

Interview Attire Tips for Women

- **Select a 2-piece skirted suit (a skirt is still most preferred, although pantsuits are acceptable) in navy, charcoal, gray, black, or taupe tones.**
Fabric of 100% wool blend, wool blends and silks work best.
Jacket, skirt and or pants should be made of same fabric and therefore match.
One-piece business dress with matching jacket is also suitable if in subtle solid color and fitted correctly.
- **Skirts should be no shorter than two inches above the knee and no longer than two inches below the knee.**
- **Blouses in solid colors (white, cream, light blue or gray) with long sleeves are the wisest wardrobe investment.**
Fabric of cotton and silk are acceptable.
Avoid plunging necklines that reveal cleavage and short cropped styles that reveal midriff area.
Avoid sheer and stretch-type fabric that may appear too tight and revealing.
- **Skin-toned hosiery portrays a more conservative professional image.**
- **The classic pump style shoe is more acceptable within a more rigid employment culture.**
Heels should measure up to 2 ½ inches in height.
Avoid open toe, slip-on /flip-flop, sling back (open back) or sandal type shoes
Recommended colors: Navy, black, gray, brown, burgundy or brown.
- **Accessories: Instead of a backpack, a briefcase or portfolio is an excellent choice. Do not take a purse along with the briefcase, it would be awkward to juggle both.**
Transfer essential items to a small clutch bag that can be stored in the briefcase.
Belts (when applicable) should match or complement shoes.
- **Jewelry: Restrict rings to engagement, wedding bands or school ring, if applicable. Select small, discreet, yet elegant earrings that complement suit. A watch with black lizard or gold-tone band would be appropriate.**
Use 'The Rule of Thirteen' count the number of buttons on your suit, blouse & jewelry, watch, etc if total is less than (13), you'll convey a well balanced appearance. If the total is more than (13), unnecessary pieces should be removed.
Avoid dangling earrings, fake or strangely colored pearls and anything with name or initials on it.
A bracelet on the wrist is acceptable; anything around the ankle is not.
- **Hair and makeup should appear natural, not overly made up. Select a neutral or subdued colored lipstick and never apply in public. Keep hair clean, nice and neat.**
- **Nails should be clean and manicured. If nail polish is used, it should be a natural conservative color and not chipping.**

