

**UNIVERSITY OF DAYTON - FALL 2011**  
**FINANCE & ADMINISTRATIVE SERVICES**

*The Vice President for Finance & Administrative Services is responsible for leading and coordinating the University's divisions of finance, facilities, institutional studies, legal affairs, , dining services, human resource, and public safety.*

<b>Vice President for Finance &amp; Administrative Services</b> .....	Thomas E. Burkhardt
Administrative Assistant .....	Karil This
Internal Audit Manager .....	Cynthia Ryan
Business Manager .....	Bro. Ronald L. Overman, S.M.
Controller .....	Angela Buechele
Chief Accounting Officer .....	Lisa S. Mastrobuono
Accounts Payable Supervisor .....	Crystal A. Hemker
Payroll Manager .....	Robin L. Steberl
Financial Analyst .....	Joan M. Will
Accountant for Sponsored Projects .....	Lisa M. Schulte
Director of Financial Planning & Budgets .....	Kerin Banfield
Budget Analyst .....	Kathleen P. Berger
Director of Student Accounts/Bursar .....	David J. Necessary
Administrative Assistant .....	Karen Parks
Billing and Student Loan Administrator .....	Maribeth L. Gloekler
Student Accounts & Communication Specialist .....	Kathy J. Ferguson
Sr. Billing Representative, Student Loans .....	Kathleen Bennett
Administrator of Student Accounts .....	Gwendolyn L. Klemmer
Head Cashier .....	Diana L. Behme
Perkins Loan Administrator .....	Theresa A. Shidaker
Perkins Loan Assistant .....	Jackie R. Goetz
Assistant Vice President & Treasurer .....	Philip G. Chick
<b>Vice President for Facilities Management</b> .....	Beth H. Keyes
Business Operations Manager .....	Norma J. Shawhan
Technical Operations & Systems Officer .....	Russell A. Potyrala
Manager Contracted Services & Customer Service .....	Wes Napier
Operations Manager River Campus .....	Mike Pelsor
Director Facilities Venue Planning & Property Management .....	Jim Shaw
Director Operations .....	Terry Gotthardt
Manager Electrical Systems and Preventative Maintenance .....	Mark A. Harrison
Assistant Director Operations .....	Jim Mullins
Manager Plumbing and Steam Systems .....	Gerald Duncan
Executive Director Planning .....	Leslie A. Groesbeck
Director Construction Management .....	David A. Schmidt

Environmental Sustainability Manager.....	Kurt D. Hoffmann
Senior Workplace Design Consultant.....	Cathy L. Ford
Senior Workplace Design Consultant.....	Cindy Marshall
Workplace Design Consultant.....	Lindsay Lease
Architectural Design Support Specialist.....	Ian N. Ferrier
Project Manager.....	Anthony Salvador
Director Grounds.....	Brian Coulter
Hardscape Manager.....	Andrew Robillard
Director Facilities Management Residential Properties.....	Bruce C. Bullman
Associate Director Maintenance Operations/Logistics Facilities Management Residential Properties.....	Dearlyn J. Rosenfelder
Safety & Operations Coordinator.....	Brian K. Rudduck
Maintenance Supervisor.....	Richard A. Madliger
Assistant Director Residential Properties Operations.....	Judy Caruso
Property Manager.....	Gina L. Greenwood
Property Manager.....	Tom Burkhardt,III
Property Manager.....	Dave Chesar
Property Manager.....	Brian Hunter
Property Manager.....	Courtney Cantrell-Colbert
Property Manager.....	Lisa Sharritts
Assistant Director Key Distribution/Lockshop Operations.....	Steven E. Hamilton
Lockshop Supervisor.....	Ronald L. Madliger
Executive Director, Public Safety and Chief of Police.....	Bruce E. Burt
Director, Administration & Security (Major).....	Randall P. Groesbeck
Systems Support Manager (Lieutenant).....	David M. Schaefer
Director, Police Operations (Major).....	Larry B. Dickey
Administrative Sergeant.....	Michael J. Sipes
Patrol Lieutenant.....	Joseph P. Cairo
Investigator.....	Harry C. Sweigart
Patrol Sergeants (4).....	Bradley S. Swank, David M. McIntosh, Jeffrey H. Witte, Thomas M. Ryan
Director, Parking Services.....	Darlene S. Holder
Assistant Director, Parking Services.....	Kimberly D. Eason
Supervisor of Parking Representatives.....	Todd A. Hunt
Executive Director, Dining Services and Campus Card Services.....	Paula H. Smith
Associate Director Budgets and Administration.....	Kathryn D. Browning
Associate Director Kennedy Union Dining and Catering Services.....	Douglas Lemaster
Executive Chef.....	Herbert B. Schotz
Manager, Catering Services.....	Marshall Schumacher
Operations Assistant, Catering Services.....	Mary B. Tompkins
Event Coordinator, Catering Services.....	Melissa V. Clark
Catering Chef.....	David S. Foster
Catering Chef.....	Michael D. Ciesa
Assistant Director, Systems & Marketing.....	James E. Froehlich
IT Systems Analyst.....	Scott L. Bernard
General Manager, Kennedy Union Dining Room.....	David B. Radkey

Assistant General Manager, Kennedy Union Dining Room .....	Kenneth Pagano
Production Chef, Kennedy Union Dining Room .....	Amy Lehmann
Operations Assistant .....	Dancy Gamble
Operations Assistant .....	Kevin Deskins
Manager, Marianist Hall Emporium .....	Open
Operations Assistant .....	Michael Manning
General Manager, Marycrest Dining Room .....	Mary C. Eilbeck
Assistant General Manager, Marycrest Dining Room .....	Ted Sutphin
Production Chef, Marycrest Dining Room .....	Open
Operations Assistant .....	Sue Falter
Operations Assistant .....	Michael Heath
General Manager, Virginia Kettering Dining Room .....	Barbara J. Gilbert
Assistant General Manager, Virginia Kettering Dining Room .....	Lisa M. Glaser
Production Chef, Virginia Kettering Dining Room .....	Joe Fish
Operations Assistant .....	Susan Lammers
Operations Assistant .....	Charles Emberton
Consulting Dietitian .....	Wylan J. Ganote
Director of Campus Card Services .....	Marjorie E. Poeppelman
Access Control System Administrator .....	Evan J. Taylor
Director of Purchases & Business Services .....	Ken R. Soucy
IT Purchasing Manager .....	Brett D. Collins
Assistant Purchasing Manager .....	Open
Purchasing Specialist .....	Deborah A. Liptak
Sr. Administrative Secretary .....	Sondra E. Harris
Sr. Secretary .....	Open
Maintenance Storekeepers .....	Ann M. Boone, Henry B. Hardin
Supervisor, Central Receiving .....	Open
Assistant Supervisor, Central Receiving .....	Vincent P. Seifert
Receiving Clerk .....	James M. Brooks
Coordinator Postal Operations .....	Denise Dobberstein
Postmaster .....	Thomas E. Seifert
Post Operations Technician .....	Amon Williams
Postal Clerk/Mail Processor .....	Linda J. Brewer
Postal Clerk .....	Daniel E Gray
Manager of University Retail Operations .....	Julie M. Banks
Financial Supervisor .....	Mary Katherine O. Culbreth
Computer Store Supervisor .....	Jo Lynn Fitzharris
Assistant Manager, Textbook Manager .....	Kevin Poindexter
Text Support Assistance .....	Susan M. Gilbert
Shipping & Receiving Supervisor .....	Norman R. Gross
Trade Book Supervisor .....	Loretta Geiger
Assistant Manager, Merchandise Marketing Manager .....	Jennifer M. Napier
Closing Supervisor - Merchandise .....	Kathryn I. Overholser
Technology Operations Manager .....	Matthew L. Valangeon
Manager, UD Printing & Design .....	Barry J. Leiter

Billing..... Paul A. Lemming  
 Copy Center Supervisor..... Lois E Brim  
 Digital Imaging Specialist ..... Tommy E. Kettlehake Jr.  
 Assistant Manager ..... Douglas Stone  
     Graphic Designers ..... Ronald Acklin, Timothy J. Span  
     Typographer ..... Bro. Robert H. Hughes  
 Assistant Manager ..... J. Robert Frost  
     Press Operators..... Patricia G. Miller, Thomas Ward  
     Bindery Foreman ..... Ronald L. Barnett, Jr.  
 Postal Operations Manager..... Denise Dobberstein  
     P&D Addressing & Bulk Mailing..... Open

University Campus Planning Director..... Richard G. Perales  
 Administrative Associate ..... Connie V. Grant  
 Director Environmental Health & Safety/Risk Management..... Robin L. Oldfield  
     Assistant Director Environmental Health & Safety/Risk Management ..... Katherine Cleaver  
     Environmental Health & Safety/Claims Administrator ..... Sharon Gavlick  
     Environmental Health & Safety Technician ..... open  
     Environmental Health & Safety/Radiation Safety Officer..... Mark Fuchs

Director of Legal Affairs/University Counsel ..... John E. Hart  
     Staff Attorney ..... Lisa A. Sandner  
     Affirmative Action Officer/Staff Attorney ..... Patricia Bernal-Olson

Director of Institutional Reporting ..... Susan K. Sexton

**Vice President for Human Resources** ..... Joyce M. Carter  
*The Vice President for Human Resources is responsible for planning and directing the alignment of the Human Resources functions (staffing, compensation, employee and labor relations, benefits, performance management, policy and procedure, information management, diversity, and employee learning and development)..*

Director, Human Resources ..... Troy W. Washington  
     Learning & Organizational Development Manager..... Celine M. O’Neill  
     Manager of Human Resources Operations ..... Open  
 Director, Labor Relations..... Lee J. Morgan  
 Director, Total Compensation and Staffing..... Kathleen J. Molnar  
     Benefits Manager..... Elizabeth A. Schwartz  
     Compensation Manager ..... Jean W. Perry  
     Employment Manager..... Jennifer G. Duwel  
 Director, HRIS ..... Open  
     HRIS Analyst..... Stefanie M. Rich