

REFUND POLICY FOR WITHDRAWAL

If you withdraw your registration before the first day of classes, a full refund will be made (with the exception of the enrollment deposit for first-year students). Students who do not attend classes and do not officially withdraw during the cancellation period will be responsible for the full amount of the applicable tuition and fees.

The University fee is nonrefundable beginning with the first day of a semester. Special course fees, engineering surcharge and laboratory fees are fully refundable through the first full week of the fall/spring semester and through the third day of a summer semester. After that time, fees will be refunded on the same schedule as tuition.

During the fall and spring terms, a four-week cancellation period is observed. Tuition and housing refunds will be made according to the following schedule:

TUITION* & HOUSING** (FALL & SPRING)
80% during the first week of the semester
60% during the second week of the semester
40% during the third week of the semester
25% during the fourth week of the semester
0% refund during the fifth week of the semester or later

During the two-week cancellation period for each session of the split third term, the tuition and housing refunds will be made according to the following schedule:

TUITION* & HOUSING** (SUMMER)
65% during the first week of the semester
30% during the second week of the semester
0% return during the third week of the semester or later

* Financial adjustments for tuition are based on the date the drop (withdrawal) form is finalized in registration.

** Financial adjustments for housing are based on the check-out date from housing, if applicable.

If you are eligible for a refund of charges under the policy outlined above and you received any financial aid, your aid may be adjusted to reflect your reduced cost. Reducing credit hours to below full-time student status may reduce your financial aid eligibility and affect your Satisfactory Academic Progress. Special refund rules apply for students who withdraw and have received Title IV Federal financial aid. The Office of Financial Aid will notify you of any changes to your awards.

All tuition refund requests and appeals must be in writing and directed to the attention of David J. Necessary, Bursar. If you have any questions about your Statement of Account, please contact the Office of Bursar at 800-259-7117 or 937-229-4111.