Tentative Biz Ready Schedule Spring Term 2018

	2/3/2018	2/10/2018	2/17/2018	2/24/2018	3/10/2018	3/24/2018	4/7/2018	4/14/2018
	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7	Day 8
	Saturday	Saturday	Saturday	Saturday	Saturday	Saturday	Saturday	Saturday
9:30 a.m.	Welcome, Intro's, Orientation, Program Overview	Day's Overview	Day's Overview	Day's Overview	Day's Overview	Day's Overview	Day's Overview	Day's Overview
9:45 a.m.		Org Behavior & Business Communication	Organizational HR	Marketing	Org Budgets & Accounting	Mgt Information Systems	Online Business Research Tools	Business Ethics
10:00 a.m.								
10:15 a.m.	Break							
10:30 a.m.	Economics	Break	Break	Break				
10:45 a.m.		Org Behavior & Business Communication	Software Skills	Marketing	Break	Break	Break	
11:00 a.m.					Org Budgets & Accounting	Mgt Information Systems	Presentation Skills	Program Review, Concluding Remarks
11:15 a.m.	Biz Organizational Finance							
11:30 a.m.				Break				
11:45 a.m.				Practitioner Guest Speaker/Q&A, Box Lunch Provided		Travel to Site, Lunch on own en route		Break
12:00 p.m.	Ice Breaker Lunch, Box Lunch Provided	Break	Break		Break		Creating a Business Plan Working Lunch, Box Lunch Provided	SBA Dean's Lunch - Putting it All Together; MBA Considerations
12:15 p.m.		Personal Finance Working Lunch, Box Lunch Provided	Business Etiquette Lunch		Biz Law/Legal Environment Working Lunch, Box Lunch Provided			
12:30 p.m.								
12:45 p.m.				Break				
1:00 p.m.	Org Behavior & Business Communication			Marketing			Resumes & Cover Letters	
1:15 p.m.			Break		Break			Break
1:30 p.m.			Org Behavior & Business Communication		Operations & Supply Management			Program Critiques, Award of Certificates
1:45 p.m.		Site Visit		Break		Site Visit		
2:00 p.m.	Break			Site Visit				End of program
2:15 p.m.	Org Behavior & Business Communication						Break	
2:30 p.m.			Break		Break		Interview Preparation & Tips	
2:45 p.m.			Marketing		Operations & Supply Management			
3:00 p.m.	Break							
3:15 p.m.	Org Behavior & Bus. Communication							
3:30 p.m.								
3:45 p.m.	Day's Recap	Day's Recap	Day's Recap	Day's Recap	Day's Recap	Day's Recap	Day's Recap	
4:00 p.m.	Day's End	Day's End	Day's End	Day's End	Day's End	Day's End	Day's End	