

Dear Campus Colleagues,

If you are making plans to travel abroad for academic programs or business purposes, the University has a process to support and assist all UD travelers. Your health and safety are a priority. Here is important information as you plan for international travel.

Register Your Travel – Prior to traveling abroad, please make sure that you have completed the [UD International Travel Registry](#) (ITR). You will need to answer a short series of questions about your trip (e.g., name, destination(s), dates, travel purpose). Examples for faculty or staff traveling abroad can include, but not be limited to, teaching on a UD study abroad program, attending an international conference, doing international research or sabbatical abroad. By completing this registration prior to traveling abroad, it allows us to locate UD travelers during moments of crisis or emergency.

Students should contact the Office of Education Abroad about the process to register student travel.

The Office of Education Abroad also recommends that UD faculty and staff register international travel with the U.S. State Department's Smart Traveler Enrollment Program ([STEP](#)). This allows the U.S. government to connect with you in the event of a local emergency. Faculty and staff need not register vacation travel in UD's International Travel Registry, however, it is recommended that all international travel be registered via the STEP program.

International SOS –The University of Dayton partners with International SOS (SOS) to provide worldwide medical, travel and security assistance, and evacuation services, for all faculty, staff, and students participating in university-related or -funded travel. Accompanying family of faculty and staff also are covered. The SOS network of multilingual specialists operates 24 hours a day, 365 days a year, from SOS Alarm Centers around the world. Access the SOS Portal by logging on, using the University of Dayton member number: **11BYSG000008**.

Before and during time abroad, all travelers should regularly review up-to-date [International SOS](#) reports on safety and security, health issues, medical care, and vaccination requirements for the destination country. You are also welcome to call 215-942-8226 at any time to receive information, advice or support services.

The Office of Education Abroad also offers the International SOS card to carry with you; however, it is not required to access services.

Personal Insurance – UD students, staff and faculty are strongly encouraged to travel abroad with adequate personal insurance. The type and extent of insurance is at the traveler's discretion, though it is strongly recommended that all travelers have some type of international health insurance. Other types of insurance, such as trip insurance, personal belongings insurance, equipment insurance, etc., are not as critical, though cost and personal preference may be factors. International health insurance coverage may be available to you through your U.S. provider, though it would be prudent to discuss what type of coverage to expect from your U.S. provider prior to travel. There are a number of international health insurance companies

that can offer temporary coverage. Please contact the Office of Education Abroad for more information on commonly used companies.

High Risk Travel – There are some areas of the world that pose a greater risk to travelers and visitors than other areas. High risk travel may entail medical, security and/or general travel risks. Levels of overall safety in particular areas of the world also can fluctuate, and can be influenced by a variety of factors both internal and external to the country. The University does not support travel to countries deemed Extreme High Risk by these three sources:

- [U.S. Department of State \(DOS\)](#)- warning,
- [Center for Disease Control \(CDC\)](#) - warning level 3, and
- US Department of the Treasury (DOT), [Office for Foreign Assets Control \(OFAC\)](#) – comprehensive sanctions.

UD travelers can review more details about the travel guidelines, including high risk travel [online](#).

For more information or if you have questions, please contact the Center for International Programs via the Office of Education Abroad in Rike Center, Room 208, at 9-3728 or email kmcbride1@udayton.edu.

Sincerely,

Karen McBride, Ed.D.

Director of Education Abroad and Partnerships