HALF SEMESTER
FOUNDATION COURSES

The following registration, examination, and financial guidelines will be applied to all MBA courses scheduled for half semester (8 weeks-Fall & Winter Terms and 3/6 weeks for Summer Terms) duration.

Registration

_Last day to complete registration:_ Last business day before the date of the first scheduled class session.

_Last day for late registration, change of grading options and schedules:_ Last business day before the second scheduled class session.

_Last day to withdraw without record:_ Last business day before the third scheduled class session.

_Last day to withdraw with record of W:_ Last business day before the sixth scheduled class session.

Examinations

Final examinations will be held on the last scheduled class session (could be a Saturday). For some terms, there are only fifteen class days provided by the schedule. When this occurs, the last class day is established as Saturday and is designated the final exam day for the first half session course.

Tuition & Fees – Refund Schedule

- 100% before the first class session
- 65% before the second class session
- 35% before the third class session
- 0% after the third class session

Late Fees

If the class is held the first half of the term, a late fee will be assessed based on the regular policy:
- $15 during the first week of the term
- $30 during the second week of the term
- $45 during the third week of the term and thereafter

If the class is held during the second half of the term, a late fee will be assessed based on the starting dates of the class following the schedule above.

Deferred Tuition Reimbursement Plan

Please see the Bursar’s website: [http://campus.udayton.edu/bursar](http://campus.udayton.edu/bursar) and under “Payment Plans” choose MBA/ADAP students to find the Deferment Application.