UNIVERSITY OF DAYTON
SCHOOL OF ENGINEERING

ENGINEERING COOPERATIVE EDUCATION STAFF

Kettering Labs, Room 266
937-229-2335

Nancy Chase – Director

Mary Harbach – Co-op Coordinator
Nancy Forthofer – Co-op Coordinator
Arlene Camacho – Co-op Coordinator

Jeanne Issenmann --- Sr. Administrative Assistant

IMPORTANT CO-OP DATES FOR JANUARY THROUGH MAY 2016 TERM

APPLICATION DEADLINE FOR NEW STUDENTS

January 29, 2016

START EMPLOYER RESEARCH

Beginning the week of January 18, 2016

MANDATORY:
INTERVIEW TECHNIQUE SEMINAR

Kettering Labs Room 203
Friday, February 5 at 3:30 p.m.

Deadline to Submit Request Interview (pre-select schedules) Sunday, February 7, 2016
Deadline to Sign-up for Interviews (open schedules) Wednesday, February 10, 2016
Deadline to sign up for Job Listings Sunday, February 28, 2016

ON-CAMPUS INTERVIEWS

Kennedy Union Ballroom, 2nd Floor
Wednesday, February 17, 2016
Thursday, February 18, 2016

ORIENTATION/REGISTRATION SESSION
(Required if you have accepted a position or if you are still interviewing.)

Kettering Labs – Room 203
Friday, April 1, at 3:30 p.m.

DEADLINE FOR RELEASE FROM HOUSING CONTRACT FOR FALL TERM

JULY 1, 2016

Note:
During a work term, all students must be registered as co-ops. Any student who does not register for the work term will have a letter sent to his/her employer rescinding the co-op status.