

# GRADUATE/DOCTORAL REGISTRATION

Mid October: Under Registration Tools “Registration Status” will display your registration date and “View Holds” will list any outstanding holds which will prevent you from registering.

Mid October: You may also view the PDF class schedules for by going to the link below:[http://www.udayton.edu/flyersfirst/registrar/reg/class\\_schedules.php](http://www.udayton.edu/flyersfirst/registrar/reg/class_schedules.php)

November 3: Online registration begins for graduate/doctoral degree seeking students.

November 4: Online registration begins for graduate non-degree students.

## INSTRUCTIONS

1. Login to Porches at <http://porches.udayton.edu> with your LDAP/Novell username and password, go to the Flyers First tab and select **Search and Register for Classes** in the “Registration Tools” channel.
2. Determine the courses you want to take.
3. It is recommended – though not required – that you meet with your advisor to ensure you are scheduled for the correct courses. Advisor Approval Codes are not required for registration of graduate/doctoral students.
4. Return to the Search and Register for Classes link indicated in step 1 to register on your assigned date and time. Note: The Registration Status link will display your registration date and show any outstanding holds. Unresolved holds will prohibit you from registering.
5. There are two registration methods:
  1. Add all courses to a worksheet (similar to a shopping card): Locate your preferred course/section and click the box next to the preferred CRN (course registration number) to add it to your worksheet. Once you’ve selected all of the courses you want to take, submit your schedule. This method allows you to build an entire schedule at once; only after submission do you see potential registration errors and closed classes.
  2. Search and register for courses one at a time: Click the “register” button each time you select a course. This method of registering ensures that you will have a seat in the class if no other errors or section closings prevent you from registering. This method is recommended when you are aware that space in a particular course is limited or close to being full.

Students may change their classes online prior to the first day of the term by selecting the Add or Drop Classes link under the “Registration Tools” channel.

More details about registering online are available on the Flyers First tab at <http://porches.udayton.edu>.

**Attention:** Students are responsible for monitoring their own progress in completing requirements for graduation.

Drop/Add made without discussion with your advisor may result in non-fulfillment of requirements **will not** be corrected by substitutions and waivers.