

College of Arts & Sciences Administrative Calendar

2017-2018

A - Academic Affairs Committee

AW - College Awards

C - CCPD (Chairs & Program Directors)

CE - College Events

G - Graduate Committee

S - Sabbatical

TP - Tenure/Promotion/Review

U - University Events

Day	Month	Date	Code		Location	Start Time	End Time
Monday	August	7	U	Degrees conferred - no ceremony			
Tuesday	August	15	U	Feast of the Assumption No classes, offices closed			
Wednesday	August	16	TP	T & P candidates submit Portfolio and Supporting Materials to Chair. [Please see the College T & P policy for details about T & P deadlines.]			
Wednesday	August	16	CE	Continuous Improvements Report due	OR 108		4:00 p.m.
Wednesday	August	16	CE	New College Lecturers Orientation/Workshop	River Campus	9:00 a.m.	4:00 p.m.
Thursday	August	17	U	New University Faculty Orientation	Spectrum Flight Deck	8:30 a.m.	1:30 p.m.
Sat.-Tues.	August	19-22	U	New Student Orientation	Campus		
Tuesday	August	22	U	Last day to complete registration			
Tuesday	August	22	U	New Student Convocation	RecPlex	8:45 a.m.	
Wednesday	August	23	U	FALL TERM 2017 Classes begin at 8:00 a.m.			
Wednesday	August	23	C	CCPD Meeting	KU 331	1:30 p.m.	3:30 p.m.
Friday	August	25	A	AAC Organizational Meeting	ML 217	3:30 p.m.	4:30 p.m.
Monday	September	4	U	Labor Day – No classes, offices closed			
Wednesday	September	6	C	CCPD Meeting	KU 331	1:30 p.m.	3:30 p.m.
Friday	September	8	AW	Dean sends letter requesting nominations for College Faculty Awards			
Friday	September	8	A	AAC Document Due Date	OR 108		4:00 p.m.
Monday	September	11	U	Last day to change 2nd session and full Summer term grades			
Wednesday	September	13	U	STARS Event	KU Ballroom	11:30 a.m.	1:00 p.m.
Wednesday	September	13	U	Last day to drop classes <u>without</u> record			
Thursday	September	14	TP	Department T & P committees give evaluations and recommendation letters to candidates.			
Friday	September	15	U	Spring 2018 Initial schedule (composite) due			
Friday	September	15	U	Faculty Meeting	Boll Theatre	3:30 p.m.	
Fri. - Sun.	September	15-17	U	Family Weekend			
Wednesday	September	20	C	CCPD Meeting	KU 331	1:30 p.m.	3:30 p.m.
Friday	September	22	TP	Department T & P committees give their final letters to candidates and Chairs. Chairs insert copies of letters into portfolios.			
Friday	September	22	G	Graduate Academic Affairs Committee	KU 207	10:00 a.m.	11:15 a.m.
Friday	September	22	U	Academic Senate Meeting	KU Blrm.	3:30 p.m.	5:30 p.m.
Friday	September	22	S	Sabbatical reports due for sabbaticals ending 5/15/17	OR 108		4:00 p.m.
Wednesday	September	27	AW	College Faculty Awards nominations due	OR 108		4:00 p.m.
Friday	September	29	CE	Dean's Faculty Address and Reception	Sears/Torch	3:30 p.m.	6:00 p.m.

Monday	October	2	TP	Department Chairs give final letters to candidates, insert copies into portfolios, and send T & P materials to the Dean			
Friday	October	6	A	AAC Document Due Date	OR 108		4:00 p.m.
Thurs.-Sun.	October	5-8	U	Midterm Break - no classes			
Monday	October	9	U	Classes resume at 8:00 a.m.			
Wednesday	October	11	C	CCPD Meeting	KU 331	1:30 p.m.	3:30 p.m.
Friday	October	13	CE	College Advisory Council Meeting			
Sunday	October	15	U	Last day for Graduate and Doctoral students to apply for December 2017 graduation			
Monday	October	16	TP	Recommendations for emeritus status due in Dean's Office by 4:00 p.m.	OR 105		4:00 p.m.
Wednesday	October	18	U	First-year students' midterm progress grades due	on-line		4:00 p.m.
Wed.-Thurs.	October	18-19	U	University Board of Trustees Meeting			
Friday	October	20	U	Academic Senate Meeting	KU Blrm.	3:30 p.m.	5:30 p.m.
Sunday	October	22	CE	First-Year Arts Immersion	Schuster Center	3:00 p.m.	
Monday	October	23	AW	Finalists for College Faculty Awards are notified and final data sheets are distributed			
Wednesday	October	25	C	CCPD Meeting	KU 310	1:30 p.m.	3:30 p.m.
Friday	October	27	A	AAC Meeting	ML 217	3:30 p.m.	5:00 p.m.
Friday	October	27	A	AAC Document Due Date	OR 108		4:00 p.m.
Friday	October	27	S	Sabbatical request forms due in Dean's Office	OR 108		4:00 p.m.
Tuesday	October	31	U	Undergraduate registration begins for Spring 2018			
Wednesday	November	1	U	Last day to submit Undergraduate candidacy for May 2018 Commencement			
Monday	November	6	CE	Department Chairs remind faculty to update Digital Measures			
Wednesday	November	8	C	CCPD Meeting	KU 331	1:30 p.m.	3:30 p.m.
Friday	November	10	U	Academic Senate Meeting	KU Blrm.	3:30 p.m.	5:30 p.m.
Monday	November	13	U	Last day to drop classes with record of W			
Monday	November	13	CE	College Women's Faculty Dinner	Torch/Blrm.	5:30 p.m.	7:30 p.m.
Tuesday	November	14	TP	College T & P Committee sends its recommendation letters to the Dean.			
Friday	November	17	A	AAC Meeting	ML 217	3:30 p.m.	5:00 p.m.
Saturday	November	18	CE	Roesch Social Sciences Symposium	KU Ballroom	9:00 a.m.	5:00 p.m.
Tuesday	November	21	TP	Deadline for candidate, Chair, or Dept. Committee to submit a written reply to the Dean concerning the College T & P Committee's recommendation.			
Tuesday	November	21	U	Thanksgiving recess begins after last class			
Thursday	November	23	U	Thanksgiving Day - No classes, offices closed			
Friday	November	24	U	Day after Thanksgiving - No classes, offices closed			
Saturday	November	25	U	Saturday classes meet			
Monday	November	27	U	Classes resume at 8:00 a.m.		8:00 a.m.	
Wednesday	November	29	C	CCPD Meeting	KU 331	1:30 p.m.	3:30 p.m.
Thursday	November	30	CE	Schuellein Lecture in the Biological Sciences	SC 114	4:00 p.m.	
Friday	December	1	G	Graduate Academic Affairs Committee	KU 312	10:00 a.m.	11:15 a.m.
Friday	December	1	U	Academic Senate Meeting	KU Blrm.	3:30 p.m.	5:30 p.m.
Wednesday	December	6	C	College Christmas Reception (CCPD, admins., staff)	Torch Lounge	3:00 p.m.	4:30 p.m.
Thursday	December	7	U	Last Day of Classes			
Friday	December	8	U	Feast of Immaculate Conception Christmas on Campus No classes, offices closed			
Saturday	December	9	U	Study Day			

Sunday	December	10	U	Study Day			
Mon.-Fri.	December	11-15	U	Exams - Fall Term ends after final exams			
Thursday	December	14	TP	Dean's recommendation letters go to T & P candidates			
Saturday	December	16	U	Diploma Exercises	UD Arena	9:45 a.m.	
Sunday	December	17	U	Christmas Break begins			
Tuesday	December	19	U	Grades due by 9:00 a.m. Deficiency reports due in Dean's Office	on-line OR 104		9:00 a.m. 9:00 a.m.
Thursday	December	21	TP	Deadline for T & P candidates (or others) to reply in writing to Dean's recommendation letter.			
Mon.-Fri.	December	25-29	U	Christmas Break- Offices closed			
Monday	January	1	U	New Year's Day - Offices closed			
Tuesday	January	2	TP	Dean sends T & P recommendation letters to Provost with portfolios			
Wednesday	January	10	C	CCPD Meeting	tbd	1:30 p.m.	3:30 p.m.
Friday	January	12	U	Last day to complete registration			
Monday	January	15	U	Martin Luther King Day - No classes, offices closed			
Tuesday	January	16	U	SPRING TERM 2018 Classes begin at 8:00 a.m.			
Tuesday	January	16	AW	College Faculty award finalist application materials due	OR 108		
Wed.-Thurs.	January	17-18	U	University Board of Trustees Meeting			
Friday	January	19	U	Academic Senate Meeting	KU Blrm.	3:30 p.m.	5:30 p.m.
Friday	January	19	S	Sabbatical reports due in Dean's office for sabbaticals ending 12/31/17	OR 108		4:00 p.m.
Friday	January	19	A	AAC Document Due Date	OR 108		4:00 p.m.
Monday	January	22	U	Last day to change Fall Term grades			
Monday	January	22	U	Last day for late registration, change of grading options and schedules			
Wednesday	January	24	C	CCPD Meeting	tbd	1:30 p.m.	3:30 p.m.
Thursday	February	1	U	Last day for Graduate and Doctoral students to apply for May 2018 graduation			
Friday	February	2	G	Graduate Academic Affairs Committee	TBD		
Monday	February	5	U	Last day to drop classes <u>without</u> record			
Monday	February	5	TP	Faculty Merit Rankings due in Dean's Office	OR 105		4:00 p.m.
Wednesday	February	7	C	CCPD Meeting	tbd	1:30 p.m.	3:30 p.m.
Friday	February	9	A	AAC Meeting	ML 217	3:30 p.m.	5:00 p.m.
Friday	February	16	TP	Annual review of non-tenured faculty due in Dean's office. Tenure and Promotion binders due for 3rd and 5th year candidates.	OR 105		4:00 p.m.
Friday	February	16	U	Academic Senate Meeting	KU Blrm.	3:30 p.m.	5:30 p.m.
Friday	February	16	A	AAC Document Due Date	OR 108		4:00 p.m.
Wednesday	February	21	C	CCPD Meeting	tbd	1:30 p.m.	3:30 p.m.
Friday	February	23	TP	Evaluations and Requests for Reappointment of Non-Tenure Track Faculty/Lecturers Due	OR 105		4:00 p.m.
Friday	February	23	U	Joint Academic Senate/Faculty Meeting	KU Ballroom	3:30 p.m.	5:30 p.m.
Thurs.-Fri.	March	1-2	U	Midterm Break - no classes			
Wednesday	March	7	C	CCPD Meeting	tbd	1:30 p.m.	3:30 p.m.
Friday	March	9	U	Final summer and fall composites due Honors Student Symposium	KU	1:00 p.m.	5:00 p.m.
Friday	March	9	A	AAC Meeting	ML 217	3:30 p.m.	5:00 p.m.
Sun.-Mon.	March	11-12	U	Admissions overnight event			
Wednesday	March	14	U	First-year students' midterm progress grades due	on-line		4:00 p.m.
Thursday	March	15	U	Last day to submit Undergraduate candidacy for August 2018 graduation			
Friday	March	16	A	AAC Document Due Date	OR 108		4:00 p.m.

Friday	March	16	U	Academic Senate Meeting	KU Blrm.	3:30 p.m.	5:30 p.m.
			U	Undergraduate registration begins for Summer 2018			
Wednesday	March	21	C	CCPD Meeting	tbd	1:30 p.m.	3:30 p.m.
			U	Undergraduate registration begins for Fall 2018			
Wednesday	Mach	28	U	Easter Recess begins after last class			
Friday	March	30	U	Good Friday - Offices closed			
Sunday	April	1		Easter Sunday			
Sunday	April	1	U	Last day for Undergraduate students to apply for December 2018 graduation			
				Easter Monday - Offices closed			
Monday	April	2	U	No day classes - Classes resume at 4:30 p.m.			
Wednesday	April	4	C	CCPD Meeting	tbd	1:30 p.m.	3:30 p.m.
Wednesday	April	4	U	Stander Symposium: Celebration of the Arts	Schuster Center	8:00 p.m.	
Friday	April	6	G	Graduate Academic Affairs Committee	TBD		
Friday	April	6	A	AAC Document Due Date	OR 108		4:00 p.m.
Friday	April	6	A	AAC Meeting	ML 217	3:30 p.m.	5:00 p.m.
Sat.-Sun.	April	7-8		Admissions multicultural overnight event			
Sun.-Mon.	April	8-9	U	Admissions overnight event			
Monday	April	9	U	Last day to drop <u>with</u> record of W			
Friday	April	6	CE	College Faculty Awards, Faculty Retirement Recognition Event and Reception	Sears/Torch	3:30 p.m.	5:30 p.m.
Wednesday	April	18	U	Stander Symposium Alternate Day of Learning			
Friday	April	20	U	Academic Senate Meeting	KU Blrm.	3:30 p.m.	5:30 p.m.
Wednesday	April	25	C	CCPD Meeting	tbd	1:30 p.m.	3:30 p.m.
Friday	April	27	A	AAC Meeting	ML 217	3:30 p.m.	5:00 p.m.
Friday	April	27	U	Last day of classes			
Saturday	April	28	U	Study Day			
Sunday	April	29	U	Study Day			
Mon.-Fri.	April 30 to	May 4	U	Exams - Spring Term ends after final exams			
Friday	May	4	CE	College of Arts & Sciences Graduation Reception			
Saturday	May	5	U	Doctoral/Graduate Commencement Exercises	UD Arena	12:45 p.m.	
Sunday	May	6	U	Undergraduate Commencement Exercises	UD Arena	9:45 a.m.	
Tuesday	May	8	U	Grades due by 9:00 a.m. Deficiency reports due in Dean's Office	on-line OR 104		9:00 a.m. 9:00 a.m.
Wednesday	May	9	C	CCPD Luncheon	tbd	12:00 noon	2:00 p.m.
Friday	May	11	U	Faculty Meeting	Boll	3:30 p.m.	
Saturday	May	12	U	Saturday classes begin			
Monday	May	14	U	SUMMER TERM/First Session and Full Summer Term classes start at 8:00 a.m.		8:00 a.m.	
Monday	May	14	TP	External Reviewers for T & P applications are selected by the Departments (where applicable)			
Wed.-Thurs.	May	16-17	U	University Board of Trustees Meeting			
Wednesday	May	23	U	Last day to drop <u>without</u> record from First Session classes			
Monday	May	28	U	Memorial Day – No classes, offices closed			
Monday	June	4	U	Last day to drop without record from full Summer Term classes			
Monday	June	11	U	Last day to drop with record of W from First Session classes			
Monday	June	11	U	Last day to change Spring Term grades			
Fri.-Sat.	June	22-23	U	Examinations - First Session ends after final exam. Full Summer Term classes do not meet.			

Monday	June	25	U	SUMMER TERM/Second Session Classes begin			
Tuesday	June	26	U	Grades due by 9:00 a.m. Deficiency reports due in Dean's Office	on-line OR 104		9:00 a.m. 9:00 a.m.
Friday	June	29	TP	Post-tenure goals and reflections due in Dean's Office	OR 105		
				Last day for Graduate and Doctoral Students to apply for August 2018 graduation			
Sunday	July	1	U				
Wednesday	July	4	U	Independence Day--No classes, offices closed			
Friday	July	6	U	Last day to drop <u>without</u> record from Second Session classes			
				Last day to drop <u>with</u> record of W from Second Session and full Summer Term Classes			
Monday	July	16	U	Last day to change First Session grades			
Thursday	July	26	U	Exams--Second Session and Full Summer Term end			
Fri.-Sat.	August	3-4	U	Degrees conferred - no ceremony			
Monday	August	6	U	Grades due by 9:00 a.m.			
Tuesday	August	7	U	Last day to change Second Session and full Summer Term grades			
Monday	September	10	U				

A- AAC
BT- Board of Trustee
G- Graduate Committee

E- Dean's Executive Council
GE- General Education
AD- Dean's Advisory Council

S - Sabbatical
AW- College Faculty Awards
CE- College Events

P- Promotion dates

T- Tenure dates

AR- Annual Review

U- University eve

review

U- University event

C- (CCPD) Council of Chairperson & Program Directors Meeting