

UDit PROCEDURE FOR REPORTING COMPUTER THEFT

Report all UD-owned computer or laptop theft asap to:

Dean Halter

IT Risk Management Officer, UDiT

University of Dayton Miriam Hall 358

[\(937\) 229-4387](tel:(937)229-4387)

To determine whether we have a notification requirement, we need to know whether the laptops contained any information in the following categories:

HIPAA - Protected Health Information

Patient Names

Street address, city, county, zip code

Dates (except year) for dates related to an individual

Telephone/Facsimile numbers

E-mail, URLs, & IP #'s

Social security numbers

Account/Medical record #'s

Health plan beneficiary numbers

Certificate/license #'s

Vehicle identification & serial #'s

Device identification & serial #'s

Biometric identifiers

Full face images

Any other unique identifying number, characteristic, or code

Payment Guarantor's information

FERPA - Student Records

Grades / Transcripts

Class lists or enrollment information

Student Financial Services information

Athletics or department recruiting information

Credit Card Numbers

Bank Account Numbers

Wire Transfer information

Payment History

Financial Aid / Grant information / Loans

Student Tuition Bills

Donor Information

Name

Graduating Class & Degree(s)

Credit Card Numbers

Bank Account Numbers

Social Security Numbers

Amount/what donated

Telephone/Facsimile numbers

E-Mail, URLs

Employment information

Family information (spouse(s) / children / grandchildren)

Medical History

Faculty/Staff Housing

Name / Spouse

Credit rating / history

Income levels and sources, etc.

Loan application data

Research Information

Private funding information

Human subject information

Lab animal care information

General Information

Confidential legal information

Employee Information

Performance reviews

Worker's compensation or disability claims

Name in association with:

Social Security Number

Salary or payroll information

Bank account number

Date of birth

Home address or personal contact information

Driver's license number

Benefits information

Business data

Credit card numbers with/without expiration dates

Bank or brokerage account numbers

Purchasing card (P-card) numbers

Social Security or other Taxpayer ID numbers

Privileged contract information

Management data

Detailed annual budget information

Faculty Annual Conflict of Interest Disclosures

University's investment information

Non-anonymous faculty course evaluations