

University of Dayton Libraries Policies

Borrowing Privileges

UD UNDERGRADUATE STUDENTS

	Loan Period	Renewals
UD materials	21 days	6
UD media	7 days	1
UD leisure reading	21 days	1
UD reserve materials	Varies	No
UD bound journals	Cannot borrow	No
OhioLINK materials	21 days	6
OhioLINK media	Varies	3
SearchOhio materials	21 days	3
SearchOhio media	Varies	3
Interlibrary loan materials	Varies	Varies

- **Borrowing privileges, interlibrary loan requests, registration, and transcript requests will be blocked if you owe the library more than \$10.00.**
- 25 is the maximum number of checkouts, including OhioLINK and SearchOhio
- 10 is the maximum number of holds.
- **Fines and fees of \$100 or more will result in diplomas being withheld.**

UD GRADUATE AND HONORS STUDENTS

	Loan Period	Renewals
UD materials	56 days	6
UD media	7 days	1
UD leisure reading	21 days	1
UD reserve materials	Varies	No
UD bound journals	3 days	No
OhioLINK materials	21 days	6
OhioLINK media	Varies	3
SearchOhio materials	21 days	3
SearchOhio media	Varies	3
Interlibrary loan materials	Varies	Varies

- **Borrowing privileges, interlibrary loan requests, registration, and transcript requests will be blocked if you owe the library more than \$10.00.**
- 200 is the maximum number of checkouts, including OhioLINK and SearchOhio.
- 100 is the maximum number of holds.
- **Fines and fees of \$100 or more will result in diplomas being withheld.**

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UD FACULTY, STAFF, GRADUATE ASSISTANTS, and DOCTORAL STUDENTS

	Loan Period	Renewals
UD materials	Two semesters*	6
UD media	7 days	1
UD leisure reading	21 days	1
UD reserve materials	Varies	No
UD bound journals	3 days	No
OhioLINK materials	42 days	6
OhioLINK media	Varies	3
SearchOhio materials	21 days	3
SearchOhio media	Varies	3
Interlibrary loan materials	Varies	Varies

*Faculty, staff and graduate assistants who check out books (except OhioLINK times) between January and June will have their books due at the end of the semester in December, between July and December their books will be due at the end of the semester in May.

- **Borrowing and interlibrary loan privileges will be blocked if you owe the library more than \$10.00.**
- 500 is the maximum number of checkouts, including OhioLINK and SearchOhio.
- 100 is the maximum number of holds.
- **Fines and fees of \$100 or more will result in diplomas being withheld.**

UD ALUMNI BORROWERS AND MARIANISTS

	Loan Period	Renewals
UD materials	21 days	6
UD media	7 days	1
UD leisure reading	21 days	1
UD reserve materials	Varies	No
UD bound journals	Cannot borrow	No
OhioLINK materials	21 days	6
OhioLINK media	Varies	3
SearchOhio materials	21 days	3
SearchOhio media	Varies	3

- **Borrowing privileges will be blocked if you owe the library more than \$10.00.**
- 20 is the maximum number of checkouts, including OhioLINK and SearchOhio.
- 5 is the maximum number of holds.
- Interlibrary loan (ILL), a service that obtains materials from libraries outside of Ohio, is not available.

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VISITORS

Visitors must be 18 years or older and must purchase a yearly library card for \$50.00. See Access Services, first floor Roesch Library.

	Loan Period	Renewals
UD materials	21 days	6
UD media	7 days	1
UD leisure reading	21 days	1
UD reserve materials	Varies	No
UD bound journals	Cannot borrow	No
OhioLINK materials	21 days	6
OhioLINK media	Varies	3
SearchOhio materials	21 days	3
SearchOhio media	Varies	3

- **Borrowing privileges will be blocked if you owe the library more than \$10.00.**
- 20 is the maximum number of checkouts, including OhioLINK and SearchOhio.
- 5 is the maximum number of holds.
- Interlibrary loan (ILL), a service that obtains materials from libraries outside of Ohio, is not available.

VISITING SCHOLARS, RETIRED UD FACULTY AND STAFF

	Loan Period	Renewals
UD materials	120 days	4
UD media	7 days	1
UD leisure reading	21 days	1
UD reserve materials	Varies	No
UD bound journals	Cannot borrow	No
OhioLINK materials	21 days	6
OhioLINK media	Varies	3
SearchOhio materials	21 days	3
SearchOhio media	Varies	3

- **Borrowing privileges will be blocked if you owe the library more than \$10.00.**
- 100 is the maximum number of checkouts, including OhioLINK and SearchOhio.
- 30 is the maximum number of holds.
- Interlibrary loan (ILL), a service that obtains materials from libraries outside of Ohio, is not available.

SOCHE/OHIOLINK

SOCHE members will be issued a free library card from the 1st floor circulation desk. Identification from home institution is required. Borrowing policies of your home institution apply. If you have any questions, please call your home library for more information.

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OhioLINK faculty, staff or students must use home institution ID card. Borrowing policies of your home institution apply. If you have any questions, please call your home library for more information.

OSHER LIFELONG LEARNERS – Please contact the Access services desk, 1st floor Roesch or 937-229-4234