

**COLLEGE OF ARTS AND SCIENCES**  
**2018-2019 ACADEMIC AFFAIRS COMMITTEE**

Marianist Hall  
3:35-4:23 p.m.  
April 26, 2019  
Minutes

**CALL TO ORDER**

**Roll Call:**

**Present:** Andy Slade, Chad Painter, James Hiller, Art Jipson, Jonathan Brown, Christopher Agnew, Simanti Dasgupta, Dorian Borbonus, Madhuri Kango-Singh, Kimberly Trick, Cindy Shafer, Verb Washington, Melody Conrad, Lesley Wray, John Larman, Fatima Alfaro, Preston Boorsma, Lauren Tobal, Victoria Redfern, Xiaoli Li

**Guests:** Tom Morgan, Judy Owen, Francisco Peñas-Bermejo, Christina Baker, Martha Hurley, Kehler Welland, Kathleen Scheltens

**Excused:** Janet Bednarek, Jason Pierce, Danielle Poe, Stephanie D'Souza, James Pak, Sam Penewit

**Staff:** Phyllis Bergiel

**Minutes of March 22 2019, approved via email.**

**Announcements:** The ballot for the 2019-2020 AAC at-large seats was deployed earlier this week. Results have been announced the morning of Friday, April 26<sup>th</sup>. New representatives have been invited to join us.

**Newly elected faculty AAC representatives: TBA when vote closed 4/25 at 11:45 p.m.**

**Student nominations:** The following students have been nominated and have agreed to serve for the 2019-2020 academic year: Elizabeth Mancz, Pre-Medicine, Preston Boorsma, Mathematics, Michael Newbold, Biochemistry, Christopher Lanese, Political Science, Melody Conrad, Communication, Lauren Tobal, Sociology, Sam Penewit, History, Victoria Redfern, Discover Arts.

Thank you to all non-returning AAC members, students and faculty for you service.

**Roberts Rules of Order webinars:** Associate Dean Danielle Poe has approved that webinar courses in Roberts Rules of Order be available to student members with three of the basic courses being most appropriate, from this site: <https://www.parliamentarians.org/services/learning-opportunities/web-based-courses/>. These courses are optional; they are not required for service on the AAC. The College will fund one course per student AAC member annually from these courses: Fun with Parliamentary Procedure, or What to Say and When, or Minutes Made Easy. Please contact the College Coordinator for Academic Initiatives if you wish to enroll in one of the webinars for the next academic year (2019-2020).

**CIM Form option** that subcommittees should be aware of - per Associate Registrar Brad Balser:

- A prerequisite is a course that must be successfully completed prior to registering for the listed course.
- A co-requisite is a course that must be taken at the same time as another course.
- \*A concurrent prerequisite (may have heard me refer to it as just "concurrency") is a course that may be taken prior to or concurrently with the course requiring it.

\* Since the CIM form does not have a concurrency field on it, we ask that you list any concurrent prerequisites in the Prerequisite field and in parentheses state that the course "may be taken at the same time".

**OLD Business:**

<b>Doc #</b>	<b>Course #</b>	<b>Course Title</b>	<b>Proposal</b>	<b>Disposition</b>
18-101	CMM 416	Development of Mass Media	New Course	Withdrawn (per email from H. Parsons 3/22/19)
18-104	POL 391	The Politics of International Economic Relations	New course proposed for CAP: XB: INT	Approved by full AAC as new course; Recommended to CAP-C for approval for CAP: XB: INT
18-106	SPN 342	Latin American Culture & Civilization	Revision of an existing course proposed for CAP: DSJ and XB: INT	Revision approved by full AAC; Recommended to CAP-C for approval for CAP: DSJ and XB: INT
18-107	SPN 363	Survey of Latin American Literature I	Revision of an existing course proposed for CAP: DSJ and XB: INT	Revision approved by full AAC; Recommended to CAP-C for approval for CAP: DSJ and XB: INT
18-108	SPN 364	Survey of Latin American Literature II	Revision of an existing course proposed for CAP: DSJ and XB: INT	Revision approved by full AAC; Recommended to CAP-C for approval for CAP: DSJ and XB: INT
18-109	THR 212	Fashion and Costume	New course proposed for Arts and XB: INQ	Approved by full AAC as new course; Recommended to CAP-C for approval for Arts and XB: INQ
18-110	THR 331	Costume Design	New course proposed for Arts	Approved by full AAC as new course; Recommended to CAP-C for approval for Arts
18-113	BS-PCS	Bachelor of Science, Physics-Computer Science	Program change	Approved by full AAC
18-114	MINOR-MHM	Minor in Medicine and Society	Program change	Approved by full AAC

**NEW BUSINESS:**

<b>Doc #</b>	<b>Course #</b>	<b>Course Title</b>	<b>Proposal</b>	<b>Disposition</b>
18-115	AAD 301	Introduction to Arts Administration	Deactivation	Approved by full AAC
18-116	BIO 330	Animal Behavior	Deactivation	Approved by full AAC
18-117	BIO 330L	Animal Behavior Laboratory	Deactivation	Approved by full AAC
18-118	BIO 340	Culture, Biodiversity & Resources Management	Deactivation	Approved by full AAC
18-119	BIO 340L	Culture, Biodiversity & Resources Management Laboratory	Deactivation	Approved by full AAC
18-120	BIO 350	Applied Microbiology	Deactivation	Approved by full AAC

18-121	BIO 350L	Applied Microbiology Laboratory	Deactivation	Approved by full AAC
18-122	BIO 360	Island Environmental Biology	Deactivation	Approved by full AAC
18-123	BIO 360L	Island Environmental Biology Laboratory	Deactivation	Approved by full AAC
18-124	BIO 425	Parasitology	Deactivation	Approved by full AAC
18-125	BIO 425L	Parasitology Laboratory	Deactivation	Approved by full AAC
18-126	BIO 441	Environmental Plant Biology	Deactivation	Approved by full AAC
18-127	BIO 444	Plant Diversity	Deactivation	Approved by full AAC
18-128	BIO 444L	Plant Diversity Laboratory	Deactivation	Approved by full AAC
18-129	BIO 460	Introduction to Bioinformatics	Deactivation	Approved by full AAC
18-130	BIO 465	Disease Ecology	Deactivation	Approved by full AAC
18-131	CJS 408	Senior Seminar	Pre-req change	Approved by full AAC
18-132	ENG 367	Dante	New course proposed for CAP: XB: Faith Traditions and ADV REL	Approved by full AAC as new course; Recommended to CAP-C for approval for CAP: XB: Faith Traditions and ADV REL
18-133	FRN 170	Elementary Study Abroad	New Course	Approved by full AAC as new course
18-134	GER 170	Elementary Study Abroad	New Course	Approved by full AAC as new course
18-135	GER 270	Intermediate Study Abroad	New Course	Approved by full AAC as new course
18-136	MED 339	International Medical Experience	Revision of an existing course (title change)	Approved by full AAC
18-137	MUS 123	Introduction to Therapeutic Movement	New Course	Approved by full AAC
18-138	MUS 125	Introduction to Music Therapy	New Course (re-numbering)	Approved by full AAC
18-139	MUS 244	Functional Music Therapy Skills	New Course (credit change)	Approved by full AAC
18-140	MUS 246	Music Therapy Treatment Processes	New Course (re-numbering)	Approved by full AAC
18-141	MUS 271	Music Therapy Methods I: Re-Creative	New Course (credit change)	Approved by full AAC
18-142	MUS 273	Practicum in Music Therapy I	New Course (re-numbering)	Approved by full AAC
18-143	MUS 305	African-American Sacred Music	Revision of an existing course proposed for CAP:	Revision approved by full AAC; Recommended to CAP-C for approval for CAP: XB: FT, ADV REL and DSJ

			XB: FT, ADV REL and DSJ	
18-144	MUS 307	Ethics of American Popular Music	Revision of an existing course proposed for CAP: XB: PEA	Withdrawn by request of MUS CHR J. Randel via email on 4/18/19
18-145	MUS 370	Music Therapy Methods II: Receptive	New course	Approved by full AAC
18-146	MUS 371	Music Therapy Methods III: Improvisation	New Course (re-numbering)	Approved by full AAC
18-147	MUS 372	Practicum in Music Therapy II	New Course (re-numbering)	Approved by full AAC
18-148	MUS 373	Practicum in Music Therapy III	New Course (re-numbering)	Approved by full AAC
18-149	MUS 375	Research in Music Therapy	New Course (re-numbering)	Approved by full AAC
18-150	MUS 470	Music Therapy Principles	New Course (revision & re-numbering)	Approved by full AAC
18-151	MUS 471	Music & Psychotherapy	New Course (re-numbering)	Approved by full AAC
18-152	MUS 472	Practicum in Music Therapy IV	New Course (re-numbering)	Approved by full AAC
18-153	MUS 473	Practicum in Music Therapy V	New Course (re-numbering)	Approved by full AAC
18-154	PHL 331	Science, Values & Society	Revision of an existing course proposed for CAP: DSJ, XB: INT and ADV PHL	Revision approved by full AAC; Recommended to CAP-C for approval for CAP: DSJ, XB: INT and ADV PHL
18-155	POL 309	Health Policy	New course proposed for CAP: DSJ, XB: INT	Approved by full AAC as new course; Recommended to CAP-C for approval for CAP: DSJ, XB: INT
18-156	REL 371	C.S. Lewis: Life and Christian Writings	New course proposed for CAP: XB: INT and ADV REL	Approved by full AAC as new course; Recommended to CAP-C for approval for CAP: XB: INT and ADV REL
18-157	SOC 329	Sex, Crime, and Law	New course proposed for CAP: DSJ and XB: PEA	Approved by full AAC as new course; Recommended to CAP-C for approval for CAP: DSJ and XB: PEA
18-158	VAF 231	Sculpture for Non-Majors	Revision of an existing course proposed for CAP: Arts	Revision approved by full AAC; Recommended to CAP-C for approval for CAP: Arts
18-159		Minor in Race and Social Justice	New program	Approved by full AAC

18-160	BA-CMM	Bachelor of Arts, Communication	Program change	Approved by full AAC
18-161	BA-INS	Bachelor of Arts, International Studies	Program change	Approved by full AAC
18-162	BM-MUT	Bachelor of Music, Music Therapy	Program change	Approved by full AAC
18-163	BS-BIO	Bachelor of Science, Biology	Program change	Approved by full AAC
18-164	BS-DEN	Bachelor of Science, Pre dentistry	Program change	Approved by full AAC
18-165	BS-EVB	Bachelor of Science, Environmental Biology	Program change	Approved by full AAC
18-166	BS-MED	Bachelor of Science, Pre medicine	Program change	Approved by full AAC
18-167	CAS	BA Liberal Studies Curriculum: L2 Proficiency	Program change	Approved by full AAC
18-168	CERTAU- IIL	Certificate in International and Intercultural Leadership	Program change	Approved by full AAC
18-169	MINOR- SEE	Minor in Sustainability, Energy and the Environment	Program change	Approved by full AAC
18-170	PSY 216	Elementary Statistics	Pre-req change	Approved by full AAC
18-171	MTH 102	Fundamentals of Math	Deactivation	Approved by full AAC