### EVENTS AND WORKSHOPS

For details and to register, login to Hire a Flyer.

<table>
<thead>
<tr>
<th>AUGUST</th>
<th>OCTOBER</th>
<th>NOVEMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>17</strong></td>
<td><strong>23</strong></td>
<td><strong>3</strong></td>
</tr>
<tr>
<td>International Student Resource Fair</td>
<td>H-1B Visa &amp; Green Card Info Session</td>
<td>Creating a Better LinkedIn Profile</td>
</tr>
<tr>
<td>Kennedy Union Ballroom 12:00 – 1:30 pm</td>
<td>VWK 2:00 – 4:30 pm</td>
<td>Career Services 6:30 – 7:30 pm</td>
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<tr>
<td><strong>27</strong></td>
<td><strong>27</strong></td>
<td><strong>10</strong></td>
</tr>
<tr>
<td>Employment Seminar for International Students</td>
<td>Cover Letter Writing</td>
<td>Salary Negotiation</td>
</tr>
<tr>
<td>VWK 12:00 – 1:30 pm</td>
<td>Career Services 7:30 – 8:30 pm</td>
<td>LTC Forum 044 6:30 – 8:30 pm</td>
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</tbody>
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### SEPTEMBER

<table>
<thead>
<tr>
<th>4</th>
<th>8</th>
<th>10</th>
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</thead>
<tbody>
<tr>
<td>Employment Seminar for International Students</td>
<td>Choosing a Major</td>
<td>Fall Recruiting Kick-Off with Alumni Leaders</td>
</tr>
<tr>
<td>Rike Center 206 2:00 – 3:30 pm</td>
<td>Career Services 6:00 – 7:00 pm</td>
<td>McGinnis Center 6:00 – 7:00 pm</td>
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<tr>
<td><strong>11</strong></td>
<td><strong>11</strong></td>
<td><strong>13</strong></td>
</tr>
<tr>
<td>International Students and Career Fairs: How to Best Prepare and Top Reasons to Go</td>
<td>International Students and Career Fairs: How to Best Prepare and Top Reasons to Go</td>
<td>What Employers Want From YOU</td>
</tr>
<tr>
<td>Barrett Dining Hall 3:30 – 5:00 pm</td>
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<td>Career Services 3:30 – 4:30 pm</td>
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<tr>
<td><strong>15</strong></td>
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<td><strong>17</strong></td>
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<tr>
<td>Resume Writing</td>
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<td>Resume Review Day</td>
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<tr>
<td>Science Center Room 114 6:30 – 7:30 pm</td>
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<td>Kennedy Union Torch Lounge 1:00 – 4:00 pm</td>
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<tr>
<td><strong>16</strong></td>
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<tr>
<td>Resume Review Day</td>
<td>Resume Review Day</td>
<td>Graduate School Fair</td>
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<tr>
<td>Kennedy Union Torch Lounge 1:00 – 4:00 pm</td>
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<td>Roesch Library, 2nd Floor 5:00 – 7:00 pm</td>
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<tr>
<td><strong>21</strong></td>
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<tr>
<td>Student Employment On-Campus Job Fair</td>
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<td><strong>28</strong></td>
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<tr>
<td>Career Fair Preparation</td>
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<td>Fall 2015 Career and Internship Fair</td>
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<tr>
<td>Career Services 3:30 – 4:30 pm</td>
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<td>UD Arena 1:00 – 5:00 pm</td>
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<tr>
<td>What Every International Student Should Know About U.S. Employment with Dan Beaudry</td>
<td>Interview Preparation and Execution</td>
<td>Salary Negotiation</td>
</tr>
<tr>
<td>Boll Theater 12:00 – 2:00 pm</td>
<td>LTC Forum 044 6:30 – 7:30 pm</td>
<td>LTC Studio 042 6:30 – 8:30 pm</td>
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<td><strong>19</strong></td>
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<td>Networking for Introverts</td>
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<td>Bound for Graduate School with Don Asher</td>
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### GENERAL CAREER SERVICES INFORMATION

#### CAREER ADVISORS
Available to meet with students via appointment by scheduling online at www.udayton.edu/careerservices/student or calling 937-229-2045 (alumni need to call office directly) for individual assistance with: Choosing a Major or Career Path | Resume and Cover Letters | Job Search Strategy | Interview Assistance

#### CAREER EVENTS
Fall and Spring Career Fairs | Education Interview Day | Workshops | Resume Review Days with Employers | On-Campus Interviews

#### ACCESS TO HIRE A FLYER
Search hundreds of job listings | Post your resume | Sign up for interviews on campus | View and register for career events and workshops | Additional resources include GoingGlobal, LexisNexis Academic, Reference USA, The International Educator and Uniworld

#### STUDENT EMPLOYMENT
On-campus jobs posted in Hire a Flyer | Off-campus Federal Work Study, community jobs posted in Hire a Flyer | Earn money while improving your job skills

#### INTERNSHIPS/CO-OP EXPERIENTIAL EDUCATION
Summer, full semester and part-time positions are posted in Hire a Flyer | Develop career-related skills while completing your degree | Academic credit granted through some academic departments | Co-op means alternating semesters of work and study

#### CAREER MINI COURSES
Choosing Your Major and Employment Readiness

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Monday, Thursday, Friday: 8:30 am – 4:30 pm
Tuesday, Wednesday: 8:30 am – 7:00 pm
Walk-In Hours
Monday through Friday: 1:00 – 3:00 pm
www.udayton.edu/careerservices
careerservices@udayton.edu
937-229-2045 Career Services
937-229-3249 Student Employment
FOUR YEARS TO SUCCESS

**FIRST YEAR**

**formulating a plan**

- Check out our website and login to our career and job resource site, Hire A Flyer, to see the amazing resources we have to help you each step of the way
- Meet with your academic advisor regularly
- Explore campus organizations and join one or more
- Become familiar with campus services
- Contact Student Employment if you are considering an on-campus, part-time job
- Get to know your professors personally
- Consider possible majors by taking a variety of courses
- Talk to and shadow professionals in specific industry and/or career fields of interest
- Go to the Career Services website and take FOCUS (a self-paced, online career/education planning tool) and login to take assessments and explore
- Meet with a Career Advisor to discuss your interests, skills and values

**SOPHOMORE YEAR**

**laying the foundation**

- Select a major, minor, and/or concentration
- Visit our website and research career interests using O-Net Online, What Can I Do with this Major?, and Inside Jobs
- Open an account on LinkedIn.com and/or take advantage of the Alumni Mentoring program to talk (network) with professionals in industry or career fields of interest
- Consider interning and/or volunteering
- Check out our Career Events tab by logging in to Hire a Flyer on our website to see on-campus career workshops, career fairs, employer resume reviews, and much more!
- Research Study Abroad opportunities
- Develop and enhance your computer skills
- Assume leadership positions on and/or off campus
- Have your resume reviewed by Career Services - need help creating a draft resume? Use the Resume Creator by logging into Hire A Flyer
- Visit the library and meet with a reference librarian to research possible industry interests

**JUNIOR YEAR**

**building the frame**

- Evaluate job, and possibly, graduate and professional school, and service options
- Secure an internship, externship or volunteer position in your industry or career field of interest
- Verify degree requirements with your academic advisor
- If applicable, take graduate school exams (i.e. GRE, MCAT, GMAT, LSAT) and research prospective graduate schools
- Identify at least 3 industry and/or career options in your field
- Update your resume and cover letter
- Attend job fairs. Locate and initiate contact with potential employers through calls, letters and informational interviews
- Continue to check out our Career Events tab by logging into Hire A Flyer on our website to see on-campus career workshops, career fairs, employer resume reviews, and much more!
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**SENIOR YEAR**

**adding finishing touches**

- Identify your post graduate industry or career goals
- Gather letters of recommendation if you plan on going to graduate school
- If applicable, define and pursue your graduate school plans by completing applications and essays
- Make your job search a priority early in the fall semester
- Participate in Career Services recruitment programs
- Sign up for a mock interview in Career Services to test your skills
- Finalize your cover letter and resume and send to potential employers
- Accept the employment position or graduate school that best fits your career needs and goal

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