

Please use black or blue ink to complete this form

Student ID # _____
 Last Name _____
 First Name _____
 Phone # _____
 Signature _____
 Date _____



**Flyers First Office of Registration
 Registration & Drop/Add Form**

St. Mary's Hall, Room 411

This is a request to change course(s) registered for the following term:

Year 20 _____ Aug _____ Jan _____
 Summer Session 1 _____ Summer Session 2 _____
 Summer Full Term _____

Arts & Sciences Educ. & Health Sciences
 Business Engineering
 Major _____

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| CRN | Drop (X) | Add (X) | Course – Department and # (ex. CMM 100) | Section # | # of Credit Hours | Grading Option | Required Signature** | Date | Comments |
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Advisor Signature _____ Date _____
 (Not required if **adding a class** during the first week of the add/drop period)

IEP Advisor Signature _____ Date _____
 (IEP Signature is required if you are graduating from IEP and registering in courses to begin your UG or GR program)

Dean's Signature _____ Date _____

- *After 'W' Period
- *Registration over 18 hours
- *Grade Option Change after Add/Drop Period
- *Complete Withdrawal
- *Pre-requisite override for College of Arts and Sciences and Engineering

****Notes about Required Signatures**

- Instructor Signature is required during the 'W' Period and after the Add/Drop Date
- Chairperson Signature is required if the class is Closed/Restricted, class has Permissions, or to override a Pre-requisite (if not Arts & Sciences or Engineering)