

COMMUNITY STANDARDS AND CIVILITY

Request for Appeal

This form is to be used when requesting an appeal of a decision made by the University Hearing Board in an Accountability Hearing. A full description of the criteria for an appeal and the process of appeal can be found in the Student Handbook.

Student Information

Student Name: \_\_\_\_\_

Student ID #: \_\_\_\_\_

Case Number: \_\_\_\_\_ University Hearing Board Date: \_\_\_\_\_

Indicate Appeal Criteria Met and information Provided in the Request

I, the student, have attached new evidence or new information that did not exist at the time of the University Board Hearing that could have a bearing on the board's original decision. Note: A failure to present information or witnesses that were known to you at the time of the first hearing is not reason for appeal.

Check the items that are attached that demonstrate the new evidence

- Medical Report, Letter(s), Photo(s), Other, Video (CD), Other

I, the student, have attached documentation/information that indicates an error occurred in the student conduct procedure that may have affected the final outcome of the board's decision.

Indicate the specific area of the Student Conduct System that indicates an action or procedure that was not followed in this case.

Pg. #: \_\_\_\_\_ Description: \_\_\_\_\_

Pg. #: \_\_\_\_\_ Description: \_\_\_\_\_

Important Notes

The following items must be attached:

- Written statement of request detailing the specifics of why you believe your request meets the criteria for appeal. All supporting documents as indicated above.

Note:

- All supporting documents must be included with the submission of this form. References to evidence and/or information that is not attached will not be considered. All student conduct related requests must be prepared and submitted by the student. Third party requests will not be approved.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_