OFFICE OF THE REGISTRAR
UNIVERSITY OF DAYTON
300 COLLEGE PARK DAYTON, OH 45469-1601

REQUEST FOR NAME CHANGE ON PERMANENT ACADEMIC RECORD

Instructions: Emailed or faxed name changes will not be accepted. The form must have a notary's signature and seal, certifying that you have presented appropriate documentation with your new name to the notary. Return the original notarized form to Flyer Student Services, Office of the Registrar, 300 College Park, Dayton, OH 45469-1601.

1. **New** Name:
(Print your name **EXACTLY** as it is to appear on your permanent record)

_____
Last First Middle

2. **Previous** name(s) used (if more than one, list all previous names):

_____
Last First Middle

_____
Last First Middle

3. Student ID : _____

4. Date of Birth _____
Month Day Year

5. Currently registered at UD? ____ yes ____no

If no, approximate last date attended: _____
Month/Year

6. Signature (**Required**): _____Date: _____

7. **Notary Signature & Seal** _____

FOR OFFICE USE ONLY

Name changed on record _____
Date