fall).*
 3. *Have the members confer with Joe Saliba and Jim Farrelly to get vital information about context and goals for this proposal.*
 - *Question for ECAS -- Should we ask someone to write a few sentences of the specific charge for that committee? If so, who and when?*
- *Student senators*
 1. *Elections -- Do we know anything about whether student senators have been elected for the vacant positions (Humanities, Natural Sciences, Business, Education) or when such elections will be held? The Senate Constitution (section IV. C. 2.) specifies student elections should take place in the winter each year, but I've heard word-of-mouth from several sources that elections are done in early September. Are we out of compliance on this?*

2. Representation on ECAS -- How is the UG student representative for ECAS selected?

Old business

Standing committee work assignments

- Here is an updated list of tasks to be assigned to the standing committees:

Task	N/C	Prev	To	Work due	Due
Academic misconduct	C	ECAS	APC	Offer final report	Sept. 27
PDP proposal	C	APC	APC	Review Appendix A	Oct. 25
Oversight of CAP dev	N		APC	Hear monthly reports	--
*Faculty evaluation	C	FAC	FAC	Rec. on purpose of eval	Oct. 11
Intellectual property rights	C	FAC	FAC	Proposal	Nov. 8
Titles for part-time faculty	C	FAC	FAC	Proposal	Nov. 8
Policy on emeritus status	N		FAC	Proposal	Nov. 8
? Academic misconduct	C	APC	SAPC	Review	??
? Com tech in class	N		SAPC	Proposal	??
*UNRC policy doc	C	UNRC	ECAS	Review final document	??
Committee membership	C	UNRC	UNRC	Complete the list	??
*Voting representation	N		Ad hoc	Report and proposal	?Dec.
Faculty workload	N		FAC/Ad hoc	Report and proposal	Mar.
*Consultation issue	C	ECAS	??		

*Highest priority topics

N/C = New or continuing

Prev = Which committee handled it last

To = Assign to

Tasks completed	N/C	Prev	To	Work due	Due
CAP&CC voting rights	N		APC	Offer recommendation	Aug. 30

- Two issues that the APC discussed which might benefit from review and proposal by the SAPC:
 1. *Academic misconduct policy* -- This policy was initiated by the SAPC and then moved to the APC. Would it be useful for the SAPC to comment on it before it comes to the Senate?
 2. *New communication technology in class* -- Faculty sometimes struggle to know what to do about students using phones and laptops in class for purposes other than class work, and the APC considered a request last year to formulate a statement on behalf of the university indicating that faculty have the right to set any policy they feel is educationally sound with regard to use of these devices (including banning their use in class altogether).

Statement on consulting

- *Background* -- Conversation at last week's meeting indicated that we see several major issues, including clarity of where consultation is needed and the relationship between faculty and administration. One suggestion that seemed to be well received was a two-step approach:

- i. Come to common understanding of what the Senate Constitution requires right now
 - ii. Decide if this is what we want, work on relationship matters, and consider means of seeking input or dispersing information
- *Action required* -- Determine if we support this two-step approach, and determine the best way to proceed on these issues

Creating committee to address Senate composition

- *Background* -- Because the UNRC needs to be constituted, ECAS needs to create and populate this committee ourselves.
- *Action required* -- Determine composition of this committee and process for appointing members

UNRC issues

1. *Bylaws* -- We asked the UNRC to give us the final copy of their bylaws to review. Art Jipson provided those (see attachment). They lack the updates recommended at the April Senate meeting.
 - *Action required* -- Appoint someone to draft the updates (today), review and approve the final document (later)
2. *Membership* -- The UNRC has no membership
 - *Action required* -- Populate the committee