

**UDSL JOB VACANCIES
PART TIME SCHOOL YEAR & PART-TIME AND SUMMER**

Class Year	Position	Respond to	City/State	Job Description	Posting Date	Deadline
3L	Fellowship	<p>Ohio Access to Justice Foundation 88 E. Broad St., Suite 720 Columbus, OH 4321</p> <p>https://www.ohiojusticefoundation.org/</p>	Columbus, OH	<p>The Ohio Access to Justice Foundation (the Foundation) will award two-year Justice for All Fellowships to outstanding recent law school graduates with a passion for public service. The Foundation supports fellowship projects which address unmet civil legal needs facing low-income individuals and families in Ohio. Each fellow must work together with an Ohio nonprofit host organization to develop a proposed project. The host organization must be a 501(c)3 and must have an established civil legal services program in Ohio that has been in existence for no less than three (3) years and engages in direct client representation.</p> <p>For more information, including how to apply, please visit https://www.ohiojusticefoundation.org/wp-content/uploads/2021/04/2022-Justice-for-All-Fellowship-Application-updated-3.30.21.pdf?fbclid=IwAR08oB_3Hi4wH2XoNLBJLo8wILZuJDN30oiJjvsOCjF4UxCuHWOItoL4YU</p>	4/6/2021	9/17/2021
2L/3L	Part-Time Law Clerk	<p>Ms. Darlene E. Fierle Associate Attorney Law Offices of Ira H. Thomsen 140 North Main Street, Suite A Springboro, Ohio 45066</p> <p>www.ihtlaw.com</p>	Springboro, OH	<p>Seeking law clerk who will work with attorneys conducting research, drafting documents and provide general support. Must be in top 50% of class.</p> <p>12-17 hours a week. Salary TBD.</p> <p>If interested, please submit resume, cover letter, transcript and references to Ms. Darlene A. Fierle, Associate Attorney, at dfierle@ihtlaw.com.</p>	8/24/2021	9/7/2021

2L	2l Diversity Scholarship Program	<p>Thompson Hine</p> <p>https://www.thomsonhine.com/</p>	Various	<p>As part of Thompson Hine’s commitment to diversity and our responsibility to create and promote initiatives to fuel the pipeline of diverse lawyers, we are pleased to announce the annual 2L Diversity Scholarship Program for law students.</p> <p>A 2L Diversity Scholarship* will be awarded to a second-year law student who is currently attending an accredited law school in the United States, and who can be classified as a member of a minority racial/ethnic group set forth by the Equal Employment Opportunity Commission or a member of the LGBT community. Interested students who qualify MUST apply for a Summer Associate position at Thompson Hine in any of our Ohio offices.</p> <p>Applications will be accepted and reviewed on a continual basis until all positions have been filled.</p> <p><i>* Minus any applicable taxes and withholding*</i></p> <p>For more information, click here.</p> <p>To apply, click here.</p>	8/18/2021	9/18/2021
2L/3L	Law and Labor Employment Law Clerk	<p>Ms. Katherine Fox COO Finney Law Firm, LLC 4270 Ivy Pointe Blvd., Suite 225 Cincinnati, OH 45245</p> <p>https://finneylawfirm.com/</p>	Cincinnati, OH	<p>Labor and Employment Law Clerk - Primary focus is to support the team through billable and administrative tasks relating to matters involving wrongful termination, discrimination, harassment, and wage and hour claims.</p> <p>Current 2L or 3L; Demonstrated interest in Employment Law; Excellent writing skills; Ability to multi-task in a fast-paced environment; Willing to work individually and as part of a team with a mature attitude</p> <p>Salary: This is an hourly paid position; Pay is both competitive and negotiable based upon the applicant's qualifications and experience</p> <p>Please see handout in email from Tim Swensen or the posting in Handshake for more detail.</p> <p>To apply, please send a cover letter, resume, and a copy of transcript (unofficial transcripts are acceptable), to Katherine Fox at katherine@finneylawfirm.com. Application materials will be reviewed on a rolling basis until the position is filled.</p>	8/18/2021	9/18/2021

2L/3L	Paid Legal Internship	<p>Mr. Vincent Daniele Staff Attorney CareSource 230 North Main Street Dayton, OH 45402</p> <p>CareSource Health Care with Heart</p>	Remote	<p>CareSource is looking for talented candidates to join its in-house legal department team. The internship is designed to develop the skills and abilities of future attorneys, as well as to identify and attract talent to our organization. Interns will have the opportunity to learn about CareSource's culture of commitment to its members and mission and how the in-house legal team furthers that purpose. Our internship program will expose students to the healthcare industry and allow them to obtain valuable skills while working under the direction of licensed attorneys. Interns will work closely with members of both the legal and business teams facilitating the formation of mentorship and networking connections.</p> <p>Please see email from Tim Swensen or the posting in Handshake for more details.</p> <p>If interested, please send resume, cover letter and transcript to Vincent Daniele, Staff Attorney, at Vincent.Daniele@caresource.com</p>	8/19/2021	9/19/2021
2L/3L	Intern	<p>Mr. William Lehner Attorney Lehner Law LLC</p> <p>Lehner Law LLC – Full-service law firm in Columbus, Grove City, Pickerington, and London, Ohio (wordpress.com)</p>	Various	<p>Seeking intern to interview adverse witnesses via phone, posting legal updates on social, data entry, docketing, billing, intake, drafting, filing, and answer phones.</p> <p>Must have interpersonal skills and pay attention to detail. Benefits include legal service plan, possible academic credit, and membership in a professional organization.</p> <p>Position is unpaid.</p> <p>If interested, please send resume, cover letter and resume to William Lehner, Attorney, at william@lehner.law as soon as possible.</p>	8/19/2021	9/19/2021

2L/3L	General Representative	<p>Mr. Cody Byrd Regional Director Kaplan, Inc. 1320 Tamarack Circle Florence, KY 41042</p> <p>www.kaplanbarreview.com</p>	Various (Remote)	<p>Kaplan Bar Review is looking for outgoing rising 3Ls and 2Ls to join the team on your campus this year as a Kaplan Student Representative. Student Representatives will earn a free bar review course, saving students a ton of money, and will be ahead of the curve on passing the bar exam. Student Reps will work with their fellow classmates on spreading the word about Kaplan Bar Review, and will also be eligible to earn referral points and other contests and prizes.</p> <p>Kaplan reps will stay in touch with their Regional Director and will be a liaison between your law school, other students, and Kaplan. You'll talk to your friends about Kaplan (don't worry you'll learn all about the program and offerings) and participate in opportunities to spread the word about Kaplan's Bar Review course (like tabling on campus if allowed, bar talks, and other opportunities)</p> <p>What Makes Kaplan Different:</p> <ul style="list-style-type: none"> • Pass the Bar Guarantee* • More Practice Questions • Totally Unlimited Essay Grading • Lectures from Anywhere! <p>For more information, please fill out the survey here</p>	8/24/2021	9/24/2021
2L/3L	Law Clerk	<p>Ms. Kesha Brooks Attorney Wright & Schulte, LLC 130 W. 2nd Street Suite 1600 Dayton, OH 45402</p> <p>https://www.yourohiolegalhelp.com/</p>	Dayton, OH	<p>Seeking law clerk (can be full or part-time). Must have great written and oral communication skills, strong research skills, be a self-starter and be able to work independently on assigned projects.</p> <p>Salary is competitive.</p> <p>If interested, please send resume to Kesha Brooks, Attorney, at kbrooks@yourohiolegalhelp.com</p>	8/25/2021	9/25/2021

2L/3L	Legal Intern	Ms. Samantha Hughes Associate Attorney Arnold & Arnold, Ltd. 120 W. 2 nd Street, Suite 1717 Dayton, OH 45402	Dayton, OH	<p>Our legal intern will be required to assist with legal research and writing. They will be invited to attend court hearings (as allowed by the court). They will assist all attorneys and paralegal with drafting motions and appeals. They will also open and review new case files when we have new clients come in, and help maintain the organization and productivity of the firm.</p> <p>Must be able to find accurate and controlling case law when asked to research a topic, be comfortable in a fast paced environment, learning on the go and be able to do independent work—and always be comfortable asking questions if they don't understand something</p> <p>Salary: Unpaid first semester, but will be paid if continues with office after 1 semester.</p> <p>Please send resume, references and writing sample to Samantha Hughes, Associate Attorney, at SHughes@Arnold-Attorneys.com by September 30, 2021.</p>	7/19/2021	9/30/2021
2L/3L	Part-Time Research Assistant	Mr. Tom Merritt Attorney Merritt Law Office 1480 W. Main Street Tipp City, OH 45371 https://www.tommerrittlawoffice.com/	Tipp City, OH	<p>Law office seeking research assistant. Must have good research and writing skills.</p> <p>Salary: \$20/hour</p> <p>If interested, please send resume and cover letter to Tom Merritt at tom@tommerrittlaw.com</p>	8/30/2021	9/30/2021
2L/3L	Part-Time Law Clerk	Mr. Robert J. Phongchaleun Attorney Glaser & Ebbs 132 E Berry Street Fort Wayne, IN 46802 www.glaserebbs.com	Remote	<p>Regional personal injury law firm seeking a part-time law clerk (remote) to work with senior attorney in larger litigation matters.</p> <p>15-30 hours per week. Competitive salary.</p> <p>Please submit resume to resumes@glaserebbsfw.com</p>	8/18/2021	10/1/2021

2L/3L	Head Representative	Mr. Cody Byrd Regional Director Kaplan, Inc. 1320 Tamarack Circle Florence, KY 41042 www.kaplanbarreview.com	Various (Remote)	<p>There are many benefits for our Head Reps, including being a part-time Kaplan Bar Review employee earning up to \$600 for the work you put in over the semester, the opportunity to earn a free bar review course, tuition, and earning additional commissions.</p> <p>The Head Rep will lead efforts on their law school campus to generate new referrals and new bar review sales and increase the overall interest in Kaplan Bar Review programs through the execution of grassroots sales and marketing efforts of his/her campuses. This part-time employee will work closely with the Regional Director assigned to his campus to create and execute weekly and monthly plans to increase enrollments and opportunities on their campus.</p> <p>Salary: \$15/hr. Total hours per week will be 3-5.</p> <p>Benefits: Free bar course ad prizes</p> <p>If interested, please send resumes to Jessica Ledbetter at ledbetterj1@u Dayton.edu by October 1, 2021</p>	8/24/2021	10/1/2021
1L/2L/3L	Summer 2022 Law Clerk	Ms. Kayla Dabney Law Clerk Liaison Office of the Indiana Attorney General 302 West Washington Street Indianapolis, IN 46202 https://www.in.gov/attorneygeneral/	Indianapolis, IN	<p>The Office of the Indiana Attorney General's clerk programs run year round, but the Summer program runs at the end of May through August. They offer 55 positions with a mix being paid and pro bono and each section at the Attorney General's office participates and enjoys mentoring our law students. During the summer program they offer different trainings such as on writing memos, professionalism, and so many more to include lunches with the Attorney General and Chief Deputy.</p> <p>For more information, please see Handshake posting and email from Tim Swensen.</p>	8/18/2021	12/1/2021

