

ZIMMERMAN LAW LIBRARY
<http://www.udayton.edu/law/library/>
229 - 2314

Normal Operating Hours

Monday – Thursday 8:00 am - Midnight
Friday 8:00 am – 10:00 pm
Saturday 10:00 am – 10:00 pm
Sunday Noon – Midnight

Reference assistance available 7 days a week, evenings Monday – Thursday
Current calendar and schedules posted on the Library web site

Reference

Professor Susan Elliott – Director (selliott1@udayton.edu)
Professor Maureen Anderson – Assistant Director for Public Services (manderson1@udayton.edu)
Professor Paul Venard – Reference & Electronic Services Librarian (pvenard1@udayton.edu)

Teaching & Research Assistants

Michaëlle Avant
Michael Sivore
Franchesco Fickey-Martinez

Circulation

Kim Ballard (OhioLINK – Interlibrary Loan)
George Snyder (Evenings – Saturday)
Stephen Kallenberg (Evenings – Sunday)
Caroline Phipps (Study Room Reservations)

Food & Drink Policy

NO FOOD may be brought into the Library or Library study rooms (including evenings and weekends).
Drinks may be brought into the Library in lidded, hard plastic containers with apertures for drinking
Water (and only water) may be brought into the Library in plastic bottles with screw off caps.

LIBRARY STUDY ROOM POLICY

[Note: Separate reservations must be made for the reading and exam periods]

First-Come-First-Served Study Rooms: Three Library study rooms (212A, 212B, 321A) are available 24 hours per day, with access from the hallway or stairs outside the Library during hours that the Library is closed.

- * These study rooms are available to students, either individually or in groups, only on a first-come-first-served basis, but the study rooms may be reserved by faculty and staff.
- * When an individual student is the sole occupant of one of these study rooms at the time the Library closes, s/he may be asked to share the study room with another student.

Reservable Study Rooms: The remaining Library study rooms (212E, 318, 320A, 321B, 452) may be reserved during normal Library operating hours by faculty, staff, and law student study groups. A group consists of **two or more** individuals.

- * The maximum block for which a law student study group may reserve a room is **four hours**.
- * A law student study group reservation is deemed waived for that individual reservation period if it is not occupied within **15 minutes** after the scheduled beginning of the reservation period.
- * **Unreserved rooms** may be used by individuals or groups on a first-come-first-served basis.
- * Rooms may be reserved either for specific individual **dates** or on a recurring basis (daily, weekly) through the regular semester.
- * Until the online reservation system is activated, reservations should be made through Caroline Phipps (Room 315 in the Library) or via e-mail to **cphipps1@udayton.edu**.
- * Rooms may be reserved for any **times** during which the Law Library is open.
- * There can be **no guarantee** that specific room requests can be honored or that all hours requested by a group may be reserved; however, attempts will be made to honor as many requests for reservations as possible.
- * If necessary, all or a portion of a student study group reservation may be **cancelled or modified** by Library staff to accommodate Law School faculty or staff requests.
- * If necessary, student study group reservations may be modified to ensure **equitable access** to study rooms. Groups with the largest aggregate reservation times may be asked to reduce hours so that more groups can be accommodated.
- * If all study rooms are full and if unreserved rooms are occupied by **individuals who are not UD law students**, Library staff will, upon request by a law student study group, ask the occupants to find other seating so that the law student study group may use the study room.

Items Left Unattended in Study Rooms: Personal possessions should never be left unattended in study rooms. Any questions about or issues with materials left in a study room should be **referred to Library staff**. Library books should not be left in study rooms but should be returned after use to one of the carts available for that purpose.

Food and Drinks: The Law Library food and drink policies (**no food** – drinks only in approved containers) apply in all study rooms, including evenings and weekends.