

Semi-Monthly Employees

Payroll Calendar

*(# of Hours in Pay Period are based on a 35 hour work week example)

Payroll #	Payroll Period	# of Days in the Payroll Period	# of Hours in Pay Period * <i>35 Hour Work Week Example</i>	Web Time Entry From Date	Employee Web Time Entry End Date	Employee Web Time Entry Closing Time	Approver Web Time Entry To Date	Approver Web Time Entry Closing Time	Check Date
13	June 16-30, 2012	10	70	16-Jun-12	1-Jul-12	11:59 PM	2-Jul-12	10:00 AM	10-Jul-12
14	July 1-15, 2012	10	70	1-Jul-12	16-Jul-12	11:59 PM	17-Jul-12	11:59 PM	25-Jul-12
15	July 16-31, 2012	12	84	16-Jul-12	1-Aug-12	11:59 PM	2-Aug-12	11:59 PM	10-Aug-12
16	August 1-15, 2012	11	77	1-Aug-12	16-Aug-12	11:59 PM	17-Aug-12	10:00 AM	24-Aug-12
17	August 16-31, 2012	12	84	16-Aug-12	1-Sep-12	11:59 PM	4-Sep-12	10:00 AM	10-Sep-12
18	September 1-15, 2012	10	70	1-Sep-12	16-Sep-12	11:59 PM	17-Sep-12	11:59 PM	25-Sep-12
19	September 16-30, 2012	10	70	16-Sep-12	1-Oct-12	11:59 PM	2-Oct-12	11:59 PM	10-Oct-12
20	October 1-15, 2012	11	77	1-Oct-12	16-Oct-12	11:59 PM	17-Oct-12	11:59 PM	25-Oct-12
21	October 16-31, 2012	12	84	16-Oct-12	1-Nov-12	11:59 PM	2-Nov-12	10:00 AM	9-Nov-12
22	November 1-15, 2012	11	77	1-Nov-12	13-Nov-12	11:59 PM	14-Nov-12	10:00 AM	21-Nov-12
23	November 16-30, 2012	11	77	16-Nov-12	1-Dec-12	11:59 PM	3-Dec-12	10:00 AM	10-Dec-12
24	December 1-15, 2012	10	70	1-Dec-12	16-Dec-12	11:59 PM	17-Dec-12	10:00 AM	21-Dec-12