

**UNIVERSITY OF DAYTON
ENGINEERING CO-OP WORK EXPERIENCE PERFORMANCE EVALUATION**

Student Name & Major:		Department:	
Employer:		Supervisor*:	
Student's Assignment*:			
Work Period: <i>Please circle one.</i>	1	2	3
			4
			5

Performance Evaluation

1 – Excellent	2 – Above Average	3 – Average	4 – Below Average	5 – Unsatisfactory	NA – Not Applicable
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1.	Speaks with clarity and confidence		10.	Manages conflict effectively	
2.	Exhibits good listening and questioning skills		11.	Understands complex systems	
3.	Identifies and suggests new ideas		12.	Shows ability to design a component or system	
4.	Learns new material quickly		13.	Analyzes and interprets data efficiently	
5.	Applies classroom learning to work situations		14.	Respects diversity	
6.	Assumes responsibility for actions		15.	Professional and ethical responsibility	
7.	Shows initiative/is self motivated		16.	Manages projects and resources effectively	
8.	Works effectively with others		17.	Allocates time to meet deadlines	
9.	Demonstrates flexibility/adaptability		18.	Uses modern tools for engineering practice	

Overall Rating: Please circle one

Attendance:		Regular		Irregular(Days Missed)																
Punctuality:		Regular		Irregular(Days Missed)																

Comments on performance, traits, specific incidents that would illustrate above appraisal:

Have you discussed this evaluation with the student?		Yes		No	
Do you recommend the student be rehired next work term?		Yes		No	

Student's Comments:

Signatures:

Student _____ Supervisor _____ Date _____

**If student had more than one major assignment and/or supervisor, additional copies of this form may be used.*

****Employer: Make a copy for your files and give a copy to student. Return form to Co-op office: 300 College Park Dayton, OH 45469-0223 or FAX: 937-229-2030**