

Agenda
EXECUTIVE COMMITTEE
Academic Senate, University of Dayton
October 27, 2011
SM 113B, 1:30-2:30 p.m.

Opening

- *Call to order*
- *Opening prayer/meditation* -- Corinne Daprano
- *Attendance* (Corinne)
- ☞ *Approval of minutes from last meeting*

Announcements

- *Next meeting* -- Our next scheduled meeting is 1:30-2:30 p.m., November 3 (SM 113B)
- ☞ *FAC spring meeting schedule* -- The FAC set its spring meeting dates (see attached)
- *Any other announcements?*

Housekeeping

Charge to the SAPC

- Here is the charge I'll be giving the SAPC on reviewing the honor code: "In conjunction with a recommendation for use of the academic misconduct form, ECAS asks the SAPC to review the Student Honor Code document for clarity, internal consistency, and for consistency with current practice."
- *For ECAS* -- Please let me know if you see need for revision.

November Senate meeting

- *Proposed agenda and time frame*
 1. Opening prayer
 2. Alcohol task force report (Pat Donnelly) -- 15 min.
Sexual misconduct task force report (Bill Fischer) -- 15 min.
Discussion of these reports -- 20 min.
 3. Budget report (Tom Burkhardt) -- 30 minutes
 4. Faculty salary report (Pat Donnelly) -- 20 minutes
 5. Q&A with President Curran, Provost Saliba, and Tom Burkhardt -- 20 minutes
 6. A few brief comments about what the Senate is working on (Jon Hess) -- 5 minutes
- *Task for ECAS* -- Approve or modify this agenda (including time frame and order of items)
 - Not that right now it's at about 2 hours and 10 minutes. Should we reduce 5 minutes from both the budget report and the Q&A with the panel?

Ad hoc committee on Senate representation

- *Update*
 - *Drafted in last meeting* -- Pat Donnelly and Jesse Grewal graciously accepted the invitation to serve on this committee. Thank you to both Pat and Jesse.
 - *Volunteer* -- Carl Friese (BIO) accepted my invitation to join the committee. We appreciate his service.
 - *Requests* -- Jim Farrelly invited Michelle Paultz (POL) and Janette Cox (LAW) to

participate. What was their response?

Meeting with CFO, president (see doc 07-05, IV B, p. 9)

- At which meeting should we ask Tom Burkhardt to join us to talk about finances?
- At which meeting should we ask Dan Curran to join us to talk about administrative decisions?

Old business

Procedural issues on GLC documents

- *Background* -- We need to develop clarity on procedural issues in getting legislation ready for full Senate review and communicating this to appropriate parties.
 - *GLC documents we previously discussed* -- When I follow-up with Brad Duncan on ECAS's request that the Grad School further consult on the documents he brought to ECAS, Brad argued that it does not make sense to take these back to the faculty. Some relevant points:
 - ☐ Brad argues that the GLC is a representative body (see attachment from 2 weeks ago)
 - These documents were discussed at a Graduate Director's Collaborative, at 3 faculty roundtable discussions, and at the CAS Graduate Committee meeting last spring so there has been consultation beyond the GLC.
 - Some have also argued that the Senate review is faculty consultation.
 - *Questions for ECAS* --
 - *These proposals* -- We have a variety of option, including (but not limited to)
 - Ask the GLC to do specific consultation
 - Send to a standing committee for review
 - Offer feedback and send to the full Senate
 - *General procedures* -- What procedures do committees like the GLC (who have the authority to draft legislation for concurrence) need to follow in order to assure proper faculty consultation?

Update from conversation about consulting

- One or more of the people at this morning's meeting about consulting will provide an update for ECAS about that conversation.

UNRC issues

1. *Bylaws* -- We asked the UNRC to give us the final copy of their bylaws to review. Art Jipson provided those. They lack the updates recommended at the April Senate meeting.
 - *Action required* -- Appoint someone to draft the updates (today), review and approve the final document (later)
2. *Membership* -- The UNRC has no membership
 - *Action required* -- Populate the committee

Work in process

Standing committee work assignments

- Updated list of tasks to be assigned to the standing committees:

<u>Task</u>	<u>N/C</u>	<u>Prev</u>	<u>To</u>	<u>Work due</u>	<u>Due</u>
*UNRC policy doc	C	UNRC	ECAS	Review final document	??

*Consultation issue	C	ECAS	ECAS	Work to resolve issues	??
*Faculty evaluation	C	FAC	FAC	Purpose of eval (revision)	??
PA proposal	N		APC	Review	Nov.
Academic misconduct	C	APC	S/APC	Develop instructions	??
Student honor code	N		SAPC	Review for issues	??
PDP proposal	C	APC	APC	Review Appendix A	later
Intellectual property rights	C	FAC	FAC	Proposal	Nov. 8
Titles/emeritus	C	FAC	FAC	Proposal	Nov. 8

Tasks not yet assigned	N/C	Prev	To	Work due	Due
*Voting representation	N		Ad hoc	Report and proposal	??
Committee membership	C	UNRC	UNRC	Complete the list	??
Faculty workload	N		FAC	Report and proposal	Mar. 2

Tasks ongoing	N/C	Prev	To	Work due	
Oversight of CAP dev	N		APC	Hear monthly reports	

Tasks completed	N/C	Prev	To	Work due	Due
CAP&CC voting rights	N		APC	Offer recommendation	Aug. 30
Academic misconduct	C	ECAS	S/APC	Develop form	Sept. 27

*Highest priority topics
 N/C = New or continuing
 Prev = Which committee handled it last
 To = Assigned to

Another reminder for organizing purposes

Work we need to do

- *Priorities for December Senate meeting*
 1. Top priorities
 - a. Student evaluation (FAC) -- Need this to move forward on this issue yet this year
 - b. PA program -- Needs to get to Board of Trustees in January
 2. Next priorities
 - a. Grad School documents -- These are issues where we have no policy (or lack clarity), and that is needed sooner rather than later
 3. Needs to get done, but not time-sensitive with regard to a month or two
 - a. Intellectual property rights (FAC)
 - b. Titles for instructional staff, policy on emeritus status (FAC)
 - c. Application of the academic misconduct form (APC/SAPC)
 - d. PDP document (APC)
 - e. Faculty workload (FAC) -- important, but won't be ready until spring
- *Other priorities for our work in ECAS*
 1. Consultation issue -- Need to resolve this issue so that we can move forward together
 2. Voting rights committee -- Need it to get moving so it can report by April
 3. UNRC -- Need to constitute it for future committee population