

## RETIREE TO-DO LIST FOR 2015 ENROLLMENT

- Review the health care premium rates. A chart showing monthly premium contributions for each plan are included in this mailing.
- **If you are currently enrolled in the Anthem Advantage or Core plans and *don't* want to make changes to your benefits, you do not need to do anything.** You will continue to be enrolled in the same plan in 2015 as you are now.
- If you want to enroll for the first time, or want to make changes to your existing benefit elections, you must complete a benefit enrollment/change form and return it to the office of human resources by the **enrollment deadline of November 14, 2014.**
- If you want to cancel your existing health care and/or dental coverage, you must complete the waiver section of the enrollment/change form and submit it to the office of human resources by the **enrollment deadline of November 14, 2014.**
- Attend one of the enrollment meetings or view the open enrollment presentation at HR website ([udayton.edu/hr](http://udayton.edu/hr)).

**No forms will be accepted after the deadlines shown above.**

Benefit enrollment/change forms will be available at the open enrollment meetings and are also available at HR website ([udayton.edu/hr](http://udayton.edu/hr))

You may also request forms from the office of human resources at 937-229-2541.

### ENROLLMENT MEETINGS

To help you understand your health care and dental benefits, you and/or your spouse are invited to attend one of the enrollment meetings. If needed, parking permits can be obtained at the visitor's center, located on College Park Ave. Representatives from Anthem and Superior Dental Care will be on hand, along with representatives from the office of human resources, to answer any of your benefit questions.

Meetings will be held at the following dates, times, and locations:

| Date & Time                                    | Locations               |
|--|-------------------------|
| Wednesday, November 5<br>2:00 p.m. to 3:30 p.m | Kennedy Union, Room 222 |
| Thursday, November 6<br>9:30 a.m. to 11 a.m.   | Kennedy Union, Room 222 |
| Friday, November 7<br>9 a.m. to 10:30 a.m.     | 1700 River Place        |