

**UNIVERSITY OF DAYTON
SCHOOL OF ENGINEERING**

ENGINEERING COOPERATIVE EDUCATION STAFF

**Kettering Labs, Room 266
937-229-2335**

*Nancy Chase – Co-op Coordinator
Arlene Camacho – Co-op Coordinator*

Jeanne Issenmann --- Sr. Administrative Assistant

IMPORTANT CO-OP DATES FOR AUGUST-DECEMBER 2015 TERM

| | |
|--|--|
| APPLICATION DEADLINE FOR NEW STUDENTS | September 23, 2015 |
| START EMPLOYER RESEARCH | Beginning the week of August 24, 2015 |
| MANDATORY: INTERVIEW TECHNIQUE SEMINAR | <u>Sears Recital Hall – Humanities Bldg.</u> Friday, October 2 at 3:30 p.m. |
| Deadline to Submit Request Interview(pre-select schedules) | Sunday, October 11, 2015 |
| Deadline to Sign-up for Interviews (open schedules) | Wednesday, October 14. 2015 |
| Deadline to sign up for Job Listings | Sunday, October 25, 2015 |
| ON-CAMPUS INTERVIEWS | <u>Kennedy Union Ballroom, 2nd Floor</u> Wednesday, October 21. 2015 Thursday, October 22, 2015 |
| ORIENTATION/REGISTRATION SESSION (Required if you have accepted a position or if you are still interviewing.) | <u>Kennedy Union – Room 310</u> Thursday, December 3, at 4:30 p.m. or Friday, December 4, at 3:00 p.m. |
| DEADLINE FOR RELEASE FROM HOUSING CONTRACT FOR FALL TERM | MID-NOVEMBER 2015 |

Note:

During a work term, all students must be registered as co-ops. Any student who does not register for the work term will have a letter sent to his/her employer rescinding the co-op status.