

HALF SEMESTER MBA COURSE POLICIES

The following registration, examination, and financial guidelines will be applied to all MBA courses scheduled for half semester (8 weeks-Fall & Spring Terms and 3/6 weeks for Summer Terms) duration.

Registration

Last day to complete registration: Last business day before the date of the first scheduled class session.

Last day for later registration, change of grading options and schedules: Last business day before the second scheduled class session.

Last day to withdraw without record: Last business day before the third scheduled class session.

Last day to withdraw with record of W: Last business day before the sixth scheduled class session.

Examinations

Final examinations will be held on the last scheduled class session (could be a Saturday). For some terms, there are only fifteen class days provided by the schedule. When this occurs, the last class day is established as Saturday and is designated the final exam day for the first half session course.

Tuition & Fees – Refund Schedule

100% before the first class session
65% before the second class session
35% before the third class session
0% after the third class session

Late Fees

If the class is held the first half of the term, a late fee will be assessed based on the regular policy:
\$15 during the first week of the term
\$30 during the second week of the term
\$45 during the third week of the term and thereafter

If the class is held during the second half of the term, a late fee will be assessed based on the starting dates of the class following the schedule above.

Deferred Tuition Reimbursement Plan

Please see the Bursar's website: <http://campus.udayton.edu/bursar> and under "Payment Plans" choose MBA/ADAP students to find the Deferment Application.