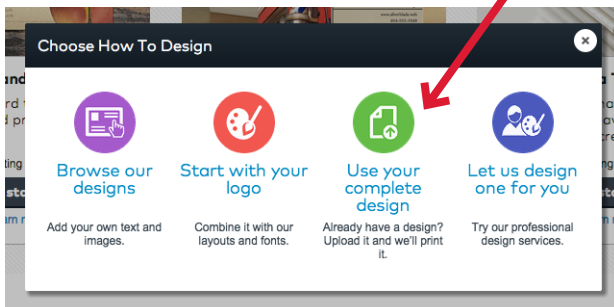
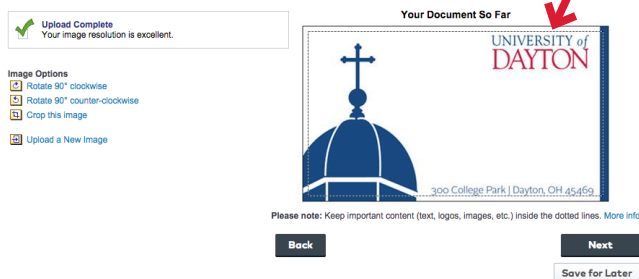


# University of Dayton STUDENT NETWORKING CARDS

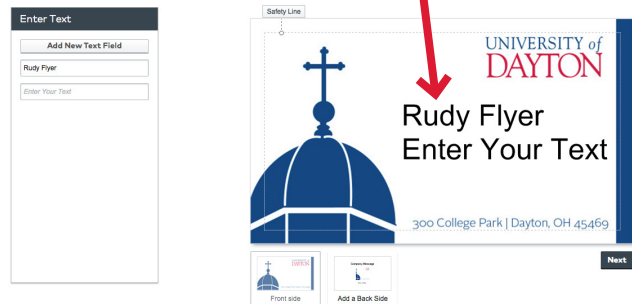
- » Go to vistaprint.com and select “Business Cards.”
- » Choose the card of your choice: standard, signature or ultra thick. Click “Get Started.”
- » Choose “Use your complete design.”



- » Choose the horizontal layout and click “Continue”.
- » Under “Upload Your Image,” click “Choose File.” Upload one of the networking card designs that was provided by Career Services. (You will need to first save this file to your computer.)
- » Once the file appears in the preview, click “Next”.



- » Use the “Add New Text Field” option to add your name, phone number, email address and other desired contact information. Make sure to position the text boxes in the white space on the card (and not covering the UD logo or other graphics). Move and resize the textboxes as necessary.



- » Once all contact information has been added, click “Next” to review your card and ensure it looks correct.
- » Click “Next” to go to the ordering/billing screen. Choose your desired quantity and optional enhancements.
- » On the final screen, review your order and check out using Paypal or credit card.