

DOMESTIC WIRE TRANSFER (Federal Funds)

DOMESTIC ELECTRONIC PAYMENT REQUEST FORM

DOMESTIC ACH PAYMENT

UNIVERSITY OF DAYTON
 TO: TREASURER'S OFFICE
 DAYTON, OHIO 45469-1640

NAME OF VENDOR PAYABLE TO:		DELIVERY DATE:			RETURN FORM TO:					
MAILING ADDRESS:		Please review the policies/requirements on the website Must be received in Treasurer's Office, St. Mary's 301, (+1640) at least three (3) business days prior to payment date.			ADDRESS:					
CITY, STATE, ZIP CODE					+4 ZIP:					
TELEPHONE	FEDERAL I.D. NO./SOCIAL SECURITY NO.									
DELIVER TO:	DEPT.	BLDG/ROOM NO.	ZIP+4	DOCUMENTATION ATTACHMENT(S)						
				FORM	LETTER	INVOICE	RECEIPT			
ITEM	QUANTITY	DESCRIPTION OF ITEM / PURPOSE OF DOMESTIC WIRE TRANSFER				ITEM PRICE	SUBTOTAL			
1										
2										
3										
4										
		Name of Bank:								
		Address of Bank:								
		9 Digit Routing/Transit/ABA#:								
		Depositor Account Title:								
		Depositor Account Number:								
		Type of Account (Checking, Savings, Etc.):								
		Reference:								
NOTES:		SIGNATURE OF INITIATOR		ZIP +4	PHONE EXT.	DATE	INDEX CODE/ACCOUNT	AMOUNT		
		CONCURRENCE(S)						_____	_____	
		APPROVAL	SUPERVISOR(S)				DATE		_____	_____
			_____				DATE		_____	_____
									TOTAL AMT	_____

FORWARD TWO COPIES TO TREASURER'S OFFICE, ST. MARYS 301, (+1640). DEPARTMENT RETAINS ONE COPY.