

March 2018

Apply Start Date: February 5, 2018
Expiration Date: March 2, 2018

Janik LLP
9200 South Hills Blvd., #300
Cleveland, Ohio 44147

Small Cleveland defense firm seeks attorneys for positions in both its insurance practice group and tort & professional liability group. Requires excellent research, writing, discovery, and trial skills. Compensation commensurate with experience. Send resume and writing samples in confidence to Audrey.bentz@Janiklaw.com

Apply Start Date: February 6, 2018
Expiration Date: March 6, 2018

O'Hara, Taylor, Sloan, & Cassidy
25 Town Center Blvd., Suite 201
Crestview Hills, KY 41017

Litigation Associate

O'Hara, Taylor, Sloan & Cassidy (with practice in Kentucky and Ohio) is seeking an attorney who will be assigned to handle litigation in the areas of labor and employment law, civil rights law, and personal injury for both plaintiffs and defendants. 1 to 3 years of experience is preferred. Admission in Kentucky or Ohio is required with the additional requirement of obtaining admission in both states as soon as practical. Ability to bring existing business with the applicant will be considered.

Interested applicants should send resumes and references to Michael O'Hara, mohara@oharataylor.com

Apply Start Date: January 24, 2018

Expiration Date: March 23, 2018

Community Legal Aid

Staff Attorney – Youngstown Position Announcement #1801

Community Legal Aid is a private non-profit law firm, which works to bridge the gap between poverty and justice for those in need. Legal Aid is the primary provider of free civil legal representation to low income and elderly residents of central northeast Ohio, concentrating its efforts on legal work that makes a difference in the lives of those it serves.

The Neighborhood Law Project (NLP) utilizes a community lawyering approach, working within neighborhoods and with collaborative partners in Youngstown, to make real and lasting change in the community.

Job Description:

- Provides comprehensive, high quality legal services to eligible clients in a variety of types of civil cases in accordance with organizational policies and the Rules of Professional Conduct.
- Actively engage in the neighborhoods served by NLP, including leading and participating in community events, neighborhood and collaboration meetings, and outreach in the community.
- Creates an effective and efficient office environment to support the provision of high quality legal services.
- Establishes and maintains effective working relations with client groups, community organizations and the state justice community.
- Pursues and maintains personal professional development and contributes to the professional development of others who serve clients and the client community.
- Performs other related duties as required.

Job Qualifications:

- Admitted to the practice of law in Ohio.
- Excellent legal writing and verbal communications skills, including public speaking.
- Demonstrated interest in and sensitivity to the legal needs of the poor as well as motivation to improve the condition of the poor.
- Ability to work in a team environment to achieve common goals.
- Personal characteristics include professional attitude, excellent persuasive and interpersonal skills, use of diplomacy and tact.
- Strong working knowledge of legal research tools and Microsoft Office; and high comfort learning and using other software or technology utilized by the firm.
- Ability to speak Spanish is highly desirable.

Reports To: Managing Attorney

Salary: \$40,000+ DOE. Excellent working environment and benefit package.

Deadline: Open until filled.

To Apply: Send cover letter, resume, references and writing sample to: jobs@communitylegalaid.org and write Position #1801 in the email subject line. Only email submissions will be accepted.

**CLAS is an equal opportunity employer.
Minorities and women are encouraged to apply.**

Apply Start Date: January 24, 2018

Expiration Date: March 23, 2018

Community Legal Aid

Position Announcement # 1802

Supervising Attorney – HEAL Team

Community Legal Aid is a private non-profit law firm, which works to bridge the gap between poverty and justice for those in need. Legal Aid is the primary provider of free civil legal representation to low income and elderly residents of central northeast Ohio, concentrating its efforts on legal work that makes a difference in the lives of those it serves.

The Health Education Advocacy and Law Program (HEAL) at Legal Aid is a medical legal partnership that collaborates with healthcare providers to assist families with legal problems that potentially impact patient health. The HEAL Team is launching the Learning is for Everyone (LIFE) Project to transform access to education for children with disabilities.

Job Description:

The Supervising Attorney:

- Under the direction of the Managing Attorney, is responsible for supervision, management, and direction of the day-to-day operation of the HEAL Team and the LIFE Project to ensure the effective and efficient delivery of high quality legal assistance in conformance with the highest standards of the profession, the Ohio Rules of Professional Conduct, and the CLAS Standards of Practice.
- Creates an effective and efficient office environment to support the provision of high quality legal services.
- Works integrally with HEAL team members as both leader and learner to enhance the team relationships and team collaboration.
- Establishes and maintains effective working relations with client groups, community organizations and the state justice community.
- Pursues and maintains personal professional development and contributes to the professional development of others who serve clients and the client community.
- As a member of the management team, brings vision, leadership, collegiality and reliability to the implementation of the organization's mission.
- Performs other related duties as required.

Job Qualifications:

- Experience with education law is preferred.
- Personal characteristics include: excellent oral and written advocacy skills, desire to learn new skills, professional attitude, first-rate interpersonal skills, use of diplomacy and tact, ability to relate to professionals, strong analytical and organizational skills, good judgment, trustworthiness, and dependability.
- Demonstrated interest in and sensitivity to the legal needs of the poor as well as motivation to improve the condition of the poor.
- Demonstrated ability to learn, analyze and apply concepts of substantive and procedural law.
- License to practice law in Ohio.
- Past supervisory experience is highly desirable.
- Good working knowledge of all computer programs and office machines used by the firm and ability to learn new programs and machines as required.

- Ability to speak Spanish and experience working with Limited English Proficient individuals are highly desirable
- The HEAL Supervising Attorney will be expected to go through process to become a volunteer with Akron Children's Hospital and any other medical location with whom HEAL collaborates. As part of that process, HEAL Supervising Attorney will be required to (1) show proof of vaccination for measles, (2) show proof of vaccination for or attestation of having had chickenpox, (3) obtain flu vaccine during flu season, and (4) show proof of no active TB either by undergoing TB skin testing, chest x-ray, or other manner approved by Akron Children's. With proper medical documentation, these requirements can be waived.

Location: Akron

Reports to: Managing Attorney

Salary: Depends on Experience. Excellent working environment and benefit package.

Deadline: Open until filled.

To Apply: Send cover letter, resume, references, and writing sample to: jobs@communitylegalaid.org and write 'Position #1802' in the email subject line.

Only email submissions will be accepted.

**CLAS is an equal opportunity employer.
Minorities and women are encouraged to apply.**

www.CommunityLegalAid.org

Apply Start Date: February 14, 2108

Expiration Date: March 25, 2018

Legal Aid Society of Cleveland

Legal Aid Seeks Attorneys

Are you a new or experienced attorney dedicated to providing high quality legal services to clients with low income? Do you want to practice law in a setting that empowers and impacts individuals, families and communities?

Legal Aid seeks attorneys to fill at least 2 positions. Recent law school graduates and experienced attorneys are encouraged to apply. Legal Aid attorneys represent individual clients in a variety of legal issues that impact shelter, health/safety, and economic security. Areas of practice include housing, consumer, public benefits, education, family/domestic violence, employment/barriers to employment, and tax.

In addition to providing legal assistance to individual clients, Legal Aid attorneys engage in broad-based advocacy to impact client groups and communities. Legal Aid attorneys work in partnership with other service providers to address community issues and engage in community legal education. For example, Legal Aid is currently building partnerships with schools and other providers to serve the needs of families with small children, with a goal of stabilizing families so that children are able to succeed in school. Legal Aid attorneys also collaborate with local, state and national colleagues.

One attorney hired during this process will represent clients in a variety of immigration matters, but especially focused on serving those immigrants whose physical safety is at risk - victims of domestic violence, crime, and human trafficking. The other attorney's assignment will be determined.

Legal Aid is a non-profit law firm whose mission is to secure justice and resolve fundamental problems for those who are low income and vulnerable by providing high quality legal services and working for systemic solutions. Founded in 1905, Legal Aid is the fifth oldest legal aid in the United States. Legal Aid's 75 staff (including 43 attorneys) and more than 2,000 volunteer lawyers use the power of the law to improve safety and health, shelter, and economic stability for low-income clients. For more, visit www.lasclev.org.

The Successful Candidate will: be committed to Legal Aid's mission. Hold a JD and be licensed to practice law in Ohio or eligible to waive in or sit for the next bar. Have experience in legal services or a nonprofit environment (strongly preferred). Have working knowledge of state and federal law related to Legal Aid's clients. Have significant experience in immigration law (immigration attorney only). Exhibit outstanding interpersonal and communication skills (oral and written). Have experience collaborating with other (non-legal) professions preferred. Have excellent research, writing and advocacy skills. Have strong attention to detail and accuracy. Have excellent team- and partnership-building skills. be organized, able to plan and problem-solve, meet deadlines, and work well under pressure. be willing to attend partnership meetings and events outside normal business hours. Spanish language skills preferred.

Compensation & Benefits: The salary for this position is \$52,947+ DOE. Legal Aid offers an exceptional benefits package including healthcare, life and disability insurance, retirement savings plan with up to 13% employer contribution, and much more. Visit www.lasclev.org/careers/overview for more information.

To Apply: Send a cover letter, résumé, and writing sample to: careers@lasclev.org with "Attorney" in the email subject line. Applications will be accepted through March 25, 2018.

Legal Aid is an Equal Opportunity Employer and does not discriminate because of age, race, gender, religion, national origin, marital status, sexual orientation, gender identity, or disability.

Apply Start Date: January 31, 2108

Expiration Date: March 26, 2018

Kirby, Thomas & Brandenburg
24 Remick Blvd.
Springboro, Ohio 45066

The law firm of Kirby, Thomas & Brandenburg has an immediate opening for an attorney. Referrals available. Please submit your resume with a cover letter to Cynthia Brandenburg via email at cynthia.brandenburg@gmail.com or via fax at fax no. 937-748-2390. Applications will be accepted through March 26, 2018.

Apply Start Date: February 14, 2108

Expiration Date: March 26, 2018

Millikin & Fitton Law Firm
232 High Street
Hamilton, Ohio 45011

Millikin & Fitton Law Firm seeks a real estate attorney with one to five years of practice experience. Responsibilities will include performing title examinations, analyzing deeds, mortgages, judgements, tax assessments and other applicable records, and conducting real estate closings. Applicant must be able to work well in a fast-paced environment; communicate effectively, both orally and in writing, work with minimal supervision, and prioritize and organize multiple tasks to ensure timely and accurate completion. Butler County, Ohio residency preferred and top 50% of class required. Applicants should submit cover letter, resume, law school transcript and writing sample directly to firm.

Trustpoint One

ONGOING NEED for Attorneys available to work in Dayton, Ohio

Trustpoint.One (formerly Black Letter Discovery, BLD) is continually seeking top-notch attorneys for document review projects in Cincinnati, Columbus, and Cleveland, Ohio where we have managed review offices. Candidates need a license to practice law, active and in good standing, in any U.S. jurisdiction. For best consideration, please register using this link

https://blackletterdiscovery.com/candidates/join_team.php

But we are also looking for attorneys who are available for projects that take place in Dayton, Ohio. For project work in Dayton, an Ohio license to practice law, active and in good standing, is required, and document review experience will be preferred.

Trustpoint.One provides document review solutions to law firms and corporations nationwide. Trustpoint.One document review attorneys receive hourly compensation at or above market rates. And, subject to eligibility, benefits include participation in 401K and group health insurance.

Job Types: Full-time, Temporary, Contract

Apply Start Date: February 26, 2018

Expiration Date: March 30, 2018

City of Dayton
Department of Law
101 West Third Street
Dayton, Ohio 45402

ASSISTANT ATTORNEY I:

Min. Salary: \$55,140.80

Max Salary: \$74,588.80

Job Details - A COMPLETE POSITION DESCRIPTION MAY BE OBTAINED FROM THE CIVIL SERVICE OFFICE.

RESPONSIBILITIES: Assistant Attorney I is a professional entry-level position that provides a variety of legal services, which may be civil, traffic, administrative, or criminal law related. Responsibilities include providing legal counsel and representation to the City and its various departments, agencies, boards, officials and employees. The incumbent performs legal research and is responsible for drafting memoranda, pleadings, briefs, contracts, ordinances, resolutions, legislation proposals, leases, deeds, purchase agreements and administrative regulations and policies on behalf of the City. The Assistant Attorney I may be required to handle criminal and traffic prosecutions, provide representation at administrative tribunals, and before municipal and state common pleas courts, including both jury and non-jury matters. Incumbent is expected to stay informed of municipal, criminal, and any related fields of law and fulfill all Continuing Legal Education (CLE) requirements.

MINIMUM QUALIFICATIONS: Must possess a Juris Doctorate (J.D.) **AND** be a member in good standing of the Ohio Bar or be capable of becoming so within 6 months from date of appointment. Degree must be from a college or university that is accredited by the U.S. Department of Education through the North Central Association of Colleges and Universities or equivalent region. Must be licensed to practice law in the State of Ohio within 6 months of appointment and maintain thereafter as a term and condition of continued employment. Must possess a valid driver's license at time of appointment and maintain thereafter as a term and condition of continued employment.

Applications must specifically address each of the minimum qualifications, directly showing how each is met.

General Employment Requirements

Final permanent appointment is contingent upon the applicant passing a job-related medical examination, including drug screen, and providing documentary evidence of Employment Authorization and Identity.

Appointment to positions in this classification will require applicants to pass a police background investigation.

Apply on line: <https://jobs.daytonohio.gov/JobDetails.aspx?Postings=1586>

An Equal Employment Opportunity Employer
M/F/H