### EVENTS AND WORKSHOPS
For details and to register, login to Hire a Flyer.

#### SEPTEMBER

<table>
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<tr>
<th>Date</th>
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| 6     | Graduate School Information Session  
Kennedy Union, Room 222  6:30 – 7:30 pm |
| 7     | Choosing a Major  
Kennedy Union, Room 222  6:00 – 7:00 pm |
| 7     | Student Employment On-Campus Job Fair  
Kennedy Union Ballroom  1:00 – 3:00 pm |
| 9     | Build Your Flyer Connections with Alums  
Kennedy Union Ballroom  3:00 – 5:00 pm |
| 9     | Graduate School Information Session  
Alumni Hall, Room 016  12:30 – 1:30 pm |
| 12    | Resume Writing  
Science Center, Room 114  6:30 – 7:30 pm |
| 14    | Graduate School Information Session  
Science Center, Room 114  7:30 – 8:30 pm |
| 15    | Resume Review Day  
Kennedy Union Torch Lounge  1:00 – 4:00 pm |
| 16    | International Students and Career Fairs  
How to Be Best Prepared and Top Reasons to Go  
KU Barrett Dining Hall  3:30 – 5:00 pm |
| 20    | Resume Writing  
Science Center, Room 114  6:30 – 7:30 pm |
| 21    | Resume Review Day  
Kennedy Union Torch Lounge  1:00 – 4:00 pm |
| 22    | Career Fair Preparation  
Fitz Hall, Room 659  3:30 – 4:30 pm |
| 23    | Career Fair Preparation  
Fitz Hall, Room 659  3:30 – 4:30 pm |
| 26    | Fall 2016 Career and Internship Fair  
UD Arena  1:00 – 5:00 pm |
| 28    | Start $mart Salary Negotiation  
LTC 042 Studio  6:30 – 8:30 pm |
| 30    | Interview Skills for International Students  
Miriam Hall, Room 101  3:30 – 5:00 pm |

#### OCTOBER

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| 1     | Start $mart Salary Negotiation  
Kennedy Union, Room 207  6:30 – 8:30 pm |
| 8     | What Employers Want from You On-the-Job!  
Career Services, Alumni House  3:30 – 4:30 pm |
| 9*    | Using LinkedIn in the Job Search  
Science Center, Room 114  6:30 – 7:30 pm |
| 15*   | Find the Job You Want  
Science Center, Room 114  6:30 – 7:30 pm |
| 29    | Internship Preparation  
TBD  3:30 – 4:30 pm |

* | Means Path Point Eligible

#### NOVEMBER

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| 10*   | Interviewing 101  
Science Center, Room 114  6:30 – 7:30 pm |
| 13    | Start $mart Salary Negotiation  
Kennedy Union, Room 207  6:30 – 8:30 pm |
| 14    | H1-B Visa and Green Card Presentation  
Kennedy Union, Room 222  2:00 – 4:00 pm |
| 18    | Graduate and Professional School Fair  
Roesch Library, 2nd Floor  5:00 – 7:00 pm |
| 19    | Networking: How to Make Yourself “Real” to Employers  
Career Services, Alumni House  3:30 – 4:30 pm |
| 19    | Writing for Grad School Applications: Resumes and CVs  
Career Services, Alumni House  4:00 – 5:00 pm |
| 20    | Writing for Grad School Applications: Personal Statements and Graduate Essays  
Career Services, Alumni House  7:30 – 8:30 pm |

### GENERAL CAREER SERVICES INFORMATION

**CAREER ADVISORS**
Available to meet with students via appointment by scheduling online at www.udayton.edu/careerservices/student or calling 937.229.2045 (alumni need to call office directly) for individual assistance with: Choosing a Major or Career Path | Resume and Cover Letters | Job Search Strategy | Interview Assistance

**CAREER EVENTS**
Fall and Spring Career Fairs | Education Interview Day | Workshops | Resume Review Days with Employers | On-Campus Interviews

**ACCESS TO HIRE A FLYER**
Search hundreds of job listings | Post your resume | Sign up for interviews on campus | View and register for career events and workshops | Additional resources include GoingGlobal, LexisNexis Academic, Reference USA, The International Educator and Uniworld

**STUDENT EMPLOYMENT**
On-campus jobs posted in Hire a Flyer | Off-campus Federal Work Study, community jobs posted in Hire a Flyer | Earn money while improving your job skills

**INTERNSHIPS/CO-OP EXPERIENTIAL EDUCATION**
Summer, full semester and part-time positions are posted in Hire a Flyer | Develop career-related skills while completing your degree | Academic credit granted through some academic departments | Co-op means alternating semesters of work and study

**CAREER MINI COURSES**
Choosing Your Major and Employment Readiness

Monday, Thursday, Friday: 8:30 am – 4:30 pm  
Tuesday, Wednesday: 8:30 am – 7:00 pm  
Walk-In Hours  
Monday through Friday: 1:00 – 3:00 pm  
www.udayton.edu/careerservices  
careerservices@udayton.edu  
937.229.2045 Career Services  
937.229.3249 Student Employment
FOUR YEARS TO SUCCESS

FIRST YEAR
formulating a plan

- Check out our website and login to our career and job resource site, Hire A Flyer, to see the amazing resources we have to help you each step of the way
- Meet with your academic advisor regularly
- Explore campus organizations and join one or more
- Become familiar with campus services
- Contact Student Employment if you are considering an on-campus, part-time job
- Get to know your professors personally
- Consider possible majors by taking a variety of courses
- Talk to and shadow professionals in specific industry and/or career fields of interest
- Go to the Career Services website and take FOCUS (a self-paced, online career/education planning tool) and login to take assessments and explore
- Meet with a Career Advisor to discuss your interests, skills and values

SOPHOMORE YEAR
laying the foundation

- Select a major, minor, and/or concentration
- Visit our website and research career interests using O-Net Online, What Can I Do with this Major?, and Inside Jobs
- Open an account on LinkedIn.com and/or take advantage of the Alumni Mentoring program to talk (network) with professionals in industry or career fields of interest
- Consider interning and/or volunteering
- Check out our Career Events tab by logging in to Hire a Flyer on our website to see on-campus career workshops, career fairs, employer resume reviews, and much more!
- Research Study Abroad opportunities
- Develop and enhance your computer skills
- Assume leadership positions on and/or off campus
- Have your resume reviewed by Career Services - need help creating a draft resume? Use the Resume Creator by logging into Hire A Flyer
- Visit the library and meet with a reference librarian to research possible industry interests

JUNIOR YEAR
building the frame

- Evaluate job, and possibly, graduate and professional school, and service options
- Secure an internship, externship or volunteer position in your industry or career field of interest
- Verify degree requirements with your academic advisor
- If applicable, take graduate school exams (i.e. GRE, MCAT, GMAT, LSAT) and research prospective graduate schools
- Identify at least 3 industry and/or career options in your field
- Update your resume and cover letter
- Attend job fairs. Locate and initiate contact with potential employers through calls, letters and informational interviews
- Continue to check out our Career Events tab by logging into Hire a Flyer on our website to see on-campus career workshops, career fairs, employer resume reviews, and much more!

SENIOR YEAR
adding finishing touches

- Identify your post graduate industry or career goals
- Gather letters of recommendation if you plan on going to graduate school
- If applicable, define and pursue your graduate school plans by completing applications and essays
- Make your job search a priority early in the fall semester
- Participate in Career Services recruitment programs
- Sign up for a mock interview in Career Services to test your skills
- Finalize your cover letter and resume and send to potential employers
- Accept the employment position or graduate school that best fits your career needs and goal

Visit our website and research career interests using O-Net Online, What Can I Do with this Major?, and Inside Jobs
Open an account on LinkedIn.com and/or take advantage of the Alumni Mentoring program to talk (network) with professionals in industry or career fields of interest
Consider interning and/or volunteering
Check out our Career Events tab by logging in to Hire a Flyer on our website to see on-campus career workshops, career fairs, employer resume reviews, and much more!
Research Study Abroad opportunities
Develop and enhance your computer skills
Assume leadership positions on and/or off campus
Have your resume reviewed by Career Services - need help creating a draft resume? Use the Resume Creator by logging into Hire A Flyer
Visit the library and meet with a reference librarian to research possible industry interests