

Agenda  
EXECUTIVE COMMITTEE  
Academic Senate, University of Dayton  
November 10, 2011  
SM 113B, 1:30-2:30 p.m.

**Opening**

- *Call to order*
- *Opening prayer/meditation* -- Paul Benson
- *Attendance* (Corinne)
- ☞ *Approval of minutes from last meeting*

**Announcements**

- *Next meeting* -- Our next scheduled meeting is 1:30-2:30 p.m., November 17 (SM 113B). I will be at a conference next week, so Andrea will lead the meeting. Please don't use the entire time celebrating my absence.
- *Feedback to the GLC on document preparation* -- I scheduled a meeting with Paul Vanderburgh and Brad Duncan for Friday, 11-11-11, to talk over the ideas ECAS had for steps to help assure documents a smooth passage through the Senate. I'll talk this over with them in a cooperative and constructive manner instead of sending a memo, which would likely send a message inconsistent with what we were trying to communicate.
- *UNRC updates* -- The call for volunteers went out on Monday, 11-7-11. We set next Wednesday as a deadline for responses.
- *Feedback on summer tuition proposal from Vinod Jain* -- I asked Tom Burkhardt for input on Vinod's proposal. It will probably be later this week or next week for him to give us info, so I pushed that back to next week's agenda.
- *Looking ahead* -- Agenda items in queue:
  - *SET (FAC)* -- Scheduled for next week, because Linda Hartly and Sheila Hassell Hughes want to join the conversation and can't make it this week.
    - \* This document is available to you on Porches now (in next week's folder), so you can read ahead on it if you wish
  - *UNRC membership* -- Scheduled for next week, because we're waiting for volunteers
  - *Summer enrollment proposal (Jain)* -- Scheduled for next week, because we're waiting for Tom Burkhardt to offer feedback
- ☞ *Standing committee documents attached this week* -- FAC minutes
- *Any other announcements?*

**Housekeeping**

Agenda for the December meeting of the full Senate

- We need to approve the final agenda by our meeting next week (Nov. 17) since we don't meet the following Thursday.
- Agenda items at this point:
  1. Top priorities
    - a. Student evaluation (FAC) -- Will review revised document from FAC next week
    - b. PA program -- Waiting for response from APC
  2. Next priorities
    - a. Grad School documents -- Waiting for response from APC

- b. Titles for instructional staff, policy on emeritus status (FAC) -- ECAS looking at today
  - Performance dashboard -- Joe, do you want to present this at the Senate?
- Other items I haven't listed?

Charge to voting rights committee

- *Question for ECAS* -- Is my charge ok?

UNRC updates

- *Bylaws* -- Corinne and I checked our notes about the UNRC bylaws. I found my comments from last spring, but am not sure I can recall what was accepted and what wasn't.
- *Question for ECAS* -- How do we proceed on getting the document finalized?

***New business***

Faculty titles proposal (FAC) -- see attachment from last week -- Pat Donnelly will join us

- *Background* -- FAC recommended approval of this proposal. Linda Hartley sent this on 10/27, in hopes it can make the December agenda.
- *Action required* -- Review the document and determine how to proceed.

JRC proposal (Debra Monk)

- *Background* -- After much consideration, Student Development is proposing changes in the Senate representative for Judicial Review Boards. This document explains their proposal and reasons behind it
- *Action required* -- Review document and determine how to proceed

***Work in process***

Standing committee work assignments

- Updated list of tasks to be assigned to the standing committees:

<b>Task</b>	<b>N/C</b>	<b>Prev</b>	<b>To</b>	<b>Work due</b>	<b>Due</b>
*UNRC policy doc	C	UNRC	ECAS	Review final document	??
*Consultation issue	C	ECAS	ECAS	Work to resolve issues	??
<b>*Faculty evaluation (SET)</b>	<b>C</b>	<b>FAC</b>	<b>ECAS</b>	<b>Purpose of eval (revision)</b>	<b>??</b>
GLC docs (3)	N		APC	Review	??
PA proposal	N		APC	Review	Nov.
Academic misconduct	C	APC	S/APC	Develop instructions	??
Student honor code	N		SAPC	Review for issues	??
PDP proposal	C	APC	APC	Review Appendix A	later
Intellectual property rights	C	FAC	FAC	Proposal	Nov. 8
Titles/emeritus	C	FAC	FAC	Proposal	Nov. 8
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<b>Tasks not yet assigned</b>	<b>N/C</b>	<b>Prev</b>	<b>To</b>	<b>Work due</b>	<b>Due</b>
*Voting representation	N		Ad hoc	Report and proposal	??
Committee membership	C	UNRC	UNRC	Complete the list	??
Faculty workload	N		FAC	Report and proposal	Mar. 2

<b>Tasks ongoing</b>	<b>N/C</b>	<b>Prev</b>	<b>To</b>	<b>Work due</b>
Oversight of CAP dev	N		APC	Hear monthly reports

<b>Tasks completed</b>	<b>N/C</b>	<b>Prev</b>	<b>To</b>	<b>Work due</b>	<b>Due</b>
CAP&CC voting rights	N		APC	Offer recommendation	Aug. 30
Academic misconduct	C	ECAS	S/APC	Develop form	Sept. 27

\*Highest priority topics

N/C = New or continuing

Prev = Which committee handled it last

To = Assigned to

***Another reminder for organizing purposes***

Work we need to do

- *Priorities for Senate meetings*
  1. Top priorities
    - a. Student evaluation (FAC) -- Need this to move forward on this issue yet this year
    - b. PA program -- Needs to get to Board of Trustees in January
  2. Next priorities
    - a. Grad School documents -- These are issues where we have no policy (or lack clarity), and that is needed sooner rather than later
    - b. Titles for instructional staff, policy on emeritus status (FAC) -- Pat Donnelly needs this for next year's contracts
  3. Needs to get done, but not time-sensitive with regard to a month or two
    - a. Intellectual property rights (FAC)
    - b. Application of the academic misconduct form (APC/SAPC)
    - c. PDP document (APC)
    - d. JRC document
    - e. Faculty workload (FAC) -- important, but won't be ready until spring
- *Other priorities for our work in ECAS*
  1. Consultation issue -- Need to resolve this issue so that we can move forward together
  2. Voting rights committee -- Need it to get moving so it can report by April
  3. UNRC -- Need to constitute it for future committee population