



Request for a Duplicate/Replacement Diploma

Current Information								
Name				Student ID			Birth date	
Address					Email			
City		State		Zip		Phone		
Previous Information								
Name at the time you graduated								
Date of graduation (MM/YY)			Degree Received					
Type of Replacement								
Replacement with folder (\$20)		Replacement, no folder (\$10)			PhD Replacement (\$50)			
Name as you want it to appear on diploma								
For office use only				Payment amount: \$				
Special Instructions and Return Address								
Acknowledgement of Request								
<p><i>I certify that the information provided on this request is complete and correct to the best of my knowledge. I understand that tampering with and/or falsifying a diploma from the University of Dayton constitutes fraud and is punishable by law.</i></p>								
Signature					Date			
Additional Information								
<p>Please allow 3-4 business days for processing. Payment must accompany request. Cash, Check, or Money orders made payable to: The University of Dayton, only. Credit cards are not accepted at this time.</p>								
Return this form to:								
Flyers First Office of the Registrar St. Mary's Hall, 411 300 College Park Dayton, OH 45469-1668								

Questions?
 Email graduation@udayton.edu

Date Processed:	
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