

## University of Dayton College of Arts and Sciences May Walker Policy and Guidelines

If you wish to participate in the May Commencement, but will not have completed the degree requirements by the end of the spring semester, you may be eligible to participate as a “May Walker.”

In order for a student to participate in the May Commencement as a “May Walker” the following conditions must be met:

- 1) Have seven (7) or fewer hours remaining, after the spring semester, to complete the degree requirements.
- 2) Provide proof of plans to complete requirements and therefore be eligible to graduate in the following August semester.
  - a) Proof of registration for the remaining requirements at UD for the Summer semester, OR
  - b) Prior approval of courses for transfer credit at another school and proof of registration for those courses. NOTE: Pre-approval of transfer credit is done through the Dean’s Office via a Transient Student Request Form, available in the Dean’s Office.\*
- 3) Obtain final approval from the Dean’s Office no later than three weeks prior to the May Commencement.

### IMPORTANT NOTES:

- Participation in Commencement does not affect the official date of graduation. A student’s official diploma and transcript will reflect a graduation date associated with the semester in which all degree requirements are met.
- If final degree requirements are met with transfer credit the official transcript must be received by the University of Dayton registrar prior to the last date to change grades for the term in which the student wishes to graduate. If the transcript is received after that date the student’s official diploma and transcript will reflect a graduation date of the following semester. If expedited processing and recording of a transcript is needed the transcript should be sent directly to the College of Arts and Sciences at:  
Student Academic Affairs, College of Arts and Sciences  
300 College Park  
Dayton, OH 45469-0800
- Students graduating with a Bachelor of Music in Music Therapy should consult the Department of Music for specific guidelines concerning the May graduation ceremony.

### Important related policy statements from the University of Dayton Catalog

- “Commencement at the University of Dayton is formal recognition of students who are graduating from the University. Consequently, University policy limits participation in commencement to students who have completed all the requirements for their degree. However, undergraduate students who are short not more than seven credit hours prior to the May commencement may, with the approval of their dean, participate in the May graduation ceremony. Such students must be registered for sufficient hours to complete degree requirements during the subsequent summer terms at UD, or have attained approval to fulfill their remaining requirements at another institution, and must provide official documentation of work completed no later than the official date for submission of grades at the conclusion of UD's second summer session. Any exceptions to this policy are the decision of the dean of the student's academic unit. After all degree requirements are met, the degree will be conferred on the next conferral date as noted on the official university academic calendar.”
- “All transfer coursework completed by current UD students for UD credit must be approved in writing by the Dean's office prior to registration for the course. At a minimum, the approval process will include a review of the institution, course descriptions and course syllabus.”
- “The final 30 semester hours must be earned at the University of Dayton. Furthermore, a minimum of 12 semester hours of course work at the 300 and 400 level in the major must be completed at the University.”