

JULY 2018

Apply Start Date June 27, 2018
Expiration Date: July 3, 2018

Looking for attorneys who are available for projects that take place in Dayton, Ohio. For our project work in Dayton, an Ohio license to practice law, active and in good standing, is required, and document review experience will be preferred.

For best consideration, please register using this link

https://blackletterdiscovery.com/candidates/join_team.php

In addition, we are continually seeking top-notch attorneys for document review projects in Cincinnati, Columbus, and Cleveland, Ohio where we have managed review offices. Candidates need a license to practice law, active and in good standing, in any U.S. jurisdiction.

Trustpoint.One provides document review solutions to law firms and corporations nationwide. Trustpoint.One document review attorneys receive hourly compensation at or above market rates. And, subject to eligibility, benefits include participation in 401K and group health insurance.

DURATION

Permanent

JOB FUNCTIONS

Legal

TRUSTPOINT.ONE

Founded in 2008, Trustpoint.One offers innovative solutions for the complex eDiscovery and review process, including deposition and translation services, for law firms and corporations worldwide. We leverage leading talent to deliver technology-enabled, customer-focused solutions in one secure environment. By reducing risk and inefficiencies associated with managing multiple resources and vendors, we save our clients millions of dollars. In order to continue to provide our customers with unparalleled business and legal support worldwide, we have consolidated some of the most trusted names in the industry into one total solution. Trustpoint International, Black Letter Discovery, Partner JD, Echo Translations and Fusion Court Reporting are now One.

Qualifications

ALLOWED SCHOOL YEARS

Doctorate

ALLOWED MAJORS

Law

WORK AUTHORIZATION REQUIREMENTS

US work authorization is required

Greg Young & Associates

Apply Start Date: May 11, 2018

Expiration Date: July 11, 2018

Seeking associate attorney licensed in Ohio; licensed in Kentucky a plus. Candidate must have a strong work ethic, work well with others in a team environment, and have a commitment to client service.

DURATION

Permanent

JOB FUNCTIONS

Legal

GREGORY S. YOUNG

10-attorney personal injury firm

Qualifications

ALLOWED SCHOOL YEARS

Doctorate

ALLOWED MAJORS

Law

WORK AUTHORIZATION REQUIREMENTS

US work authorization is required

Apply Start Date June 11, 2018

Expiration Date: July 16, 2018

Gorman, Veskauf, Henson and Wineberg
202 N. Limestone Street, Suite 100
Springfield, Ohio 45503

Associate - Transactional legal work focusing on Real Estate; Civil Litigation; Probate

Self-motivated, strong work ethic, academic credentials, exceptional verbal and analytical writing skills and attention to details

Applicants please submit resume, cover letter and references via email to: Shawn M. Taylor, Esq. at staylor@gvhw.net

DURATION

Permanent

JOB FUNCTIONS

Legal

GORMAN, VESKAUF, HENSON & WINEBERG

Our Attorneys are ready to assist with almost any business related matter. We offer a full range of services for our business clients. Whether you are trying to decide on a choice of business entity for a start-up business or looking for advice and consultation for your already established business, our Attorneys can help. We have assisted many clients with the set-up and registration of their partnerships, corporations and limited liability companies. We offer the advice necessary to decide which business entity works best for your present and future needs. Additionally, our Attorneys can assist with the buy-out process if you're looking at purchasing an already existing business.

Qualifications

ALLOWED SCHOOL YEARS

Doctorate, Alumni

ALLOWED MAJORS

Law

WORK AUTHORIZATION REQUIREMENTS

US work authorization is required

Apply Start Date June 27, 2018

Expiration Date: July 20, 2018

JOB SUMMARY

Under minimal supervision, performs conflicts of interest analysis and initiates all follow-ups necessary to perform due diligence and disseminate accurate and timely information to the Deputy General Counsel and her designees and as requested by other lawyers and personnel.

The Conflicts Specialist ("Specialist") reports directly to the Administrative Manager and the Conflicts Manager. The Specialist seeks the Administrative Manager's guidance on all internal and administrative objectives and policies and general workplace, team collaboration, and performance expectations. The Specialist seeks the Conflicts Manager's guidance on subject-matter-specific performance expectations and direction on general and day-to-day Department and Firm-wide new business and ethical conflicts-of-interest responsibilities.

PRINCIPAL DUTIES AND RESPONSIBILITIES*

- Conducts new client business, supplemental, pre-clearance, new hires (Laterals), business development, and other types of conflict of interest search requests and effectively handles matters through conclusion. Decisions regarding actions to be taken include assessment of complex or unusual requests, making decisions about interpretation of conflicts data and/or determining techniques or methods to be used to resolve conflicts.
- Analyzes conflicts reports, makes recommendations, and highlights potential conflicts for review, which involves a comprehensive, intensive, practical knowledge of a technical nature and skill in applying this knowledge to research and analysis methods, approaches, or procedures to make informed recommendations.
- Communicates and disseminates conflicts of interest information orally or in writing, following up with lawyers and others as needed to handle all due diligence and ensure that files are complete and up-to-date.
- Provides support to Conflicts Attorneys and others regarding ethical walls, including resolving conflicts questions and responding to ad hoc requests from former or current attorneys and staff.
- Drafts waiver letters and engagement letters for clients under the guidance of the Deputy General Counsel and her designees as requested.
- Conducts research using third-party business resources for all new clients and for other assigned work as needed.
- Serves as an informational and procedural resource for attorneys and staff regarding new matter opening, generating engagement or waiver letters to be sent to clients, and related department policies.
- Actively participates in weekly and ongoing professional development with other Department staff.

- Actively maintains working knowledge of the applicable rules of professional conduct, client relationship considerations, and related developments.
- Participates in or manages special projects and performs other duties as assigned.
- Works overtime as needed and approved, including weekend and holiday e-mail and conflicts checking coverage shared with other staff on a rotating, calendared basis.
- Consistently contributes to the department work product by communicating and collaborating in a manner that enhances individual and team productivity.
- Contributes to the Firm's Service Excellence Training (SET) initiative to consistently improve its image internally and externally. Displays professionalism, quality service and a "can do" attitude to internal members/departments of the Firm as well as external clients and vendors via electronic and print correspondence, over the telephone and in-person.

https://www.linkedin.com/comm/jobs/view/623262394?recommendedFlavor=IN_NETWORK&refId=a1884b1e-ff..

DURATION

Permanent

JOB FUNCTIONS

Legal

WILMERHALE

LEGAL EXCELLENCE. DEDICATION TO CLIENTS. COMMITMENT TO PUBLIC SERVICE. WilmerHale provides legal representation across a comprehensive range of practice areas that are critical to the success of our clients. We practice at the very top of the legal profession and offer a cutting-edge blend of capabilities that enables us to handle deals and cases of any size and complexity. Today, businesses face greater scrutiny and more "bet the company" issues than ever before. With a practice unsurpassed in depth and scope by any other major firm, we have the ability to anticipate obstacles, seize opportunities and get the case resolved or the deal done—and the experience and know-how to prevent it from being undone. We are 1,000 lawyers strong, with 14 offices in the United States, Europe and Asia. Our practice includes over 500 litigators with unmatched trial, appellate and Supreme Court experience; a preeminent securities law practice with over 200 lawyers; a regulatory practice that includes more than 100 lawyers who have held high-level government positions; an intellectual property practice enriched by the expertise of more than 140 attorneys and technology specialists who hold scientific or technical degrees; more than 230 seasoned corporate lawyers and business counselors; and lawyers who focus on bankruptcy, environmental, labor and employment, real estate and tax matters. With a heritage that includes our involvement in the foundation of legal aid work early in the 20th century, we have consistently distinguished ourselves as leaders in pro bono representation. Many of our lawyers have played, and continue to play, prominent roles in public service activities of national and international importance—from counseling US presidents to opposing discrimination and defending human rights around the world. Most importantly, our firm stands for a steadfast commitment to quality and excellence in everything we do—a commitment reflected in the continued success of our clients across the globe.

Qualifications

ALLOWED SCHOOL YEARS

Doctorate

ALLOWED MAJORS

Law

WORK AUTHORIZATION REQUIREMENTS

US work authorization is required

Apply Start Date: June 5, 2018

Expiration Date: July 23, 2018

Abdallah & Spring, LPA

Associate Attorney - Small firm in West Chester Ohio with emphasis on immigration law along with general practice. Spanish speaking a big plus; other languages welcome. 0-5 years' experience; new graduates welcome to apply.

Submit resume and cover letter to:

Bahjat M. Abdallah, Esq.

Abdallah & Spring, LPA

bma@abdallahspring.com

Apply Start Date June 27, 2018

Expiration Date: July 25, 2018

Corporate Attorney

Sebaly Shillito + Dyer, A Legal Professional Association

Job description

Sebaly Shillito + Dyer (DOWNTOWN DAYTON, OHIO OFFICE) is seeking an attorney with corporate experience.

Primary Responsibilities

- Acting as clients' general counsel;
- Performing project manager responsibilities for client projects;
- Performing high level, complex deal structure analysis;
- Draft, negotiate and structure complex commercial agreements;
- Reviewing new business relationships with vendors;
- Guiding clients on regulatory and compliance matters;
- Analyzing legal issues relating to proposed products;
- Providing supervision to outside lawyers hired to assist clients with specialized legal services;
- Structuring joint enterprises with other organizations;
- Ensuring that clients' business transactions are in compliance with the law;
- Researching surrounding laws implicated by business transactions and advise clients of any potential negative effect(s);
- Analyzing accounting and financial statements;
- Consulting and handling all corporate legal processes (e.g. intellectual property, mergers & acquisitions, financial/securities offerings, compliance issues, transactions, agreements, lawsuits, patents);
- Developing company policies and positions on legal issues;
- Researching, anticipating and guarding clients against legal risks;
- Negotiating deals and attending client meetings;
- Performing other legal tasks and projects as assigned.

Qualifications and Skills

- Current license to practice law

- 3-5 years of corporate law firm experience including proven background of transactional law, contract law, tax law, securities law, bankruptcy, accounting, intellectual property rights, licensing and real estate;
- Excellent negotiation skills;
- Ability to work independently and efficiently;
- Administrative and managerial skills;
- Exceptional interpersonal skills including oral and verbal;
- Analytical ability and strong attention to detail;
- Commitment to maintain high degree of confidentiality;
- Strong computer literacy in Microsoft Office applications, especially Excel, as well as document, time entry and data base management;
- Excellent planning and organizational skills; consistent attention to detail;
- Demonstrated ability to prioritize tasks, manage workflow and manage multiple projects simultaneously;
- Ability to analyze tasks, recommend and implement improvements, and anticipate future need;
- Commitment to working in cross-functional teams;
- Ability to quickly establish rapport and work with diverse audiences;
- Exceptional motivation and self-initiative;
- Strong work ethic, dependable, reliable and flexible;
- Ability to present a professional appearance.
- **In order to be considered, the following are required. Please send directly to hdynes@ssdlaw.com: Resume reflecting class rank & GPA, writing sample, and salary range.**

EXPIRES 7/25/18

[Meet Sebaly Shillito + Dyer, A Legal Professional Association](#)

At Sebaly Shillito + Dyer, we take pride in providing the quality and depth of the best large firm practice with the cohesiveness, agility and client responsiveness of a smaller firm. Our attorneys are dynamic, creative, and entrepreneurial. The firm's clients know they can expect superior work product and responsiveness. They know that their attorneys will always be available to take care of their needs. They know that theirs is an attorney-client relationship they can count on.

DURATION

Permanent

JOB FUNCTIONS

Legal

SEBALY SHILLITO + DYER, LPA

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Qualifications

ALLOWED SCHOOL YEARS

Doctorate

ALLOWED MAJORS

Law

Apply Start Date June 27, 2018
Expiration Date: July 31, 2018

Looking for a labor and employment attorney licensed to practice law in the state of Ohio with 0-5 years of experience (bar passage later this year acceptable). Traditional labor or HR experience is a plus. Candidate must have strong writing skills and interest in all areas of employment law. Litigation experience is also a plus. Mail or email materials to Mr. Jonathan J. Downes at jjd@zrlaw.com 17 South High Street, Suite 900, Columbus, OH 43215.

DURATION

Permanent

JOB FUNCTIONS

Legal

ZASHIN & RICH CO., L.P.A.

Leader in workplace law serving private and public sector clients throughout the country.

Qualifications

ALLOWED SCHOOL YEARS

Doctorate

ALLOWED MAJORS

Law

WORK AUTHORIZATION REQUIREMENTS

US work authorization is required

Apply Start Date June 27, 2018
Expiration Date: August 1, 2018

State Agency Attorney

Job Description

Research Associate or Attorney (1800026K)

Description

Attorney or Research Associate

The Ohio Legislative Service Commission has an opening on its research staff for an attorney or research associate.

Description: Attorneys and research associates are assigned to standing committees of the Ohio General Assembly to provide assistance to the legislators on the committee. Assistance includes drafting and explaining legislation, writing amendments and substitute bills, and researching questions related to pending legislation.

Qualifications: A J.D., master's, or doctorate degree is required. A qualified candidate must possess superior research, analytical, and writing skills and the ability to communicate in a concise, timely, and effective manner. Candidates must possess a strong interest in public service and the ability to provide non-biased, accurate

information to all members of the General Assembly; work collaboratively and under pressure; and perform multiple tasks.

How to apply: Complete the application on the [Department of Administrative Services](#) website, announcement 1800026K, and attach all of the following documents:

- Cover letter
- Resume
- College transcripts (official transcripts may be requested at a later date)
- Names, titles, and addresses of three professional references
- Writing sample (e.g., a research paper or law review article; please, no legal briefs or co-authored documents).

Background Check Information: Candidates who continue through the interview process will be asked to provide authorization and information for a background check.

The Ohio Legislative Service Commission is an Equal Opportunity Employer.

Primary Location

United States of America-OHIO-Franklin County

Work Locations

Riffe Tower 09

77 S High St 9th Floor

Columbus 43215-6136

Organization

Legislative Service Commission

Classified Indicator: Unclassified

Bargaining Unit / Exempt: Exempt

Schedule

:Full-time

Work Hours: 8:00 am - 5:00 pm

Compensation: \$52,000 annually

Unposting Date

Aug 1, 2018, 11:59:00 PM

DURATION

Permanent

JOB FUNCTIONS

Legal

OHIO LEGISLATIVE SERVICE COMMISSION

The Ohio General Assembly, through the Ohio Legislative Service Commission (LSC), has sponsored a legislative fellowship program for over 50 years. The LSC sponsors 23 - 24 paid thirteen-month legislative fellowship positions designed to provide college graduates with practical experience in the legislative process. This experience often leads to permanent employment opportunities in the legislature, state government, or related areas. Traditionally, twenty fellows are assigned to work with the majority or minority party caucus in either the House or the Senate, with additional fellows being placed with the LSC research and fiscal staff and Ohio Government Telecommunications (OGT)/The Ohio Channel. Fellows assigned to a caucus normally engage in research, constituent services, writing speeches and news releases, and related administrative work. Fellows that work directly with the LSC staff draft legislation, perform legal or fiscal research, monitor sessions of the General Assembly, and attend committee meetings. The fellows assigned to OGT work as production assistants, where they assist in televising legislative sessions and in the production of public service communications. The fellowship program begins the first week in December of each year and continues through December 31 of the following year. The application period begins January 1 of every year. The application deadline for the legislative fellowship positions is April 1. The application deadline for the telecommunications fellowship positions is April 30. The only eligibility requirement an applicant must meet is the completion of at least a bachelor's degree program by December.

Qualifications

ALLOWED SCHOOL YEARS

Doctorate, Alumni

ALLOWED MAJORS

Law

WORK AUTHORIZATION REQUIREMENTS

US work authorization is required

[Legal Aid Society of Louisville](#)

Apply Start Date June 1, 2018

Expiration Date: August 1, 2018

BARGAINING UNIT POSITION DESCRIPTION**STAFF ATTORNEY**

Purpose of Job: To provide uniform, high quality advocacy for low-income clients in all forums, including the courts, administrative agencies, and community outreach initiatives.

Work Environment: Work performed in the office setting, in the courts, in administrative agencies and in the community.

Reports to Advocacy Director or other designated manager.

Essential Job Functions:

1. Provide legal representation through the policies and practices consistent with professional standards for the delivery of civil legal services to the poor and consistent with any requirement of Legal Services Corporation and all other funding sources or program policies.
2. Maintain accurate and complete files or records. Prepare reports and timely complete forms and records necessary for client services or administrative tasks related to job.

3. Interact with clients and staff and service providers professionally and appropriately. Establish and maintain rapport with clients to obtain accurate information and to establish trust. Work with other staff on client services or other program tasks in a collegial and cooperative nature. Develop and nurture good relations with service providers who make referrals or otherwise coordinate with the program.
4. Work with supervisor to develop plan for advocacy work within program priorities and funding to define balance between impact work and service work, as well as community education and other outreach.
5. Work with supervisor to identify individual training needs and develop strategies with case supervisor to address those needs.
6. Attend and actively participate in planning meetings, trainings and task forces, as well as office meetings.
7. Occasional night and weekend work hours; some local and out of town travel.

Qualifications:

1. Must have demonstrable commitment to understanding and addressing issues of low-income constituents.
2. Must have J.D. and be admitted to practice in Kentucky and in good standing or must be eligible for admission to the Kentucky Bar under Kentucky Supreme Court Rule 2.112 if admitted to practice in another state.
3. Must have skills to use office technologies, including case management software.
4. Must be able to balance administrative and client advocacy responsibilities.
5. Must be able to operate a motor vehicle, hold a valid driver's license, and be able to be insured under the Legal Aid Society auto insurance policy.

Physical Requirements:

While performing the duties of this job, the employee is occasionally required to stand; walk; sit; use hands to finger, handle, or feel objects, tools, controls or equipment; reach with hands and arms; climb stairs; balance; stoop, kneel, crouch or crawl; talk or hear; taste or smell.

The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, color vision, and the ability to adjust focus.

The physical demands described above are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

Other:

The statements contained in this job description reflect general details necessary to describe the principal functions of this job, the level of knowledge and skill typically required, and the scope of responsibility. It should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned, including work in other functional areas to cover absences or relief, to equalize peak work periods or to otherwise balance the workload.

Interested applicants should send a cover letter, resume, and three references to Meagen Peden Agnew at the Legal Aid Society (416 W. Muhammad Ali Blvd., Suite 300, Louisville, KY 40202) or to magnew@laslou.org.

Legal Aid Society is an Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, sex, sexual orientation, national or ethnic origin, age, disability, or veteran status.

Apply Start Date June 5, 2018
Expiration Date: August 1, 2018

Kirby, Thomas & Brandenburg
Springboro, Ohio

The law firm of Kirby, Thomas & Brandenburg has an immediate opening for an attorney. Referrals available. Please submit your resume with a cover letter to Cynthia Brandenburg via email at cynthia.brandenburg@gmail.com or via fax at fax no. 937-748-2390. Applications will be accepted through August 1, 2018.

DURATION

Permanent

JOB FUNCTIONS

Legal

KIRBY, THOMAS & BRANDENBURG

The law office of Kirby, Thomas & Brandenburg, L.P.A. is a small litigation firm that offers a wide range of legal expertise as well as personalized attention. We are not the type of attorneys that work for a quick settlement. Instead we use whatever time and resources that are necessary to successfully litigate and achieve the maximum results for every case. As legal advocates, we have a history of gaining exceptional verdicts and settlements for our clients. Our lawyers are prepared to fight to protect your interests and get you the compensation you deserve. In the legal profession, attorneys with extensive trial expertise are priceless. Our lawyers possess more than forty years of experience representing clients in all courts in the southwestern Ohio area for a variety of legal issues, including: Personal Injury Criminal Defense Family Law Bankruptcy Estate Planning For matters involving Personal Injury, we offer a free consultation. Please call us at 937-748-1004 or visit our Contact Us page for more information.

Qualifications

ALLOWED SCHOOL YEARS

Doctorate, Alumni

ALLOWED MAJORS

Law

WORK AUTHORIZATION REQUIREMENTS

US work authorization is required

Apply Start Date: June 27, 2018
Expiration Date: August 3, 2018

Small Cleveland defense firm seeks attorneys for positions in both its insurance practice group and tort & professional liability group. Requires excellent research, writing, discovery, and trial skills. Compensation commensurate with experience. Send resume and writing samples in confidence to Audrey.Bentz@Janiklaw.com

DURATION

Permanent

JOB FUNCTIONS

Legal

JANIK LLP

The firm's insurance practice involves all facets of the insurance industry, including underwriting, loss control, claims, risk management, self-insurance, regulatory affairs, and litigation.

Qualifications

ALLOWED SCHOOL YEARS

Doctorate, Alumni

ALLOWED MAJORS

Law

WORK AUTHORIZATION REQUIREMENTS

US work authorization is required

Apply Start Date June 11, 2018

Expiration Date: August 13, 2018

Frost Brown Todd

COLUMBUS LITIGATION ATTORNEY

The Columbus office of Frost Brown Todd LLC, one of the largest regional law firms in the Midwest and one of the 150 largest law firms in the United States, seeks an attorney with at least 5 years of litigation experience to support our Product, Tort and Insurance Litigation Practice Group with trials, mediations, motion practice, depositions, hearings, and drafting pleadings. Applicants must have a strong academic record, excellent research and writing skills. Please visit our web page and use the "self-apply" feature at <http://www.frostbrowntodd.com/careers-openings-attorneys.html> to submit your application. Frost Brown Todd LLC is an equal opportunity employer.

DURATION

Permanent

JOB FUNCTIONS

Legal

FROST BROWN TODD LLC

Frost Brown Todd, a law firm with more than 500 lawyers across its eight-state footprint, offers a deep, talented roster of legal professionals. Committed to their clients, the firm leverages technical, industry and legal knowledge and hands-on experience to serve a diverse client base, from global multinationals to small, entrepreneurial companies. The firm's client teams integrate that powerful network of legal talent and business experience to provide innovative and comprehensive services across their regional platform. Frost Brown Todd focuses on delivering to clients what they report needing the most: sound legal counsel, responsive service, concise communication and an eye toward being as efficient in representation as possible. The firm favors a lean staffing

model in which the likely needs of a project are considered at the outset. Many projects are handled by a single attorney, who becomes intimately familiar with the facts and laws relevant to the project. This approach reduces costs and avoids potential for duplicative work. In some projects, a threshold staffing assessment indicates that more than one attorney will be needed and a team of attorneys must be assembled. These teams include qualified associates, paralegals and project assistants who can capably handle work requiring different levels of expertise. All matters are overseen by the relationship attorney or team leader to ensure the highest standards of quality and strict adherence to technical requirements. The firm believes that all clients are firm clients. At the same time, they encourage the attorneys to be passionate about their clients' businesses and their success. This guides their decisions to focus on doing what is in the best interests of the clients, to spend time understanding the complexities of the clients' businesses and industries, and to be accessible to clients as their needs dictate.

Qualifications

ALLOWED SCHOOL YEARS

Doctorate, Alumni

ALLOWED MAJORS

Law

WORK AUTHORIZATION REQUIREMENTS

US work authorization is required

Frost Brown Todd

Apply Start Date: May 20, 2018

Expiration Date: December 30, 2018

TAX ASSOCIATE

FROST BROWN TODD LLC, one of the largest regional full service law firms in the Midwest and one of the 150 largest law firms in the United States, seeks a Tax Associate with 3-6 years of experience with federal, state and local tax issues for its Cincinnati or Columbus, Ohio office. Experience in general corporate law matters would also be helpful. A strong tax background is a must (LLM preferred but not required), and training/experience in accounting preferred but not required. Please visit our web page and use the "self-apply" feature at <http://www.frostbrowntodd.com/careers-openings-attorneys.html> to submit your application. Frost Brown Todd LLC is an equal opportunity employer.

DURATION

Permanent

JOB FUNCTIONS

Legal

FROST BROWN TODD LLC

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Qualifications

ALLOWED SCHOOL YEARS

Doctorate, Alumni

ALLOWED MAJORS

Law

WORK AUTHORIZATION REQUIREMENTS

US work authorization is required