APC Agenda
February 14, 2022

1:25 - 2:15 PM

Join Zoom Meeting

https://udayton.zoom.us/j/88130543399?pwd=dmk0bmRNbkVmTGJueWhGK3NvUEF Bdz09

Meeting ID: 881 3054 3399
Password: 123219

Committee Members: Phil Anloague (ex officio); Philip Appiah-Kubi; Deb Bickford (ex officio); Laurel Bird; Jenna Borrelli; Art Busch; Alison Carr-Chellman; Trevor Collier; Jennifer Dalton; Neomi DeAnda (chair); Greg Elvers; Harold Merriman; Jason Pierce; Dan Reyes; Sarah Webber

Guests: Elizabeth Mackay, Michelle Pautz, Judy Owen

1. Review minutes from January 31, 2022.
2. CAP 5 year review
   a. Humanities Commons
   b. Oral Communication
   c. Overall review
3. Charge for APC on Student Evaluation of Teaching

Charge to the APC

February 11, 2022

Regarding: Drafting a New University Policy for the Administration of Student Evaluation of Teaching (SET).

ECAS requests the APC create a <u>new policy for the administration of SET to undergraduate and graduate students</u>. This policy should incorporate the recommendations of the SAPC reports (SAPC USE OF SET DRAFT POLICY Report and SAPC ADMIN OF SET POLICY submitted to ECAS on 28 January 2022) and the SET and Classroom Climate Task Force Report. The new policy would replace all of the existing policies on the administration of SET. This would be a stand alone policy that would be reviewed on a regular basis (determined by APC recommendation).

This charge is a joint charge with FAC. FAC will identify and update SET policies related to faculty evaluation. A combined database of SET documents has been created for both Senate groups to reference. Additional documents may be added to this database. ECAS requests that working documents and drafts be shared with FAC so as not to overlap efforts.

Expected Consultation: SAPC reports on SET, FAC, ECAS, IBRAC, and Academic Senate.

Existing policies that include sections that relate to student evaluation of teaching include but are not limited to:

- **DOC 2014-02. Proposal for a New Student Evaluation of Teaching Instrument and Delivery Method** (approved February 14, 2014)
- **DOC-2012-03 Recommendations for Revision to the Process for Student Evaluation of Teaching** (approved March 16, 2012)
- **DOC-2004-08 Use of Student Evaluations in Judging Teaching Effectiveness** (approved December 3, 2004)
- **DOC-2000-01 Directions for Completing Student Assessment of Instruction--Report of Results of Students Assessment of Instruction** (February 18, 2000; Effective March 1, 2000)

- **DOC-1999-07 Student Assessment of Instruction** (December 3, 1999; Effective March 1, 2000)
- **All relevant policies in the Faculty Handbook**

ECAS would like this work to be complete by 15 April 2022.